

City Council Minutes
Regular Meeting

Detroit Lakes, Minnesota
December 12, 2023

CALL TO ORDER

The regular meeting of the City Council was called to order in the Jury Assembly Room of the Becker County Courthouse at 5:00 PM, December 12, 2023; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Brenk
Alderman Boeke
Alderman Buboltz
Alderman Carlson
Alderman Dallmann
Alderman Deraney
Alderman Josephson
Alderman Spry
Alderman Stearns
Alderman Zeman

Council Absent: None

Staff Present: City Administrator Kelcey Klemm
City Finance Officer Heidi Tumberg
City Clerk Glori French
Deputy Clerk Kari Tyson
City Attorney Charlie Ramstad
Engineer Jon Pratt
Public Works Director Shawn King
Community Development Director Larry Remmen
Liquor Store Assistant Manager Mitch Anderson
Police Chief Steve Todd
Fire Chief Mike Hanson

AGENDA

A motion was made by Alderman Boeke and seconded by Alderman Buboltz to approve the agenda as presented. The motion was carried without a dissenting vote, and Mayor Brenk declared the agenda approved.

**APPROVAL OF
MINUTES**

There being no corrections to the minutes of the Regular City Council Meeting held November 14, 2023, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

**PUBLIC HEARING –
PIZZA RANCH
LIQUOR LICENSE**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the granting of a 3.2, Wine, and Sunday Liquor License to Pizza Ranch DL, LLC, for the period of January 1, 2024, to December 31, 2024. Mayor Brenk called the hearing to order at 5:02 PM.

There being no comments or questions, Mayor Brenk closed the hearing at 5:03 PM.

Upon the recommendation of the Liquor and Gambling Committee, a resolution was introduced by Alderman Dallmann, who moved its adoption, approving issuance of a 3.2, Wine, and Sunday Liquor License to Pizza Ranch DL, LLC, pursuant to their application and fees. The motion was seconded by Alderman Stearns. The motion was carried without dissenting vote. Mayor Brenk declared the license approved.

**PUBLIC HEARING –
2024 DOWNTOWN
STREET
IMPROVEMENTS**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed street and utility improvements for the 2024 West Downtown Street and Utility Improvement Project. Mayor Brenk called the hearing to order at 5:03 PM.

City Engineer Jon Pratt presented the project to the Council.

Dawn Olson, of 808 Washington Ave (Washington Square Mall) asked if there would be a possibility for a downtown parking project assessment.

City Engineer Jon Pratt stated that there will not be a downtown parking project assessment.

Laura McKnight and Heather Hamlin, from 119 Graystone Plaza (MMCDC) asked if they could receive further clarification on the potential assessment for their property as they own property on two streets.

City Engineer Jon Pratt stated that he would meet with them to discuss the potential assessments.

There being no further comments or questions, Mayor Brenk closed the hearing at 5:30 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, ordering the preparation of plans and specifications for the 2024 West Downtown Street and Utility Improvement Project. The motion was seconded by Alderman Josephson. The motion was carried without dissenting vote. Mayor Brenk declared resolution 2023-1212A adopted.

**PUBLIC HEARING –
2024 BUDGET AND
LEVY**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the 2024 Budget and Tax Levy. Mayor Brenk called the hearing to order at 6:01 PM.

Finance Officer Heidi Tumberg summarized the proposed 2024 tax levy and City budget. Tumberg informed the Council and audience the property tax levy

for 2023, collectible in 2024, is \$7,244,158, an increase of \$812,713 from 2023 or 11.22%.

Finance Officer Heidi Tumberg reviewed the City's 2024 Budget of \$26,006,379.

Tumberg further highlighted that the annual tax cost on a \$300,000 home would be \$1,131.03, or about a \$38.08 decrease from 2023 taxes if your value stayed consistent. This calculates to \$94.25 per month.

Tumberg reviewed property tax relief programs that are available to taxpayers should they have concerns about paying their property taxes.

The Mayor then called for questions or comments. There being no further questions or comments, Mayor Brenk closed the hearing at 6:21 PM.

Upon the recommendation of the Budget Committee, a resolution was introduced by Alderman Josephson, who moved its adoption approving the final budget for the calendar year 2024 and approving the final 2023 tax levy, collectible in 2024 in the following amounts:

BE IT RESOLVED By the Council of the City of Detroit Lakes, County of Becker, State of Minnesota, that the annual budget of the City of Detroit Lakes for the calendar year 2024, which has been submitted by the City Administrator and modified and approved by the Budget Committee and the City Council, is hereby adopted as follows:

<u>Fund</u>	<u>Budget Amount</u>
General Fund	\$ 8,762,569
Special Revenue Funds	5,006,057
<u>Debt Service Funds</u>	<u>3,653,358</u>
<i>Sub Total</i>	\$17,421,984
<u>Liquor Store</u>	<u>8,584,395</u>
Total Budget	\$ 26,006,379

BE IT FURTHER RESOLVED that, in addition to the sources of income available to the City, the following sums of money are to be levied for the current year, collectible in 2024 upon the taxable property in said City of Detroit Lakes, for the following purpose:

<u>Fund</u>	<u>Levy Amount</u>
General Fund	\$ 5,074,783
Library Fund	346,360
Airport Fund	132,500
Development Authority Fund	44,228
Equipment Fund	805,000
<u>Debt Service Funds</u>	<u>1,654,000</u>

Total Levy

\$ 8,056,871

The motion for the adoption of the resolution was seconded by Alderman Stearns and carried with dissenting votes from Alderman Deraney and Alderman Dallmann. Mayor Brenk declared Resolution 2023-1212B adopted.

2024 HRA LEVY

Upon the recommendation of the Finance Committee, a resolution was then introduced by Alderman Josephson, who moved its adoption, granting City Council consent for final taxes payable 2024 HRA Levy. The motion was seconded by Alderman Spry and was carried without dissenting vote. Mayor Brenk declared resolution 2023-1212C adopted.

**CONDITIONAL USE
PERMIT – 1397
WENNER DR.**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, approving a Conditional Use Permit to allow a Planned Unit Development for a self-storage facility with enclosed and outdoor storage at 1397 Wenner Drive (Menards, Inc). The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared resolution 2023-1212D adopted.

**VARIANCE – 535 OAK
ST.**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, approving a Variance to allow a 20 foot rear yard setback instead of a 30 foot rear yard setback on a commercial lot at 535 Oak Street (Lloyd Moser). The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared resolution 2023-1212E adopted.

**VARIANCE – 425
SOUTH SHORE DR.**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, approving a Variance to allow an addition with a 20 foot front yard setback at 425 South Shore Drive (Gary and Paula Christensen). The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared resolution 2023-1212F adopted.

**ORDINANCE 519 -
FENCES**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Boeke to approve the first reading of Ordinance 519 amending the zoning ordinance to revise section 3 relative to fences. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared the first reading approved.

**ORDINANCE 520 –
ACCESSORY
STRUCTURE HEIGHT**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Boeke to approve the first reading of Ordinance 520 amending the zoning ordinance relative to the height of accessory structures in residential districts.

Alderman Zeman spoke about his concerns regarding the ability for homeowners to now have living spaces above their garages.

The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared the first reading approved.

**PRELIMINARY
ENGINEERS REPORT –
2024 STREET REHAB**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, accepting the Preliminary Engineers Report for the 2024 Street Rehabilitation Project and setting a public hearing for January 9, 2024.

City Engineer Jon Pratt spoke about the projects and recommended the removal of Shorewood Dr. from the project scope. The motion was seconded by Alderman Josephson.

Alderman Josephson stated Shorewood Dr. is in tough shape in spots but believes that the conversation of the project specifics needs to be had about that road in particular.

The motion was carried without a dissenting vote. Mayor Brenk declared resolution 2023-1212G adopted.

ENGINEERS REPORT

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Buboltz, and carried without dissenting vote, accepting the City Engineer’s Monthly Project Status Report. Mayor Brenk declared the motion approved.

**PROJECT 412
REQUEST**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Spry, and carried without dissenting vote, approving the request from Project 412 to install a Detroit Lakes word sign on Long Bridge. Mayor Brenk declared the motion approved.

**SET IMPROVEMENT
HEARING - WILLOW
SPRINGS**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, setting a public hearing for January 9, 2024, for the Willow Springs Street Improvements. The motion was seconded by Alderman Carlson and carried without a dissenting vote. Mayor Brenk declared resolution 2023-1212S adopted.

**PURCHASE MESSAGE
TRAILER**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Stearns, and carried without dissenting vote, approving the purchase of a Message Trailer from MNDOT . Mayor Brenk declared the motion approved.

**FINAL PAYMENT
WEST LAKE DRIVE
PHASE 1**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Stearns, and carried without dissenting vote, approving the final payment for West Lake Drive Phase 1. Mayor Brenk declared the motion approved.

**FINAL PAYMENT
LONG PINE ESTATES
PHASE 3**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Stearns, and carried without dissenting vote, approving the final payment for Long Pine Estates Phase 3. Mayor Brenk declared the motion approved.

**FINAL PAYMENT
WILLOW, HOLMES,
FRAZEE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Stearns, and carried without

dissenting vote, approving the final payment for Willow, Holmes, and Frazee. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION – BOYS
& GIRLS CLUB**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Stearns, and carried without dissenting vote approving the Special Event Application for the Boys & Girls Club of Detroit Lakes for their Polar Fest Plunge on February 24, 2024, on West Lake Drive. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
HOLMES THEATRE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Stearns, and carried without dissenting vote approving the Special Event Application for the Historic Holmes Theatre for Tuesdays in the Park throughout the summer of 2024 starting June 4 and ending August 27, in the City Park. Mayor Brenk declared the motion approved.

**PERSONNEL POLICY
CHANGES**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson, approving the personnel policy changes.

City Administrator Kelcey Klemm presented the proposed changes.

The motion was seconded by Alderman Buboltz and carried without a dissenting vote. Mayor Brenk declared the motion approved.

**ORDINANCE 518 –
LICENSING
PROCEDURES**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 518, amending City Code Chapter 600, Section 601, Licensing Procedures.

City Attorney Charlie Ramstad spoke about the reasonings for the change.

The motion was seconded by Alderman Stearns and carried without a dissenting vote. Mayor Brenk declared the motion approved.

**END OF YEAR
TRANSFERS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, approving the 2023 End of Year Fund Transfers. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212H adopted.

2024 FEE SCHEDULE

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, approving the 2024 Fee Schedule. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212I adopted.

**2024 FIRE DEPT PAY
RATES**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, establishing 2024 pay rates for the Detroit Lakes Fire Department. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212J adopted.

**FEDERAL GRANT
POLICY**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson, approving a Federal Grant Policy. The motion was seconded by Alderman Boeke and carried without a dissenting vote. Mayor Brenk declared the motion approved.

**2023 LEGACY
PROGRAM
DONATIONS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Carlson, who moved its adoption, accepting the 2023 Legacy Program donations. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212K adopted.

**2023 MISC.
DONATIONS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Carlson, who moved its adoption, accepting the 2023 misc. donations. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212L adopted.

**WEST CENTRAL
INITIATIVE –
HILDRED SHALLAND
LONG TRUST**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Carlson, accepting \$513.44 from West Central Initiative/Hildred Shelland Long Trust for beautification purposes. The motion was seconded by Alderman Stearns and carried without a dissenting vote. Mayor Brenk declared the motion approved.

**DESIGNATING 2024
DEPOSITORIES**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Carlson, who moved its adoption, designating the depositories for City Funds for the Year 2024. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212M adopted.

**ELECTRONIC FUND
TRANSFER
AUTHORIZATION**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Carlson, who moved its adoption, authorizing the Finance Officer to make electronic funds and wire transfers as necessary to conduct the City's business. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting votes. Mayor Brenk declared Resolution 2023-1212N adopted.

FINANCIAL REPORTS

Upon the recommendation of the Finance Committee, a motion was made by Alderman Carlson, and seconded by Alderman Stearns, that the trial balance and monthly financial reports, submitted by Finance Officer Heidi Tumberg, showing a balance in the City treasury to be in the amount of \$5,511,475.39 as of November 30, 2023, be accepted, approved, and placed on file. Mayor Brenk declared the financial reports approved.

PAYMENT OF CLAIMS

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Carlson, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of November 1, 2023, through November 30, 2023, in the amount of \$4,969,547.03. The motion for the adoption of the resolution was seconded by

Alderman Stearns and carried without dissenting vote. Mayor Brenk declared Resolution 2023-12120 adopted.

**STANDARD
OPERATING
GUIDELINES**

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Spry, and seconded by Alderman Zeman to approve the Standard Operating Guidelines for the Fire Department. The motion was carried without a dissenting vote. Mayor Brenk declared the Standard Operating Guidelines approved.

**FIRE SERVICE
CONTRACT –
DETROIT TOWNSHIP**

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Spry, and seconded by Alderman Zeman to approve the Fire Service Contract with Detroit Township. The motion was carried without a dissenting vote. Mayor Brenk declared the contract approved.

**FIRE SERVICE
CONTRACT – ERIE
TOWNSHIP**

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Spry, and seconded by Alderman Zeman to approve the Fire Service Contract with Erie Township. The motion was carried without a dissenting vote. Mayor Brenk declared the contract approved.

**FIRE SERVICE
CONTRACT –
LAKEVIEW
TOWNSHIP**

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Spry, and seconded by Alderman Zeman to approve the Fire Service Contract with Lakeview Township. The motion was carried without a dissenting vote. Mayor Brenk declared the contract approved.

**PHASED
RETIREMENT –
RANDY BUHR**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Dallmann, approving phased retirement for Randy Buhr. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the motion approved.

**LIQUOR STORE
MANAGER HIRING –
MITCH ANDERSON**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Dallmann, hiring Mitch Anderson as the Liquor Store Manager. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the motion approved.

**POLARFEST
FIREWORKS
SPONSORSHIP**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Dallmann, approving a \$500 sponsorship of the PolarFest Fireworks. The motion was seconded by Alderman Buboltz and carried without dissenting vote. Mayor Brenk declared the motion approved.

**2024 LIQUOR
LICENSES**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Carlson, approving the issuance of the following liquor licenses for 2024:

- American Legion – Club, Sunday
- Brygge Taps & Tastes – Intoxicating, Sunday
- Bucks Mill – Taproom, Brew Pub Off-Sale, Sunday
- Casey’s #2219 - 3.2% Off-Sale
- Casey’s #3656 - 3.2% Off-Sale
- China Buffet – 3.2% On-Sale
- Chinese Dragon – 3.2% On-Sale, Wine
- Don Pablos - 3.2% On-Sale, Wine, Sunday

Eagles Club – Club
 El Loro – Intoxicating, Sunday
 Fireside – Intoxicating, Sunday
 Food N Fuel - 3.2% Off-Sale
 Godfather’s Pizza - 3.2% On-Sale, Wine, Sunday
 Holiday – 3.2% Off-Sale
 Holiday Inn - Intoxicating, Sunday
 Hub 41 - Intoxicating, Sunday
 La Barista - Intoxicating, Sunday
 Lakeside - Brew Pub Off-Sale, Intoxicating, Sunday
 Long Bridge – Intoxicating, Sunday
 Northside Bar & Café – Intoxicating, Sunday
 Roasted - Intoxicating, Sunday
 Sandbar II - Intoxicating, Sunday
 Sapphire Sushi, Hibachi, and American Cuisine - Intoxicating, Sunday
 Shorewood Pub - Intoxicating, Sunday
 The Lodge – Intoxicating, Sunday
 VFW #1676 – Club, Sunday
 Voyageur Lanes – Intoxicating, Sunday
 Walmart – 3.2% Off-Sale
 Zorbaz – Intoxicating, Sunday

The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the licenses issued.

**GAMBLING PERMIT –
 MARSHMALLOW
 ANIMAL SHELTER**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Stearns to approve the issuance of a Gambling Permit for the Marshmallow Animal Shelter for their raffle on January 5, 2024, at Lucky Dog Boarding & Training, 1478 Mallard St. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**GAMBLING PERMIT –
 BOYS & GIRLS CLUB**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Stearns to approve the issuance of a Gambling Permit for Boys & Girls Club of Detroit Lakes for their raffle on January 13, 2024, at the Boys & Girls Club, 150 Richwood Rd. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**OFF-SITE GAMBLING
 PERMIT – DL YOUTH
 HOCKEY**

Upon the recommendation of the Liquor and Gambling Control Committee, a resolution was introduced by Alderman Carlson, approving the issuance of an Off-Site Gambling Permit for Detroit Lakes Youth Hockey Association, to conduct a raffle at the Kent Freeman Arena on January 14, 2024. The motion was seconded by Alderman Stearns and was carried without a dissenting vote. Mayor Brenk declared resolution 2023-1212P adopted.

**OFF-SITE GAMBLING
 PERMIT – DL YOUTH
 HOCKEY**

Upon the recommendation of the Liquor and Gambling Control Committee, a resolution was introduced by Alderman Carlson, approving the issuance of an Off-Site Gambling Permit for Detroit Lakes Youth Hockey Association, to conduct a raffle at the Kent Freeman Arena on February 8, 2024. The motion

was seconded by Alderman Stearns and was carried without a dissenting vote. Mayor Brenk declared resolution 2023-1212Q adopted.

**GAMBLING PERMIT –
DL BREAKFAST
ROTARY**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Stearns to approve the issuance of a Gambling Permit for the Detroit Lakes Breakfast Rotary Club for their raffle on February 10, 2024, at the Holiday Inn, 1155 Hwy 10 E. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**DESIGNATE
NEWSPAPER**

Upon the recommendation of the City Administrator, a resolution was introduced by Alderman Carlson, who moved its adoption, designating the official newspapers for 2024 and setting a publication date Pursuant to Minnesota Statutes. The motion for the adoption of the resolution was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared Resolution 2023-1212R adopted.

**APPOINTMENT –
DETROIT COUNTRY
CLUB BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman and seconded by Alderman Boeke to approve the reappointment of Rhonda Fode to the Detroit Country Club Board. Ms. Fode has completed her first term and is eligible to be appointed to her second term. The motion was carried without a dissenting vote, and Mayor Brenk declared the appointment approved.

**APPOINTMENT –
DMRA BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman and seconded by Alderman Stearns to approve the appointment of Christine Hvidston to the DMRA Board. Ms. Hvidston is being appointed to the seat vacated by Jena Walz. The motion was carried without a dissenting vote, and Mayor Brenk declared the appointment approved.

**DEPARTMENT
REPORTS**

A motion was made by Alderman Carlson to accept the November Code Compliance Official's Report, the November Variance/Conditional Use Permit, Land Disturbance Permit, and Stormwater Mitigation Permit Status Report, the November building permits in the amount of \$2,777,214, the November Animal Control Report, the November Public Works Director's Report, the November Police Report, the November Fire Report, the November Parking Violations Monthly Report of \$25, the October Becker County Court Report of \$4,638.43, and the November Liquor Store Manager's Report be approved and placed on file. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the motion approved.

Mayor Brenk announced the Elected Leaders Institute with the League of MN Cities is coming up. Please let Kari know if you are interested in attending.

ANNOUNCEMENTS

Mayor Brenk announced CGMC's Legislative Action Day at the MN State Capital is March 20, 2024. If you are interested in attending, please let Kari know.

Mayor Brenk announced the Canadian Pacific Holiday Train will be making a stop in Detroit Lakes on Thursday December 14 at 2:30 PM.

Mayor Brenk announced the 2024 Joint Governance Meeting Dates:

January 2, 2024 – City
April 2, 2024 – Chamber
July 2, 2024 – DL Schools
October 1, 2024 – County

Mayor Brenk announced the 2024 Council Meeting Dates:

January 2, 2024 – Annual Meeting
January 9, 2024
February 13, 2024
March 12, 2024
April 9, 2024
May 14, 2024
June 11, 2024
July 9, 2024
August 12, 2024 *MONDAY (Elections)
September 10, 2024
October 8, 2024
November 12, 2024
December 10, 2024

ADJOURNMENT

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 6:36 PM.

Respectfully submitted, Kari Tyson, Deputy Clerk