

City Council Minutes
Regular Meeting

Detroit Lakes, Minnesota
June 13, 2023

CALL TO ORDER

The regular meeting of the City Council was called to order in the Jury Assembly Room of the Becker County Courthouse at 5:00 PM, June 13, 2023; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Matt Brenk
Alderman Carlson
Alderman Deraney
Alderman Josephson
Alderman Spry
Alderman Stearns
Alderman Zeman

Council Absent: Alderman Boeke
Alderman Buboltz
Alderman Dallmann

Staff Present: City Administrator Kelcey Klemm
City Finance Officer Heidi Tumberg
City Clerk Glori French
Deputy Clerk Kari Tyson
City Attorney Charlie Ramstad
Engineer Jon Pratt
Public Works Director Shawn King
Street Supervisor John Cervantes
Police Chief Steve Todd
Fire Chief Mike Hanson

AGENDA

A motion was made by Alderman Zeman and seconded by Alderman Spry to approve the agenda with the addition of a Special Liquor License for H&K Industries and a Special Event Application for DMRA. The motion was carried without a dissenting vote, and Mayor Brenk declared the motion approved.

**APPROVAL OF
MINUTES**

There being no corrections to the minutes of the Regular City Council Meeting held May 9, 2023, and the Special City Council meeting held May 24, 2023, a motion was made by Alderman Zeman, seconded by Alderman Carlson, and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

**PUBLIC HEARING 2023
CONCRETE AND
BITUMINOUS
REPAIRS**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the on the proposed improvement of curb, gutter, concrete approaches, bituminous, and sidewalks for 2023. Mayor Brenk called the hearing to order at 5:04 PM.

Public Works Director Shawn King presented the project, improvements, and proposed assessments.

Larry Peterson of 215 North St (Hwy 34) voiced his concerns about the state damaging the curb when they plow, but him being responsible for the repair costs, and wanted to know if the State would pay for the repairs.

City Attorney Charlie Ramstad stated that the City could not go after the State for the costs of the repairs.

Finance Officer Heidi Tumberg stated that special assessments over \$500 go on the tax statements and are payable over a 5 year term. Tumberg also mentioned the Senior Deferment Program.

Gerardo Garza of 1739 Long Bridge Rd spoke about his concern for the sidewalks.

Public Works Director Shawn King stated that Mr. Garza's property only had repairs for curb and gutter.

Alderman Deraney asked who determined what needed replacing and how much would be replaced.

Public Works Director Shawn King stated that the Street Supervisor inspected them and would determine if repairs are needed or not. The length of the repair is dependent on the amount of damage as entire panels need replacing and not just the damage.

There being no further comments or questions, Mayor Brenk closed the hearing at 5:12 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, ordering the improvement of curb, gutter, concrete approaches, bituminous, and sidewalks for 2023. The motion was seconded by Alderman Josephson. The motion was carried without dissenting vote. Mayor Brenk declared resolution 2023-0613A adopted.

**ORDINANCE 510 –
REZONE 677
SHOREWOOD DR**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Carlson, to approve the second reading and adoption of Ordinance 510 for the rezoning of 677 Shorewood Drive from “R-A” Residential Agriculture to “R-2” One and Two Family Residential (David Pratt). The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared Ordinance 510 adopted.

**ORDINANCE 511 –
“B-3” BUILDING
HEIGHT MAXIMUM**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Carlson, to approve the second reading and adoption of Ordinance 511 to change the maximum building height in the “B-3” Districts from three stories to four stories (Not to exceed 60 feet). The

motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Ordinance 511 adopted.

**ORDINANCE 507 –
NEIGHBORHOOD
COMMERCIAL
DISTRICT**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Carlson, to approve the second reading and adoption of Ordinance 507, an amendment to the zoning ordinance to add Section 10A Neighborhood Commercial District. The motion was seconded by Alderman Stearns.

Alderman Zeman spoke against the ordinance stating that commercial businesses should not be in residential neighborhoods.

Alderman Josephson spoke in favor of the ordinance stating that this would create a tool in the toolbox for rezoning, but any proposed changes have to go through the rezoning process.

Alderman Carlson also spoke in favor of the ordinance agreeing with Alderman Josephson

The motion was carried with dissenting votes from Alderman Deraney and Zeman. Mayor Brenk declared Ordinance 507 not adopted due to a lack of an affirmative vote of a majority of all the members of the Council. This will be reconsidered in July.

**ORDINANCE 513 -
REZONE 1150 HWY 59**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Carlson, to approve the first reading of Ordinance 513 for the rezoning of 1150 US Highway 59 from “R-A” Residential Agriculture to “R-M” Multi-Family Residential (Eagle Rock Real Estate LLC). The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 513 approved.

**FINAL PLAT – 1364
LONG LAKE DRIVE**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Carlson, denying the final plat of Pinewood Estates at 1364 Long Lake Drive (Drew and Ashley Larson) due to the final plat not matching the preliminary plat. The motion was seconded by Alderman Josephson.

Drew Larson of 1564 Long Lake Dr. asked how the City Council felt about the new plat drawings if he were to go back through the process.

Alderman Carlson stated that there are still some questions that the Community Development Committee had.

City Administrator Kelcey Klemm credited the Developer for providing new drawings, but there is concern regarding some of the future development of the property due to wetland and mitigation.

City Administrator Klemm went over the options for the developer. The developer can come back with a preliminary three lot plat and go through the

process again, or he can change the final plat to a four lot plat to match the original preliminary plat. The last option is to require the dedication of the cul-de-sac.

City Administrator Kelcey Klemm spoke saying that although the developer did come back to the City with a more detailed drawing of the plat including wetland delineation, the plat doesn't match the original preliminary plat that was approved, therefore the plat should be denied.

Alderman Carlson asked if there are issues with plowing for public works.

Public Works Director Shawn King stated at this time there are no issues, since they can just push the snow off the end of the roadway.

Alderman Spry clarified that the ordinance requires that the cul-de-sac be installed with the creation of the lots.

City Attorney Charlie Ramstad stated that Alderman Spry is correct, and that the ordinance does require the installation of the cul-de-sac.

Alderman Zeman asked if the developer would still need to put the cul-de-sac in if it was only 3 lots instead of 4.

City Administrator Klemm stated that ultimately it is the City Council's decision. The ordinance does allow for a temporary dead end due to future expansion. The City Council approved the original plat requiring the cul-de-sac.

Alderman Zeman stated that the roadway works as it stands today, and with the future development presented, he would like the project to move forward.

Alderman Stearns stated he is not opposed to the 3 lot plat, but would like to see the cul-de-sac expanded even if it is just gravel.

Alderman Josephson asked the Developer for further clarification on when the next expansion phase would occur.

Mr. Larson stated that he will be taking a couple lots at a time.

Alderman Josephson stated he has a hard time making changes on the fly without going through the proper channels, and that he is in favor of denying the final plat as presented.

Alderman Spry asked for further clarification on the Developers timeline.

Mr. Larson stated that the timeline is one home being built every 24 months.

Alderman Deraney asked if there is an end point per the ordinance for the temporary dead end for future expansion.

The motion was carried without a dissenting vote. Mayor Brenk declared the final plat denied.

**CLOUD PERMIT
SOFTWARE**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Carlson, approving the purchase of Cloud Permit Software. The annual cost of the software is \$15,000 with funds coming from building permit revenues. The motion was seconded by Alderman Stearns and was carried without a dissenting vote. Mayor Brenk declared the purchase of the software approved.

**BENCHES FOR
PLAYGROUNDS**

Alderman Zeman stated that discussion took place during the Public Works Committee meeting regarding the need for park benches at the playgrounds at City Park.

Public Works Director Shawn King let the Council know two benches had been delivered earlier in the day.

**GARBAGE CANS
DOWNTOWN**

Alderman Zeman stated that discussion took place during the Public Works Committee meeting regarding the need for garbage cans downtown.

Public Works Director Shawn King let the Council know four additional garbage cans had been delivered earlier in the day and will cost \$62.56 to empty every month.

**SOUTH SHORE PARK
RESTROOMS**

Alderman Zeman stated that discussion took place during the Public Works Committee meeting regarding the South Shore Park restrooms.

Public Works Director Shawn King let the Council know the restrooms will be open as soon as the IT issues are resolved for the door controls.

**CROSSWALK
PROPOSAL NORTH
SHORE DR AND
ROOSEVELT AVE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, approving the request from Ella Bowers and Jasmine Weets, Seniors at Detroit Lakes High School, for the installation of a painted crosswalk and signage at the intersection of North Shore Dr and Roosevelt Ave. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the request approved.

**ADA PARKING
REQUEST - GAR PARK
AND DOG PARK**

Alderman Zeman stated that discussion took place during the Public Works Committee meeting regarding the request for ADA parking at GAR Park and the Dog Park. Alderman Zeman stated the request will be added to upcoming Capital Improvement Projects near GAR Park and will be looked into for future projects surrounding the dog park.

**PICNIC TABLE
DONATION**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman to accept the donation of 2 picnic tables for GAR Park from Tom and Pam Mortenson. The motion was seconded by Alderman Josephson and carried without a dissenting vote. Mayor Brenk declared the donation accepted.

ORDINANCE 512 –

Upon the recommendation of the Public Works Committee, a motion was made

**TRANSIENT
MERCHANTS**

by Alderman Zeman, to approve the first reading of Ordinance 512, amending City Code Section 604 Transient Merchants, Peddlers, Hawkers, Solicitors. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 512 approved.

**ORDINANCE 509 –
SPORTS ARENA
COMMISSION**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, approving the second reading and adoption of Ordinance 509, amending City Code Section 204.13 Sports Arena Commission. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Ordinance 509 adopted.

**PLANS AND SPECS
AUTHORIZE AD FOR
BIDS – 2023 STREET
REHAB PROJECT**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, approving plans and specs, and authorizing advertisement for bids for the proposed 2023 street rehabilitation project. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0613C adopted.

**PLANS AND SPECS
AUTHORIZE AD FOR
BIDS – WILLOW
SPRINGS PROJECT**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, approving plans and specs, and authorizing advertisement for bids for the proposed Willow Springs street improvements. The motion was seconded by Alderman Carlson and carried with a dissenting vote from Alderman Josephson. Mayor Brenk declared resolution 2023-0613D adopted.

**PLANS AND SPECS
AUTHORIZE AD FOR
BIDS – SOUTHWOOD
SHORE ESTATES**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, approving plans and specs, and authorizing advertisement for bids for the proposed Southwood Shore Estates street and utility improvements. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0613D adopted.

**ACCEPT BIDS –
TERRY STREET**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, accepting the bids and awarding a construction contract to Feldt Plumbing for the Terry Street – Street and Utility Improvement project (including Dandrew Estates) contingent upon the execution of a Developers Agreement. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0613H adopted.

ENGINEERS REPORT

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Josephson, and carried without dissenting vote, accepting the City Engineer's Monthly Project Status Report. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION – DMRA**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Carlson, and carried without dissenting vote approving a Special Event Application for DMRA for their Tour Da Lakes Bike Race on July 8, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION – VFW**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting vote approving a Special Event Application for the VFW Post 1676 for a Street Dance August 19, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
DETROIT LAKES
CHAMBER OF
COMMERCE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting vote approving a Special Event Application for the Detroit Lakes Regional Chamber of Commerce for the 4th of July Fireworks on July 4, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION – J&K
MARINE**

Alderman Zeman made a motion approving a Special Event Application for J & K Marine to have a display of no more than 4 pontoons, boats, and docks during the Water Carnival from July 14-23, 2023.

The motion failed due to lack of a second.

Alderman Zeman said the request is for 15 units, and that area is very small and he would like to see it limited to better fit the area.

Alderman Josephson asked for clarification on what the number of units means that Alderman Zeman would like to reduce.

Alderman Zeman stated a combination of pontoons, boats, and docks.

Alderman Zeman made a motion approving a Special Event Application for J & K Marine to have a display of no more than 8 pontoons, boats, and docks during the Water Carnival from July 14-23, 2023.

The motion failed due to lack of a second.

Alderman Stearns asked if the Council is voting on the space or the number of units. Alderman Stearns stated the City Council should be voting on the use of the space and not the specific numbers allowed to set up.

Alderman Zeman recommended waiting for further clarification and approving it at the July meeting.

Alderman Carlson stated we should approve it now, and see how it goes, since they have already reduced the number of units from previous applications.

A motion was made by Alderman Carlson, approving a Special Event Application for J & K Marine to have a display of no more than 15 pontoons, boats, and docks during the Water Carnival from July 14-23, 2023. The motion was seconded by Alderman Stearns.

Alderman Josephson stated that in 2018, they were going to evaluate how it was working, and he would like to see that done now as he doesn't like commercial advertising on the beach.

Alderman Deraney asked for clarification on the space requested for use.

City Administrator Kelcey Klemm stated that the request is for the space from the boat landing to the east to their dock.

Alderman Carlson stated he would like to see how it works this year, so it can be determined the amount of space, which watercrafts can fit, etc since it is allowed in the ordinance.

Alderman Zeman asked if we would allow another company to come in and use the City Beach.

City Administrator clarified that there is no commercial business/advertising on the City Beach except during water carnival with a special event permit.

Mayor Brenk called for a vote. The motion carried with two dissenting votes from Alderman Josephson and Alderman Zeman. Mayor Brenk declared the Special Event Application approved.

**SPECIAL EVENT
APPLICATION – TRUE
LIFE ASSEMBLY OF
GOD**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting votes, approving a Special Event Application for True Life Assembly of God for the 24 hours of Worship on July 29-30, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
DETROIT LAKES
CHAMBER OF
COMMERCE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting votes, approving a Special Event Application for the Detroit Lakes Chamber of Commerce for Crazy Days on August 8, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
DETROIT LAKES
CHAMBER OF
COMMERCE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting votes, approving a Special Event Application for Ventures Endurance for the Dick Beardsley Races on September 9, 2023. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT – LA
BARISTA**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting vote approving the issuance of a transient merchant license for La Barista (Fork on the Road) pursuant to their application and fees. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT –
SPANKY’S**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting vote approving the issuance of a transient merchant license for Spanky’s Stone Hearth pursuant to their application and fees. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT –
LOVELY LEMON**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting vote approving the issuance of a transient merchant license for the Lovely Lemon pursuant to their application and fees. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT –
CONSESSIONS BY
DENISE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Carlson, seconded by Alderman Zeman, and carried without dissenting vote approving the issuance of a transient merchant license for Concessions by Denise pursuant to their application and fees. Mayor Brenk declared the motion approved.

**LOCAL OPTION
SALES TAX UPDATE**

City Administrator Kelcey Klemm provided an update on the Local Option Sales Tax regarding the Pavilion Project.

A motion was made by Alderman Josephson, and seconded by Alderman Zeman, to approve the RDG Pavilion Design Proposal.

Mayor Brenk stated that one of the design proposals will be something similar to the current look of the building.

Alderman Zeman stated that he believes the process should slow down so that the design gets done correctly, and get everyone in support of the project.

Alderman Spry stated that she would like to see the project keep progressing quickly due to the potential loss in sales tax revenue if the project stalls.

Alderman Deraney stated that he would like to see progress on it as well, but that he would like to see clearer direction given to RDG.

Alderman Spry stated that she agrees with Alderman Deraney to give clearer direction to RDG.

Alderman Josephson stated that when the Police Department was built, the general concept was decided by the Council, but then details were decided by the Architect, and he would like to proceed in a similar fashion with the pavilion.

The motion was carried without a dissenting vote. Mayor Brenk declared the proposal approved.

**LIBRARY CAPITAL
NEEDS**

Terry Kalil from the Detroit Lakes Library was present to present a proposal for painting and repairs that are needed at the Library.

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson to approve the proposal for painting of the Frieze Panels, Soffit, and Trim. The motion was seconded by Alderman Stearns.

Alderman Zeman asked where the funds would come out of.

City Administrator Kelcey Klemm stated there is a library capital fund, but some additional funds would have to come out of the permanent improvement fund.

The motion was carried without a dissenting vote. Mayor Brenk declared the proposal approved.

**BOYS & GIRLS CLUB
PLAYGROUND
FUNDING**

Patrick Peterman of the Boys & Girls Club was present to request the release of \$100,000 the City had set aside for the playground, and also request an additional \$75,000 towards the project as a local match since they had a donor who will match it.

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson and seconded by Alderman Stearns to approve the release of the \$100,000. The motion was carried without a dissenting vote, and Mayor Brenk declared the request approved.

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson and seconded by Alderman Stearns to approve the additional request of \$75,000 for the playground. The motion was carried without a dissenting vote, and Mayor Brenk declared the request approved.

Alderman Zeman stated he would like the Liquor and Gambling Committee to look into the cash reserves for the liquor store and see about the possibility of additional funds for the playground.

**DMRA 2023-2024
BUDGET AND RATES**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson to approve the 2023-2024 DMRA budget and rates. The motion was seconded by Alderman Stearns and carried without a dissenting vote. Mayor Brenk declared the 2023-2024 DMRA budget and rates approved.

**TOURISM BUREAU
CONTRACT**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson to approve the 2 year Professional Services Contract with the Chamber of Commerce for the Tourism Bureau. The motion was seconded by Alderman Spry and carried without a dissenting vote. Mayor Brenk declared the contract approved.

**BONDING BILL
REQUEST**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Josephson, in support of a 2024 bonding request for the preservation and rehabilitation of the Washington Ballfield and Grandstand contingent that the total cost would be no more than \$3.5 million. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared resolution 2023-0613F adopted.

**MEMORANDUM OF
AGREEMENT –
AFSCME**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Carlson to approve a Memorandum of Agreement with AFSCME. The motion was seconded by Alderman Zeman and carried without a dissenting vote. Mayor Brenk declared the MOA approved.

- FINANCIAL REPORTS** Upon the recommendation of the Finance Committee, a motion was made by Alderman Carlson, and seconded by Alderman Zeman, that the trial balance and monthly financial reports, submitted by Finance Officer Heidi Tumberg, showing a balance in the City treasury to be in the amount of \$12,388,642.14 as of May 31, 2023, be accepted, approved, and placed on file. Mayor Brenk declared the financial reports approved.
- PAYMENT OF CLAIMS** Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Carlson, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of May 1, 2023, through May 31, 2023, in the amount of \$3,568,324.39. The motion for the adoption of the resolution was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared Resolution 2023-0613G adopted.
- CITY PARK PUBLIC SAFETY** Police Chief Steve Todd briefed the Council on some issues that have been occurring the last few months at the City Park. Chief Todd stated that he is putting extra patrol in the park to assist in alleviating the issues.
- Alderman Zeman stated that this has been an ongoing issue with school kids during the school year, when they are supposed to be in school. Alderman Zeman would like to see some safety advancements made in the park.
- Lynn Schoberg of 326 Park View Street spoke about the issues that she sees in the park and the issues she has had.
- Alderman Spry stated there is no further action at this time.
- FIRE DEPARTMENT RECRUITMENT INCENTIVE** Upon the recommendation of the Public Safety Committee, Alderman Spry made a motion to approve a Fire Department Recruitment Incentive. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the incentive program approved.
- FIRE DEPARTMENT WELLNESS PROGRAM** Upon the recommendation of the Public Safety Committee, Alderman Spry made a motion to approve a Fire Department Wellness Program. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared the wellness program approved.
- ORDINANCE 508 – POLICE CIVIL SERVICE** Upon the recommendation of the Public Safety Committee, Alderman Spry made a motion to approve the second reading and adoption of Ordinance 508, amending City Code Section 204.12 Police Civil Service Commission. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared Ordinance 508 adopted.
- FIREWORK DISPLAY PERMIT – DETROIT LAKES CHAMBER OF COMMERCE** Upon the recommendation of the Public Safety Committee, Alderman Carlson made a motion to approve a Fireworks Display License for the Detroit Lakes Chamber of Commerce for their Fireworks event on July 4, 2023. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the incentive program approved.

**SPONSORSHIP
REQUEST – DETROIT
LAKES CHAMBER OF
COMMERCE**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Stearns, approving a \$3,000 sponsorship for the Detroit Lakes Chamber of Commerce 4th of July Fireworks. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the sponsorship approved.

**SPONSORSHIP
REQUEST – BECKER
COUNTY MUSEUM**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Stearns, approving a \$5,000 sponsorship for the Becker County Museum Da Vinci Exhibit September 17, 2023 – January 7, 2024. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the sponsorship approved.

Alderman Zeman stated he would like the Liquor and Gambling Committee to look into the cash reserves for the liquor store in August and see about the possibility of additional funds for the exhibit or ticket sponsorships.

**PERMIT TO CONSUME
– LA BARISTA**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the issuance of a Permit to Consume for La Barista at the Pavilion on June 10, 2023, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**PERMIT TO CONSUME
– DAVID STOWMAN**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the issuance of a Permit to Consume for David Stowman at the Pavilion on July 3, 2023, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**PERMIT TO CONSUME
– CANDYCE
PENTEADO**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the issuance of a Permit to Consume for Candyce Penteado at Long Lake Park on August 19, 2023, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**TEMPORARY
INTOXICATING – VFW**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the issuance of a Temporary On-Sale License for the VFW Post #1676 Street Dance on August 19, 2023, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**TEMPORARY
INTOXICATING –
BUCKS MILL
BREWING**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the issuance of a Temporary On-Sale License for Bucks Mill Brewing for Trucks N Tunes on July 7, 2023, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**TEMPORARY
INTOXICATING –
BUCKS MILL
BREWING**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the issuance of a Temporary On-Sale License for Bucks Mill Brewing for Trucks N Tunes on July 14, 2023, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

**SPECIAL LICENSE –
H&K INDUSTRIES**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Carlson to approve the issuance of a Special On-Sale License for H&K Industries for June 8, 2023, at the Holmes Theatre, pursuant to their application and fees. The motion was carried without a dissenting vote. Mayor Brenk declared the permit approved.

BUSINESS LICENSES

Upon the recommendation of the City Administrator, a motion was made by Alderman Carlson and seconded by Alderman Zeman to approve the following licenses pursuant to their application and fees:

1) Excavator

Sonnenberg Excavation
Prograde Excavating
Buffalo River Excavating
MX Underground
Ottetail Aggregate

2) Yard Waste

Fenske Lawn Care

3) Massage Therapist

Anisa Redmond
Kayla Kunz

4) Short Term Rental

Heidi and Erik Fedor 1135 Long Beach Dr

5) Rental

Guy Kittelson	303 Willow St W
Guy Kittelson	1303 Lincoln Ave
Jerry Tovson	321 Union St W
Jason Beug	315 Park Lake Blvd #404

The motion was carried without dissenting vote, and Mayor Brenk declared the licenses approved.

**DEPARTMENT
REPORTS**

A motion was made by Alderman Carlson to accept the May Code Compliance Official's Report, the May Variance/Conditional Use Permit, Land Disturbance Permit, and Stormwater Mitigation Permit Status Report, the May building permits in the amount of \$4,203,472, the May Animal Control Report, the May Public Works Director's Report, the May Police Chief's Report, the May Fire Report, the May Parking Violations Monthly Report of \$280, the April Becker County Court Report of \$4,362.20, and the May Liquor Store Manager's Report be approved and placed on file. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
PLANNING
COMMISSION**

Upon the recommendation of the Mayor, a motion was made by Alderman Carlson to appoint Justin Koenig to the Planning Commission to fulfil the term vacated by Kyle Fode, whose term expires December 31, 2023. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
DMRA**

Upon the recommendation of the Mayor, a motion was made by Alderman Josephson to appoint Jena Walz to the DMRA Board to fill the seat of Gary Nansen. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
LIBRARY BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman to reappoint Wendy Spry to the Library Board. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
LIBRARY BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman to reappoint Tim Eggebraaten to the Library Board. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
LIBRARY BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman to reappoint Connie Wood to the Library Board. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
LIBRARY BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman to reappoint Janine Schneider to the Library Board. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
DLCCC BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Stearns to appoint Dan Josephson to the DLCCC Board. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
DLCCC BOARD**

Upon the recommendation of the Mayor, a motion was made by Alderman Spry to reappoint Ryan Hill to the DLCCC Board. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

ANNOUNCEMENTS

Mayor Brenk announced a City Council Work Session will be held on Tuesday, June 20, 2023, at 4pm at the Detroit Lakes Police Department Community Room, to discuss the 5 year Capital Improvement Plan.

Mayor Brenk announced the 2023 Joint Governance Meeting Dates

July 11, 2023 – DL Schools

October 3, 2023 – County

Mayor Brenk announced the 2023 Council Meeting Dates

July 11, 2023
August 8, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023

ADJOURNMENT

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 7:26 PM.

Respectfully submitted, Kari Tyson, Deputy Clerk