

Detroit Lakes, Minnesota
October 11, 2016

The regular meeting of the City Council was called to order in the Council Chambers of the City Administration Building at 5:00 P.M., October 11, 2016; all members of the City Council having been notified of the meeting and the business to be transacted.

Present: Mayor Matt Brenk; City Administrator Kelcey Klemm; City Clerk Glori French; Finance Officer Pam Slifka; City Attorney Charlie Ramstad; City Engineer Jon Pratt; Fire Chief Scott Flynn; Police Chief Tim Eggebraaten; Liquor Store Manager Randy Buhr; Building Official Dave Neisen; Community Development Director Larry Remmen and Public Works Director Bradley Green

Aldermen: Boeke, Imholte, Marks Erickson, Schiller, Schurman, Sukke, Waller, Wenner and Zeman

Absent: None

There being no corrections to the minutes of the Regular City Council Meetings held September 13, 2016, a motion was made by Alderman Imholte, seconded by Alderman Boeke and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

Ojibwe Forest Rally Chairman Erik Nelson appeared before the Council and thanked the City of Detroit Lakes Council members, City staff and residents for a successful 2016 event. Chairman Nelson noted this was the 5th Rally Race and attendance was the highest this year and look forward to another successful race on August 25, 2017.

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on vacating a portion of North Shore Drive at the request of the Minnesota Department of Natural Resources relative to the development of a public access, the Mayor called the hearing to order at 5:03 P.M. Community Development Director Larry Remmen informed the Council the location of the property is the segment of North Shore Drive that extends past the curve that goes into the parking lot of the Holiday Inn. Remmen noted the City is willing to vacate this portion, but a Utility Easement will be required from the Department of Natural Resource.

Department of Natural Resource Parks and Trails Area Supervisor Dave Schotzko appeared before the Council and presented the public access boat landing project. Mr. Schotzko noted the Department of Natural Resource does not have specific monies allocated to the design and development of the project at this time, but is requesting to

have the approval for vacation of the public road right of way at this time, so once the monies are allocated to this Project this request would not slow down the Project. Mr. Schotzko noted he has visited with the Holiday Inn and several neighbors they are in support of the request to vacate this portion of North Shore Drive.

Alderman Imholte asked the question will the Department of Natural Resource's be holding public meetings regarding to the Project to get area neighbors, City and Community input. Mr. Schotzko acknowledged yes public meetings will be held regarding the Project.

Alderman Zeman asked the question is there enough land to accommodate all the necessary parking for boat trailers and people accessing the lake. Mr. Schotzko noted the requirements for parking was one of the reasons the Department of Natural Resource Parks and Trails choose to have two Public Accesses one on each side of the lake, with nice setbacks and buffer screens. Alderman Zeman stated he is concerned if the portion of the road is vacated and then barricaded and the public boat landing project is not completed for several years, it then was several years the public could have been using the road to access the Holiday Inn.

Mike and Amy Stearns, 1115 North Shore Drive, appeared before the Council and asked the question, once the property is vacated will the access on the West side and East side be eliminated, with no through traffic to the Holiday Inn and also will curbs and gutters be part of the plan. Mr. Schotzko noted until the actual design is completed the exact traffic flow pattern will not be finalized. Mr. Schotzko also noted all conversations that have taken place, it is the intent to not have a through street.

Alderman Schiller asked the question who determines if curb and gutter is installed the Department of Natural Recourses or City. Public Works Director Brad Green noted the road can be barricaded to eliminate access, but putting in curb and gutter now would not be a good idea since the Project Design has not be completed.

Amy Stearns, 1115 North Shore Drive, asked Mr. Schotzko if the Department of Natural Resource has any plans to put an access on Little Detroit Lake. Mr. Schotzko commented at this time no money has been budgeted to purchase property on Little Detroit Lake.

City Administrator Kelcey Klemm informed the Council a letter was received from James and Connie Kappel, 1125 North Shore Drive, in support of the vacation of a portion of North Shore Drive if land use restrictions are required as part of the vacation approval. 1. Permanent closure of this portion of the road and current access to North Shore Drive, and 2. No future vehicle access is allowed to the public water access site from North Shore Dive and Highway 10 Trunk.

City Attorney Charlie Ramstad informed the Council, North Shore Drive is a Public Road and cannot be barricaded, and the City cannot put any conditions on a road vacation. If Council wishes to vacate the portion of the road then, it then is up to the property owner

if they want to barricade the access. Mr. Ramstad also informed the Council if you vacate the portion of the road then you give up the rights to the portion of the road you vacated the property owner can decide what to do with the land. Mr. Schotzko commented if the City does vacate the road, the Department of Natural Resource will barricade the access.

Alderman Marks Erickson is concerned this maybe the only opportunity the City has to control the Department of Natural Resource on where access points will be placed. Community Development Director Larry Remmen informed the Council the City does not have any leverage of where a property owner can put the access except an access is required to be 60 feet back from an intersection.

There being no further discussion, Mayor Brenk closed the hearing at 5:30 PM and reconvened the Regular Council Meeting.

Upon the recommendation of Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption approving vacating a portion of North Shore Drive at the request of the Minnesota Department of Natural Resources relative to the development of a public access. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011 adopted. Mayor Brenk clarified Resolution 1011 does include an easement for utility purposes over, under and across the right of way and the Department of Natural Resource's intent is to barricade the access.

Alderman Imholte informed the Council the City has received several requests from developers requesting a change in the current assessment policy. Alderman Imholte noted the current policy is to require 50% of the estimated special assessment for new developments upfront with the remainder to be assessed the year following substantial completion of the project and the proposed amended policy would read based on the total estimated cost of the improvement contained in the engineer's estimate, 25% of the assessable cost shall be prepaid for plats of up to 20 lots and 50% of the cost shall be prepaid for plats of 20 lots or more. These amounts shall be prepaid by the developer prior to the preparation of plans and specifications and calling for bids and after completion of an improvement, assessments on undeveloped property shall be certified to the County Auditor for collection the year following the year that improvements are 90% completed.

Nugget Investment owner Raymond Reading appeared before the Council and thanked the Council for their consideration to the request to change the Assessment Policy and if the Council could consider the timing of the no deferment to two years would be greatly appreciated. Alderman Zeman will support the change, but noted he is concerned and does not feel the City should be a bank for the Developers.

Pursuant to the recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, amending the City's Special Assessment Policy relative to undeveloped property. The motion for the

adoption of the resolution was seconded by Alderman Zeman and carried, with one dissenting vote (Marks Erickson). Mayor Brenk declared the Resolution 1011A adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the variance request approving the variance to allow the replacement of a 14 x 16 foot patio with a 14 x 16 foot pervious deck with a 50 foot setback from the Ordinary High Water Mark and a Variance to allow a 12 x 30 foot addition to a home that is setback 57 feet from the Ordinary High Water Mark, 3.8 foot for side yard and a 31.8% impervious surface coverage at 408 Shorewood Drive (Greg Mastrud) with the following four conditions:

- 1) That the improvements be constructed according to the approved site plan;
- 2) That the owner reduce the amount of impervious coverage from 31.9% to 31.8%;
- 3) That the owner obtain the required PRWD Permit prior to issuance of a building permit;
- 4) That the owner install and maintain a 12 inch high berm from lot line to lot line between the home and the lake;

The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011D adopted.

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Imholte introducing for its second reading and adoption of Ordinance 403 annexing a 16.83 acre tract of land at 1411 Highway 59 N (Detroit Township) and zoning the tract "I-1" Light Industrial. The motion was seconded by Alderman Waller and carried, without a dissenting vote.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the Conditional Use Permit to allow a daycare serving up to 12 individuals at 1133 West Avenue (Barbara and James Gilbert) with one condition:

- 1) The daycare facility must meet all design, operating, and licensing requirements of appropriate federal, state, and county and city agencies and departments;

The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011C adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the preliminary plat of Buzz Estates First Addition in the City's Two Mile Extra Territorial

Area (Randy Gravelle) with two conditions:

- 1) Owner pay the 6% park dedication fee of \$3,966 prior to final plat approval;
- 2) Owner provide any utility easements required by the City;

The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011E adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the final plat of Common Interest Community Number 74 amending Washington Avenue Auto Center. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011F adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the final plat of Ulrich Bayview at 14232 260th Avenue (Bleachers). The motion for the adoption of the resolution was seconded by Alderman Boeke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011G adopted.

Pursuant to the recommendation of the Planning Commission that was submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the final plat of Cornerstone Addition at 23584 North Fox Lake Lane (Cornerstone Land Company – Mark Schultz). The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011H adopted.

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Wenner, seconded by Alderman Boeke and carried, without a dissenting vote, that the building permits for the month of September, 2016 in the estimated construction value of \$3,925,981.00 to be issued pursuant to their applications accompanied by the required City fees and State surcharges, the issuance of such permits having been recommended by the Building Official and approved by the Community Development Committee.

Alderman Imholte announced the next Shoreland Ordinance Meeting will be held on November 14, 2016 at 5:00 P.M. in the Council Chambers at 1025 Roosevelt Avenue, this is open to the public.

Alderman Zeman invited Council, City staff and area residents to take a drive to the Northside of Detroit Lakes to see the completed Highway 34 Reconstruction Project.

City Administrator Kelcey Klemm gave an update on the Single Stream Recycling Program. Mr. Klemm noted the Single Stream Recycling Grant with the State of Minnesota has been signed and things are moving forward.

Pursuant to the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, setting a public hearing for 5:00 PM, November 7, 2016 to give consideration to vacating a public alley in Block 3 of the Original Townsite (Olander & Arndt). The motion for the adoption of the resolution was seconded by Alderman Schurman and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011I adopted.

Pursuant to the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, setting a public hearing for 5:00 PM, November 7, 2016 to give consideration to vacating a portion of "K Street" South of Elm Street. The motion for the adoption of the resolution was seconded by Alderman Schurman and carried, without a dissenting vote. Mayor Brenk declared the Resolution 1011J adopted.

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote to approve the request submitted by Detroit Lake Lions to hold a Family 5K Fun Walk/Run in conjunction with the Harvest Moon Dance on October 15, 2016. (They have also rented the Pavilion.)

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote to approve the request from the Events Committee of the Detroit Lakes Regional Chamber of Commerce for a parade permit and road closures for the "2016 Parade of Lights Parade" on November 28, 2016; Request road closures at 3:30 PM, Parade part is at 5:30 PM.

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote to approve the request from the Detroit Lakes Regional Chamber of Commerce to block off a portion of the Washington Square Mall Parking Lot for a live reindeer exhibit on Sunday, December 11, 2016.

Upon the recommendation from the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote approving the issuance of a transient merchant's license for Schwan's Home Service allowing them to sell prepackaged frozen foods from a truck within City limits June 15 - December 31, 2016 pursuant to their application, surety bond and fees.

Finance Officer Pam Slifka informed the Council the City has received three proposals for Audit Services for years, 2016, 2017 and 2018, with the lowest cost proposal from Brady Martz of Grand Forks/Thief River Falls. A motion was made by

Alderman Marks Erickson, seconded by Alderman Sukke and carried without a dissenting vote, awarding the Audit Services Contract to Brady Martz of Grand Forks/Thief River Falls for the years of 2016, 2017 and 2018.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, setting the compensation for the Public Utilities Commission to \$300 per month. This amount is half of the monthly compensation of a Council member and follows past practice. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without a dissenting vote. Mayor Brenk declared the Resolution 1011K adopted.

Finance Officer Pan Slifka updated the Council on the recommendation for issuance of Bonds from Springsted Incorporated. Finance Officer Skilfa noted the City of Detroit Lakes has under consideration the issuance of bond to finance street improvement projects and refund two series of City improvement bonds to achieve interest cost savings.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, providing for the issuance and sale of approximately \$6,810,000.00 General Obligation improvement and refunding bonds, series 2016A. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1011L adopted.

Alderman Marks Erickson informed the Council, at the Finance Committee Meeting held on October 11, 2016 discussion took place regarding the authorization of transferring the excess 2015 General Funds as follows: \$80,000.00 to the Public Works Capital Fund, \$25,000.00 to the Library Capital Fund and \$50,000.00 to the Parks Department Washington Park Grandstand Capital Fund. Alderman Marks Erickson noted several Aldermen had expressed concern about where the funds should be transferred. Alderman Marks Erickson noted after lengthy discussion, the Finance Committee is recommending to authorize the transfer of funds as follows: \$80,000.00 to the Public Works Capital Fund, \$25,000.00 to the Library Capital Fund and \$50,000.00 to the Parks Department Washington Park Grandstand Capital Fund.

A resolution was introduced by Alderman Marks Erickson authorizing the transfer of excess 2015 General Funds as follows: \$80,000.00 to the Public Works Capital Fund, \$25,000.00 to the Library Capital Fund and \$50,000.00 to the Parks Department Washington Park Grandstand Capital Fund. The resolution was seconded by Alderman Zeman. Mayor Brenk then called for discussion on resolution.

Alderman Wenner expressed he will vote no and would like to use \$30,000 of the funds to be used for hiring a Police Officer in early 2017 and not waiting late in 2017.

Alderman Imholte expressed he would vote no and would like \$30,000 of the funds to be used for hiring a Police Officer early in 2017.

Alderman Zeman commented, the City has been using a part-time police officer in the past and can continue with a part-time police officer until the new Police Chief Steven Todd can have time to determine the need for his Department.

Alderman Marks Erickson clarified the intent of the use of the transfer funds as presented would be used for maintenance on the City facilities and the ability to have access to funds that can be used as “matching funds” to secure Grants.

City Administrator Kelcey Klemm informed the Council, the Grant that the City had applied for to help offset the cost of a police officer was denied.

Alderman Sukke commented when the discussion of hiring a police officer was brought up and City staff was directed to find a way to keep the levy at 6%, one of the options presented was to have an police officer start mid-year, after thinking about it, Sukke feels Police Chief Todd should have some time to see what is needed in his Department and feels the transfer of funds should be made for capital improvements as presented in the resolution.

Mayor Brenk then called for a roll call vote on the resolution authorizing the transfer of excess 2015 General Funds as follows: \$80,000.00 to the Public Works Capital Fund, \$25,000.00 to the Library Capital Fund and \$50,000.00 to the Parks Department Washington Park Grandstand Capital Fund. Yays: Aldermen Marks Erickson, Sukke; Zeman and Boeke; Nays: Imholte, Wenner, Schurman, Waller, Schiller. Mayor Brenk declared the motion for the resolution failed. Mayor Brenk directed City staff and Council to have further discussions at a Finance Committee Meeting regarding the transfer of excess 2015 General Funds.

Alderman Marks Erickson noted discussion was had at the October 11, 2016 Finance Committee Meeting regarding rental fees of the Pavilion, no action.

Upon the recommendations of the Finance Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote to authorize paying the 2017 League of Minnesota Cities Membership Dues in the amount of \$9,032.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, declaring the estimated cost of the 2016 Street Improvement project to be assessed against the benefited property owners is approximately \$1,257,371.00 and ordering the preparation of proposed assessments. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the Resolution 1011M adopted.

Pursuant to the recommendation of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption setting a special assessment hearing for 5:00 PM, November 7, 2016, to give consideration to the special

assessment roll for 2016 Street Improvement project. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without a dissenting vote. The Mayor declared the Resolution 1011N adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, declaring the total cost of the weed cutting for 2016 to be assessed against the benefited property owners is \$3,879.55 and ordering the preparation of proposed assessments. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared the Resolution 1011O adopted.

Pursuant to the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption setting a special assessment hearing for 5:00 PM, November 7, 2016, to give consideration to the special assessment roll for weed cutting for 2016. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. The Mayor declared the Resolution 1013P adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, declaring the total cost of the Dutch Elm Control project for 2016 to be assessed against the benefited property owners is \$1,510.00 and ordering the preparation of proposed assessments. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared the Resolution 1011Q adopted.

Pursuant to the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption setting a special assessment hearing for 5:00 PM, November 7, 2016, to give consideration to the special assessment roll for the Dutch Elm Control project for 2016. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. The Mayor declared the Resolution 1011R adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, declaring the total cost of the proposed Assessments on the construction of curb, gutter, approaches and sidewalk improvements at various locations in the City of Detroit Lakes for 2016 to be assessed against the benefited property owners is \$17,269.65 and ordering the preparation of proposed assessments. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared the Resolution 1011S adopted.

Pursuant to the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption setting a special assessment hearing for 5:00 PM, November 7, 2016, to give consideration to the special assessment roll for the construction of curb, gutter, approaches and sidewalk improvement for 2016.

The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. The Mayor declared the Resolution 1011T adopted.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, setting a special assessment hearing for 5:00 PM on November 7, 2016 for unpaid street light fees, water, sewer and storm water charges for 2016. The resolution was seconded by Alderman Waller and carried, without a dissenting vote. Mayor Brenk declared resolution 1011U adopted.

A motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote that the trial balance, submitted by Finance Officer Pamela Slifka, showing a balance in the City treasury to be in the amount of \$13,331,295.96 as of September 30, 2016, be accepted, approved and placed on file.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of September 13, 2016 through October 11, 2016, in the amount of \$3,915,761.05 the motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. The Mayor declared Resolution 1011X adopted.

City Administrator Kelcey Klemm presented a draft of a letter regarding Rental Inspections that will be starting in 2017. Mr. Klemm noted the City will be hiring a Code Compliance Position to help with the inspections and other duties.

Upon the recommendation of the Public Safety Committee, a resolution was introduced by Alderman Waller, who moved its adoption, authorizing the Detroit Lakes Police Department to enter into a Joint Powers Agreement for the West Central Minnesota Drug & Violent Crime Task Force effective January 1, 2017. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without a dissenting vote. Mayor Brenk declared Resolution 1011V adopted.

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Waller, seconded by Alderman Schiller and carried without a dissenting vote introducing for its second reading and adoption of Ordinance 399 amending Section 802.12 Violations and Fines of City Code Section 802 Parking Regulations.

Upon the recommendation of the Public Safety Committee and Chief Eggebraaten, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote, to approve the issuance of a dance permit for the Lions Club to conduct a public dance at the Pavilion for the Annual Harvest Moon Dance on October 15, 2016.

Upon the recommendations of the Liquor/Gambling Control Committee a motion was made by Alderman Wenner, seconded by Alderman Schurman and carried, without a

dissenting vote, authorizing a \$400 donation to the United Way of Becker County from the Liquor Fund.

Pursuant to the recommendations of the Liquor and Gambling Control Committee, a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote setting a hearing for November 7, 2016, at 5:00 PM to give consideration to changing the following liquor license fees for 2017: On-Sale Intoxicating Liquor \$3,700 per year; On-Sale 3.2 Malt Liquor \$350 per year; Off-Sale 3.2 Malt Liquor \$350 per year; On-Sale Wine License \$680 per year; On-Sale 3.2 Malt Temporary \$67.50 per event; On-Sale Intoxicating Temporary \$265 per event; On-Sale Intoxicating Special \$140 per event; On-Sale Brew Pub Malt Liquor \$180 per year; On-Sale Brewer Tap Room \$525 per year; Off-Sale Brew Pub Malt Liquor \$180 per year; Temporary Sidewalk Café \$82.50 per year; Liquor Background Check \$335 per application and consumption and possession of liquor and beer \$135 per event.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote approving the issuance of a temporary on-sale intoxicating liquor license for the Detroit Lakes Jaycees to sell and serve on-sale intoxicating liquor at the Pavilion, 1361 Washington Ave relative to the Stag on October 14, 2016, pursuant to their application and fees.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote approving the issuance of a special on-sale intoxicating liquor license for Bleachers Bar & Grill to sell and serve on-sale intoxicating liquor at the following events pursuant to their application and fees:

October 8, 2016 – Halver Wedding Reception at the Pavilion
 November 11, 2016 – Church Basement Ladies at the DLCCC
 November 17, 2016 – RIO Nido at the DLCCC
 November 18, 2016 – Davina & the Vagabonds at the DLCCC
 December 3, 2016 – Travis Ledoyt at the DLCCC
 December 10, 2016 – An Andy & Bing Christmas at the DLCCC
 December 15, 2016 – Rock & Roll Christmas at the DLCCC
 January 13, 2017 – Pump Boys & Dinettes at the DLCCC
 January 19, 2017 – I Am, He Said at the DLCCC
 January 21, 2017 – Chris Koza at the DLCCC
 February 17, 2017 – Deuces Wild at the DLCCC
 May 5, 2017 – Rosanne Cash at the DLCCC

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote, approving the gambling application submitted by the Detroit Lakes Jaycees to hold a raffle at the Pavilion, 1361 Washington Avenue on October 14, 2016.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote, approving the gambling application submitted by the Detroit Lakes Lions to hold a raffle at the Pavilion, 1361 Washington Avenue on October 15, 2016.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote, approving the gambling application submitted by the Detroit Lakes Breakfast Rotary to hold a raffle at the Holiday Inn, 1155 Highway 10 E on February 11, 2017.

Pursuant to the recommendations of the Liquor/Gambling Control Committee, a resolution was introduced by Alderman Sukke, who moved its adoption approving the gambling application submitted by Detroit Lakes Youth Hockey to have a raffle at the Kent Freeman Arena at 1310 Rossman Avenue on February 16, 2017. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared Resolution 1011B adopted.

Upon the recommendation of the Liquor/Gambling Control Committee a motion was made by Alderman Sukke, seconded by Alderman Waller and carried without a dissenting vote, approving the gambling application submitted by the Holy Rosary School & Church to hold a raffle at the Holy Rosary School & Church, 1043 Lake Avenue on May 30, 2017.

A motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote, that the August 2016 Becker County Court Report of \$8989.55, the September Police Chief's Monthly Report, the September Fire Chief's Monthly Report, the September City Engineer's Monthly Project Status Report, the September Animal Control Report, the September Liquor Store Manager's Monthly Report, the September Nuisance Monthly Report, the September Parking Violations Monthly Report \$40, and the September Variance/Conditional Use Permit Status Report be approved and placed on file.

A resolution was introduced by Mayor Brenk providing for the conduct of the General Election on November 8, 2016, designating the election judges and setting the hourly rate of pay. Alderman Zeman moved its adoption. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared Resolution 1011W adopted.

A motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote, approving the following licenses for 2016:

Tobacco Licenses:

Roy Bendele dba Uncle Roy's General Store (1852 County Road 22, Detroit Lakes)

Upon the recommendation of Mayor Brenk, a motion was made by Alderman Zeman, seconded by Alderman Boeke and carried, without a dissenting vote, reappointing Andrew Gag to the Planning Commission. This will be Mr. Gag's third term.

Upon the recommendation of Mayor Brenk, a motion was made by Alderman Zeman, seconded by Alderman Boeke and carried, without a dissenting vote, reappointing Madalyn Sukke to the Planning Commission. This will be Ms. Sukke's second term.

Mayor Brenk announced the date and time changes for the November Committee and Council meetings due to the General Election:

MONDAY, NOVEMBER 7, 2016

Public Works – 1:30 PM

Public Safety – 3:00 PM

Finance – 3:30 PM

Liquor & Gambling – 4:30PM

Council – 5:00 PM

Mayor Brenk announced The League of Minnesota Cities Regional Meeting will be October 12, 2016 in Fergus Falls, MN.

Fire Chief Scott Flynn invited, Council, City staff and the Community to the Fire Protection Event that will be held on Wednesday October 12, 2016 from 5:00 P.M.-7:00 P.M. at the Fire Station.

Mayor Brenk announced there is public meeting to discuss Aquatic Invasive Species and Zebra Mussels on October 24, 2016 at 2:00 PM in the Auditorium of M State.

Mayor Brenk announced there will be a public discussion on the 2017 Budget and Tax Levy pursuant to the Truth & Taxation requirements will take place at the City Council meeting on December 13, 2016 at 6:01 PM.

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 6:15 PM.

Respectfully submitted,

Glori French, City Clerk