

City Council Minutes  
Special Meeting

Detroit Lakes, Minnesota  
April 3, 2025

**CALL TO ORDER**

The special meeting of the City Council was called to order in the Community Room of City Hall at 4:00 PM, April 3, 2025; all members of the City Council having been notified of the meeting and the business to be transacted.

**ROLL CALL**

Council Present: Mayor Brenk  
Alderman Boeke  
Alderman Buboltz  
Alderman Carlson  
Alderman Dallmann  
Alderman Stearns  
Alderman Spry  
Alderman Zeman

Council Absent: Alderman Caulfield  
Alderman Deraney

Staff Present: City Administrator Kelcey Klemm  
City Clerk Kari Tyson  
City Attorney Charlie Ramstad  
Assistant City Attorney Dylan Ramstad-Skoyles  
HR Director Deon Strapp  
Liquor Store Manager Mitch Anderson  
Liquor Store Night Supervisor Denell Halvorson

**EMPLOYEE  
DISCIPLINE**

City Attorney Charlie Ramstad stated the process for the meeting and gave context to the reason for the meeting.

City Attorney Charlie Ramstad asked Night Supervisor Denell Halvorson if he was requesting the meeting to be open Pursuant to Minnesota Statutes 13D.05, Subd. 2(b).

Night Supervisor Denell Halvorson stated he did not want an open meeting.

A motion was made by Alderman Zeman and seconded by Alderman Carlson to close the meeting. The motion was carried without a dissenting vote.

Mayor Brenk closed the meeting at 4:04pm.

HR Director Deon Strapp and Liquor Store Manager Mitch Anderson left the room.

The Council heard testimony from Night Supervisor Denell Halvorson, Liquor Store Manager Mitch Anderson, HR Director Deon Strapp, and City Administrator Kelcey Klemm.

Night Supervisor Denell Halvorson left the room at 4:51pm.

Deliberation was had amongst the Council.

A motion was made by Alderman Zeman and seconded by Alderman Carlson to reopen the meeting. The motion was carried without a dissenting vote. Mayor Brenk declared the meeting reopened at 5:03pm.

Night Supervisor Denell Halvorson reentered the room.

A motion was made by Alderman Zeman to reaffirm the decisions of the employee's supervisor and the City Administrator and impose the discipline of termination of employment for the reasons stated in the March 6, 2025 written "Notice of Termination" of the supervisor and the March 17, 2025 written "Notice of Final Decision" of the City Administrator. The motion was seconded by Alderman Stearns and was carried without a dissenting vote. Mayor Brenk declared Night Supervisor Denell Halvorson terminated.

**ADJOURNMENT**

There being no further business to conduct, Mayor Brenk adjourned the meeting at 5:04 PM.

Respectfully submitted, Kari Tyson, City Clerk