City of Detroit Lakes Building Inspections – Update 3/27/2020

With the ongoing spread of COVID-19 (coronavirus), it is necessary that we adapt our operations. In an effort to keep the construction trades working the following changes are being made to our permit application, payment and inspection process.

Permit Applications

1. Preferred method will be an online submission through the City’s Website. 
   [www.cityofdetroitlakes.com](http://www.cityofdetroitlakes.com) Government > Permits, Licenses & Forms > scroll down
2. Applications can be placed in the drop box on the front of the City Administration building located at 1025 Roosevelt Ave.
3. Applications can be mailed to:
   Building Department
   1025 Roosevelt Ave.
   Detroit Lakes MN 56501
4. Email: nweber@cityofdetroitlakes.com

Upon issuing of a permit the applicant will be notified by phone and will have 3 payment options.

1. Make a payment online @ [www.cityofdetroitlakes.com](http://www.cityofdetroitlakes.com) click on online payments
2. Call the City Office @ 218-847-5658 to pay by Credit Card.
3. Mail a check to the City Office. Reference permit #

Permits and Inspection sheets will be mailed after receipt of payment.

Inspections: All required inspections will need to be made per the MN Building Code.

We will continue to inspect under the following conditions until further notice.

1. Beginning 3/30/2020 site inspections will only be performed with no individuals in the building.
2. If you have been sick or have employees/ trades people that have been sick the inspection will not take place.
3. Certain inspections may be able to be done with pictures or videos- prior approval will be needed to use this method and will need to wait for a response before proceeding. Google Duo will be used for video inspections.
4. To schedule an inspection or if you have questions. Contact Nathan Weber at 218-846-7136 or nweber@cityofdetroitlakes.com

This is a continually evolving situation and we will update changes as they happen.