

City Council Minutes
Special Meeting

Detroit Lakes, Minnesota
July 24, 2023

CALL TO ORDER

The special meeting of the City Council was called to order in the Community Room of the Police Department, 807 Summit Avenue, at 5:00 PM, July 24, 2023; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Matt Brenk
Alderman Boeke
Alderman Buboltz
Alderman Carlson
Alderman Dallmann
Alderman Josephson
Alderman Spry
Alderman Stearns
Alderman Zeman

Council Absent: Alderman Deraney

Staff Present: City Administrator Kelcey Klemm
City Clerk Glori French
City Attorney Charlie Ramstad

ORDINANCE 515 – USE OF CANNABIS IN PUBLIC

City Administrator Kelcey Klemm presented the proposed ordinance, stating the new ordinance would prohibit the use of cannabis products in public areas such as the beach, city parks, and sidewalks.

A motion was made by Alderman Zeman to approve the second reading and adoption of Ordinance 515, Use of Cannabis in Public. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the second reading of Ordinance 515 adopted. City Attorney Ramstad noted Ordinance 515 will go into effect once it is published in the official newspaper.

ADMINISTRATIVE PENALTY FOR CITY CODE SECTION 1100

City Administrator Kelcey Klemm presented the proposed penalty fee for violation of Cannabis Ordinance 515.

A resolution was introduced by Alderman Zeman, who moved its adoption, approving the amendment of the fee schedule to create an Administrative Penalty for City Code Section 1100 to include Cannabis Ordinance Administrative Penalty at \$150 per violation. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0724 adopted.

AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

A resolution was introduced by Alderman Spry, who moved its adoption, authorizing execution of a Minnesota Department of Transportation Airport Maintenance and Operation Grant. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared resolution 2023-0724A adopted.

AIRPORT HANGAR SITE

A resolution was introduced by Alderman Carlson, who moved its adoption, authorizing execution of a Minnesota Department of Transportation Grant Agreement

**PREPARATIONS
GRANT CONTRACT**

for airport improvement for hangar site preparations. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared resolution 2023-0724B adopted.

**AIRPORT
TAXILANE/APRON
DESIGN/
CONSTRUCTION/
HANGAR
DEMOLITION
GRANT**

A resolution was introduced by Alderman Carlson, who moved its adoption, authorizing execution of a Minnesota Department of Transportation Grant Agreement for airport improvement for taxi lane and apron design and construction and hangar demolition. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared resolution 2023-0724C adopted.

Alderman Buboltz arrived at 5:13 PM.

**TRANSIENT
MERCHANT-
COUNTRY FRESH
FARMS**

A motion was made by Alderman Stearns, seconded by Alderman Zeman, and carried without dissenting vote approving the issuance of a transient merchant license for Country Fresh Farms, to hold a four-day USDA frozen meat sale, August 23-26, 2023, in the Menards parking lot pursuant to their application and fees. Mayor Brenk declared the motion approved.

ADJOURNMENT

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 5:15 PM.

Respectfully submitted, Glori French, City Clerk