

Detroit Lakes, Minnesota
December 13, 2016

The regular meeting of the City Council was called to order in the Council Chambers of the City Administration Building at 5:00 P.M., December 13, 2016; all members of the City Council having been notified of the meeting and the business to be transacted.

Present: Mayor Matt Brenk; City Administrator Kelcey Klemm; City Clerk Glori French; Finance Officer Pam Slifka; City Attorney Charlie Ramstad; City Engineer Jon Pratt; Assistant Fire Chief Todd George; Fire Chief Scott Flynn; Police Chief Steven Todd; Liquor Store Manager Randy Buhr; Building Official Dave Neisen; Community Development Director Larry Remmen; Public Utility General Manager Vernell Roberts and Public Works Director Bradley Green

Aldermen: Boeke, Imholte, Marks Erickson, Schiller, Schurman, Sukke, Waller, Wenner and Zeman

Absent: None

There being no corrections to the minutes of the Regular City Council Meeting held November 7, 2016 and Special City Council Meeting held November 30, 2016, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

Mayor Brenk presented Public Utility Commission Member Larry Buboltz with a gift for his nine years of service on the Public Utility Commission and thirty one years of service on the City Council acting as a Council Member and then Mayor.

Mayor Brenk presented Alderman WARD III Marty Waller with a plaque thanking Marty for his five years he has served as a Council Member.

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting, would conduct a public hearing to receive public comment on the issuance of an On-Sale 3.2 Malt Liquor License to Hunan Cuisine, LLC at 1657 Highway 10 West for one year beginning January 1, 2017 through December 31, 2017. Mayor Brenk called the hearing to order at 5:05 PM. There being no oral or written comments, Mayor Brenk closed the hearing at 5:06 P.M. and reconvened the Regular Council Meeting.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Wenner, seconded by Alderman Boeke and carried, without a dissenting vote approving the issuance of an On-Sale 3.2 Malt Liquor License to Hunan Cuisine, LLC at 1657 Highway 10 West.

Pursuant to notice having been published in the official newspaper and mailed to each known property owner that that were benefited for the 2016 Street Improvement Project that the Council, at this present meeting, would conduct a public hearing to receive public comment on the proposed assessments. Mayor Brenk called the hearing to order at 5:07 P.M.

City Engineer Jon Pratt handed out a memo dated December 13, 2016 from City Administrator Kelcey Klemm noting there are two non-assessable properties involved in the 2016 Street Improvement Project. At the recommendation of City Engineer Jon Pratt, Parcel Number 49.2471222 (Knutson in the amount of \$1074.75) and Parcel Number 49.2471223 (Fingalson in the amount of \$1074.75) should be voided and removed from the Assessment Roll A-1 as they were deemed to be not assessable.

Mr. Pratt then presented the Special Assessment Roll Summary for the total of the Project \$2,030,377.11. Assessment Roll A-2 (Mill and Overlay Supplemental \$4,943.85; Assessment Roll A-1 Mill and Overlay \$891,539.12; Assessment Roll B Full Depth Reclamation \$308,283.84; and Amount of the Project to be paid by the City of Detroit Lakes \$825,610.30.

There being no further oral or written comments, the hearing was closed at 5:09 PM and the Regular Council Meeting was reconvened.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, adopting the proposed Assessments for the 2016 Street Improvements Projects (Mill & Overlay Improvements on portions of East Shore Drive, South Shore Drive, Madison Avenue, Chesterfield Subdivision, Grant Street, 8th Street, June Avenue, Gary Avenue and Long Avenue and Full Depth Reclamation on portions of Cheryl Avenue, Lake Avenue, 11th Street and 13th Avenue. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared Resolution 1213A adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the variance to allow deciduous trees as a screening instead of a fence or hedge along the east side of 1221 Rossman Avenue with the following condition:

- 1) That the trees be planted as shown on the approved site plan

The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1213B adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the the Conditional Use Permit to allow an accessory structure (model home) at 516 East Main with the following condition:

- 1) That the model home not exceed 1400 square feet;
- 2) That the model home be set back 30 feet from the front lot line and at least 5 feet from the side lot lines and be placed on the northeast portion of the lot;
- 3) That there be 11 on-site parking spaces;
- 4) That the owner obtain any required Pelican River Watershed District Permits prior to placing a model home on the site;

The motion for the adoption of the resolution was seconded by Alderman Zeman and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1213C adopted.

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman and carried, without a dissenting vote, that the building permits for the month of November, 2016 in the estimated construction value of \$2,684,166.00 to be issued pursuant to their applications accompanied by the required City fees and State surcharges, the issuance of such permits having been recommended by the Building Official and approved by the Community Development Committee.

Pursuant to the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, to enter into a Cooperative Construction Agreement with MnDOT to provide for payment by the City to the State of the City's share of the costs of the utility adjustment construction and other associated construction to be performed upon, along and adjacent to TH 10 from 100 feet West of the TH 59 to 20 feet East of Summit Avenue within the corporate City limits under State Project No 0301-63 (TH10=002). The motion for the adoption of the resolution was seconded by Alderman Imholte and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1213D adopted.

Pursuant to the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption to accept the Master Plan and setting a public hearing in January 2017 for the proposed North TH 59/Stony Road Utility Extension Project. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1213E adopted.

Pursuant to the recommendation of the Public Works Committee, a motion was introduced by Alderman Zeman and seconded by Alderman Boeke to approve the revised

development agreement and assessment agreement with Becker County for the Jail Project.

Pursuant to the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption accepting a Preliminary Engineering Report and setting a public hearing in February 2017 for the proposed Pelican Lane\ Street Extension Project. The motion for the adoption of the resolution was seconded by Alderman Schurman and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1213F adopted.

Pursuant to the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption accepting a Preliminary Engineering Report and setting a public hearing in January 2017 for the proposed Long Pine Estates Street and Utility Improvement Project. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1213G adopted.

City Engineer Jon Pratt appeared before the Council and is seeking from the Council approval of two resolutions for reapplication of a MNDOT Transportation Alternatives Project (TAP) Grant Application for future West Lake Drive Reconstruction and a Multi-Use Trail. Pratt noted the City applied for the same grant in 2015, but it was not awarded to the City. Mayor Brenk clarified the approval of the two resolutions is not for approving the street project and there is no completed plan for the project or a defined time for the Project at this time. City Engineer Jon Pratt noted the funds that the City will be applying for would not be available until 2021 if awarded. Pratt noted West Lake Drive is a Becker County Road and the County and City have been working together to develop a plan. Pratt also noted back in 2012 a Public Hearing was held to get input from residents along West Lake Drive. Mr. Pratt advised the Council there is a draft Preliminary Engineering Report, but nothing has been finalized. Pratt noted the City and County will be having several input meetings with residents to discuss the Project in 2017.

President of Lake Detroiters Barb Halbakken Fischburg appeared before the Council and read a letter on behalf of Lake Detroiters advocating the City and County allow for public engagement and collaboration on projects from inception to completion.

Mayor Brenk confirmed the City and Becker County will be having public meetings in 2017 and residents on West Lake Drive will be informed of the dates. Mayor Brenk also clarified no final plans have been made regarding the West Lake Drive Project.

Julie Herman, 992 West Lake Drive, appeared before the Council and would like to be involved in the Project on West Lake Drive. Ms. Herman also shared she is concerned the City will not use the allocated footage as defined in an Easement.

Alderman Imholte informed the Council and residents, Becker County has the West Lake Drive Reconstruction Project in their 2020 Projects Plan and the County has shared the

Plan with several media outlets.

Alderman Zeman shared he is the Chairman of the Public Works Committee and no final plans have been made regarding the West Lake Drive Reconstruction Project. Alderman Zeman also noted the City is trying to save the tax payers money by applying for Grants, such as the TAP Grant.

Alderman Marks Erickson commented it was not deliberate to keep residents out of the loop and the City will work harder to keep residents informed on a more regular basis on Projects.

After discussions, and recommendations of the Public Works Committee two resolutions were introduced by Alderman Zeman, who moved for their adoption, first one approving the City of Detroit Lakes agrees to act as the sponsoring agency for a Transportation Alternatives Project identified as West Lake Drive Reconstruction and Multi-Use Trail (CSAH to Legion Road) and the second one that the City of Detroit Lakes agrees to assume full responsibility for the operation and maintenance of property and facilities related to the Transportation Alternatives Project identified as West Lake Drive Reconstruction and Multi-Use Trail (CSAH 6 to Legion Road). The motion for the adoption of the resolutions was seconded by Alderman Waller and carried, without a dissenting vote. Mayor Brenk declared Resolution 1213H and Resolution 1213I approved.

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Imholte, seconded by Alderman Schurman and carried, without a dissenting vote to approve the request from the Becker County Veterans Service Office to waive Arena rental fee for a StandDown for Veterans and their families on Thursday, April 27, 2017.

Upon the recommendations of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman and carried without a dissenting vote approving the request for Jonny's LLC to park on Holmes Street in front of the Eagles Club to cater a private event for Swanson's Repair on December 17, 2016, pursuant to their application to obtain an obstruction of right away permit.

Pursuant to the recommendations of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman and carried without a dissenting vote to issue a Transient Merchants License to Jonathon Lee Jasch, DBA Jonny's LLC, 30200 Tower Road, to operate a food trailer in the approved locations and hours of operations for 2017.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman and carried without a dissenting vote approving the application submitted by Kyle Braaten to have more than two animals at 1313 Lake Avenue, effective January 1, 2017 through December 31, 2017. No complaints have been received, request is for three dogs.

At 6:01 P.M. City Finance Officer Pamela Slifka summarized the proposed 2017 tax levy and City budget. She informed the Council and audience that the property tax levy for 2016, collectible in 2017, is \$4,815,631, an increase of \$272,421 from 2016 or a 6.00% increase. Finance Officer Slifka then reviewed the City's 2017 Budget of \$18,597,643 advising that the operating budget had increased \$157,421 from 2016 noting the increase was attributed to a \$0 increase in health insurance costs, \$65,000.00 increase for the addition of a new full time police officer and \$135,000 associated with capital/technology improvements. Slifka noted that a \$115,000 increase in Debt Service payments on special assessment bonds were another significant cause of the levy increase. Slifka gave a short historical analysis of Local Government Aid (LGA). Reduction in the state LGA payments to the City directly translate into increases in the City levy and reductions in expenditures. Slifka noted the increased levy amount would result in taxes on a \$100,000 home increasing by approximately \$18.26 from 2016 to 2017. This was due to flat taxable market value of property in the City.

The Mayor then called for questions or comments. There being none and upon the recommendation of the Budget Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption approving the final 2016 tax levy, collectible in 2017 in the following amounts:

BE IT FURTHER RESOLVED By the Council of the City of Detroit Lakes, County of Becker, State of Minnesota that the following sums of money are to be levied for the current year, collectible in 2017 upon the taxable property in said City of Detroit Lakes, for the following purpose:

General Fund	\$2,845,990
Library Fund	295,000
Airport Fund	80,000
Development Authority Fund	54,100
Equipment Fund	510,220
Permanent Improvement Fund	940,000
1999 Fire Hall Bonds	<u>35,000</u>
Total	\$4,815,631

The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. The Mayor declared the Resolution 1213K adopted.

Pursuant to the recommendation of the Budget Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption providing for the adoption of the final City of Detroit Lakes Budget for calendar year 2017 in the following amounts:

General Fund	\$6,409,825
Special Revenue Funds	6,997,292
Debt Service Funds	563,736
Special Assessment Funds	<u>4,713,031</u>
<i>Sub Total</i>	18,683,884
Liquor Fund	<u>5,815,097</u>
Total Budget	\$24,498,981

BE IT FURTHER RESOLVED that, in addition to the sources of income available to the City, the following tax levy for the funds indicated be certified to the County Auditor for collection and remittance to the City of Detroit Lakes in 2017:

General Fund	\$2,845,990
Library Fund	295,000
Airport Fund	80,000
Development Authority Fund	54,100
Equipment Fund	510,220
Permanent Improvement Fund	940,000
1999 Fire Hall Bonds	<u>35,000</u>
Total	\$4,815,631

The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without a dissenting vote. The Mayor declared the Resolution 1213J adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, allowing the annual transfer of \$50,000.00 from the Food & Beverage Tax Fund to the General Fund to re-pay an interfund loan for Detroit Mountain Recreation Association (DMRA) to assist with construction of a parking lot. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213L adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, allowing the transfer of \$97,374.08 from the Food & Beverage Tax Fund to the Capital Projects Fund for the cost of the multi-use trail constructed as part of the Highway 34 Project. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213M adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, allowing the transfer of \$154,300.00 from the Food & Beverage Tax Fund to the Debt Services Fund for

Washington Avenue Parking project. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213N adopted.

Upon the recommendation of the Finance Committee, a motion was made by Alderman Marks Erickson, seconded by Alderman Sukke and carried, without a dissenting vote, approving the Purchasing Policy as required by Uniform Guidance to receive federal grants.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, to not waive the monetary limits on Municipal Tort Liability for 2017. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213O adopted.

Alderman Mark Erickson noted discussion took place at the Finance Committee meeting held on December 13, 2016 regarding a proposed local option sales tax, no action was taken.

Alderman Marks Erickson noted discussion took place regarding the 2018 Pavilion Rental Rate, no action was taken.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, designating the official newspapers for 2017, and setting a publication date Pursuant to Minnesota Statutes. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213P adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, designating the depositories for City Funds for the Year 2017. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213Q adopted.

A motion was made by Alderman Sukke, seconded by Alderman Zeman and carried without a dissenting vote authorizing City Administrator Kelcey Klemm to attend the CGMC Legislative Action Day, February 1, 2017 in St. Paul, MN.

A motion was made by Alderman Sukke, seconded by Alderman Zeman and carried without a dissenting vote to accept \$435.52 from West Central Initiative/Hildred Shelland Long Trust for beautification purposes

A motion was made by Alderman Sukke, seconded by Alderman Zeman and carried without a dissenting vote that the trial balance, submitted by Finance Officer Pamela Slifka, showing a balance in the City treasury to be in the amount of \$13,536,663.33 as of November 30, 2016, be accepted, approved and placed on file.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of November 8, 2016 through December 13, 2016, in the amount of \$4,426,072.21 the motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. The Mayor declared Resolution 1213R adopted.

Alderman Waller thanked the Council and City Staff for coming up with a financial solution to help hire a full-time Police Officer in early 2017.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Wenner, seconded by Alderman Sukke and carried without a dissenting vote, approving a donation of \$500 to the Detroit Lakes Area Chapter of Let's Go Fishing Program. (Funds to be used from the Liquor Fund)

Pursuant to the recommendations of the Liquor/Gambling Control Committee, a resolution was introduced by Alderman Sukke, who moved its adoption approving the gambling application submitted by ABATE of Minnesota, Inc. to hold a raffle at the Sandbar II, 1150 Randolph Road on March 4, 2017. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared Resolution 1213 adopted.

Pursuant to the recommendations of the Public Utilities Commission, a motion was introduced by Alderman Imholte, seconded by Alderman Zeman approving Work Change Directive No. 1 for the Wastewater Treatment Plant Project.

Upon the recommendations of the Public Utilities Commission, a motion was made by Alderman Sukke, seconded by Alderman Zeman and carried, without a dissenting vote approving the purchase of a 2017 Ford Explorer from Nelson Ford in Fergus Falls, MN for \$25,542.39. This purchase is a budgeted item.

A motion was made by Alderman Waller, seconded by Alderman Zeman and carried, without a dissenting vote, authorizing City Offices to close at 2:00 PM on Friday, December 23, 2016.

Upon the recommendation of the Airport Commission, a resolution was introduced by Alderman Sukke, who moved its adoption, granting authorization to execute a MNDOT Grant Agreement for Airport Improvement. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1213S adopted.

A motion was made by Alderman Sukke, seconded by Alderman Zeman and carried, without a dissenting vote, that the October 2016 Becker County Court Report of \$6551.83, the November Police Chief's Monthly Report, the November Fire Chief's Monthly Report, the November City Engineer's Monthly Project Status Report, the

November Animal Control Report, the November Liquor Store Manager's Monthly Report, the November Nuisance Monthly Report, the November Parking Violations Monthly Report \$80, and the November Variance/Conditional Use Permit Status Report be approved and placed on file.

A motion was made by Alderman Sukke, seconded by Alderman Zeman and carried, without a dissenting vote, approving the following licenses for the period of January 1, 2017 through December 31, 2017:

Plumbing Licenses:

Air Mechanical, Inc.
Bjelde Plumbing, LLC
Campbell Plumbing, Inc.
Countryside Plumbing & Heating of Long Prairie, LLC
Grant's Mechanical, Inc.
Hanks Heating & Plumbing, LLC
Home Heating Plumbing & Air
J-Berd Mechanical Contractors, Inc.
Januszewski Plumbing
Laney's Mechanical, Inc.
Manning Mechanical, Inc.
Metropolitan Mechanical Contractors, Inc.
Peterson Mechanical, Inc.
Plumbers, Inc.
Sonnenberg Plumbing & Heating

Tobacco License:

Casey's General Store #2219
Cenex Convenience Store
Food-N-Fuel
Holiday Stationstores, Inc.
Masterpiece Vapors
Mellow Moods Pipe & Tobacco, Inc.
Miller & Holmes, Inc.
Murphy Oil USA, Inc.
North Shore Travel Plaza
Petro Plus #105
Tam Do, Inc. dba DL Tobacco
Walmart Supercenter #2957
Zorbaz of Detroit Lakes

On-Sale Intoxicating & Sunday Liquor License:

Brew Ale's & Eats	Burnside's Charhouse & Bar
El Loro	Holiday Inn
Lakeside Tavern	Northside Bar & Café
Roasted, LLC	Shorewood Pub

Speak Easy
The Bridge Marina Bar & Grill
The Lodge on Lake Detroit
Zorbaz on the Beach

Voyageur Lanes
The Fireside

On-Sale Intoxicating Liquor License:
Sandbar II

On-Sale Sunday Liquor License:
VFW Jess-Omundson Post #1676

On & Off-Sale Brew Pub License:
Lakeside Tavern

On-Sale 3.2 Malt Liquor License:
China Buffet
Chinese Dragon of Detroit Lakes
LaBarista LLC

Off-Sale 3.2 Malt Liquor License:
Casey's General Store #2219
Central Market
Food-N-Fuel
Holiday Stationstores, Inc.
Northside Bar & Café
Petro Plus #105
Walmart Supercenter #2957

****For Information Only:** BD's Gas & Grub, 444 Morrow Ave is **NOT** renewing their 3.2 Off Sale Liquor License for 2017

Mayor Brenk appointed Don Maristuen to replace Julie Herman on the Planning Commission. His term will start January 1, 2017.

Mayor Brenk announced the Grand Army of the Republic Park in Detroit Lakes invites the City to participate in the Wreath Across America ceremony on December 14, 2016 beginning at 12:00 PM at Veteran's Memorial Park and the GAR Park.

Mayor Brenk announced the CGMC Legislative Action Day is February 1, 2017 in St. Paul. If any council member would like to attend, please contact Glori or Stacy by December 15. (Cost is \$65 plus lodging). Alderman Zeman will be attending with City Administrator Klemm.

Mayor Brenk announced the City of Detroit Lakes will host the next joint governance meeting on January 3, 2017 at 7:00 AM in Council Chambers. The 2017 Joint Governance Meeting Dates are:

April 4, 2017 – Chamber
July 11, 2017 – DL Schools
October 3, 2017 – County

Mayor Brenk announced the Annual Council Meeting will be at 5:00 PM on January 3, 2017 (At this meeting, the Mayor will assign seating arrangements and appoint Council Members to the Finance, Community Development, Public Works, Public Safety, Liquor & Gambling Committees).

Mayor Brenk announced the City Strategic Planning Session will be January 12, 2017 beginning at 8:00 AM in Council Chambers.

Mayor Brenk announced the 2017 Council Meeting Dates:

January 3, 2017 – Annual Meeting
January 10, 2017
February 14, 2017
March 14, 2017
April 11, 2017
May 9, 2017
June 13, 2017
July 11, 2017
August 8, 2017
September 12, 2017
October 10, 2017
November 14, 2017
December 12, 2017

Alderman Imholte announced the next Shoreland Ordinance Committee meeting is December 19, 2016 at 5:00 PM in the Council Chambers.

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 6:29 PM.

Respectfully submitted,

Glori French, City Clerk