

City Council Minutes
Special Meeting

Detroit Lakes, Minnesota
May 24, 2023

CALL TO ORDER The special meeting of the City Council was called to order in the 3rd Floor Jury Assembly Room at the Becker County Courthouse at 5:00 PM, May 24, 2023; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Matt Brenk
Alderman Boeke
Alderman Buboltz
Alderman Carlson
Alderman Dallmann
Alderman Stearns
Alderman Zeman

Council Absent: Alderman Deraney
Alderman Josephson
Alderman Spry

Staff Present: City Administrator Kelcey Klemm
City Clerk Glori French
Deputy Clerk Kari Tyson
City Engineer Jon Pratt
City Attorney Charlie Ramstad
Public Works Director Shawn King
Public Utilities General Manager Vernell Roberts

**WILLOW SPRINGS
IMPROVEMENT
HEARING** Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed Willow Springs street improvements. Mayor Brenk called the hearing to order at 5:02 PM.

City Engineer Jon Pratt presented the project and improvements.

LuAnn Porter, of 843 Willow Springs Rd, asked the City Council to reconsider the installation of streetlights in the Willow Springs neighborhood, citing that the residents enjoy the sky without light pollution.

Rich Haverkamp, of 937 Willow Springs Rd, asked how the City Council determined the project to be considered a new improvement with 100% assessment costs versus a reconstruction.

City Engineer Jon Pratt stated that the roadway is currently paved in some areas and gravel in others. The road was also not built to City standards and therefore the City Council determined that it was a new construct.

There being no further comments or questions, Mayor Brenk closed the hearing at 5:13 PM.

A resolution was introduced by Alderman Zeman, who moved its adoption, authorizing improvements and ordering the preparation of plans and specifications for the Willow Springs street improvements. The motion was seconded by Alderman Carlson.

Alderman Boeke asked what the timeline was for the project.

City Engineer Jon Pratt stated that the project will be bid in June with bids potentially approved in July and construction to start late summer or early fall. Pratt also stated it should be a pretty quick project with some flagging to help with traffic control when needed.

Alderman Carlson asked how street frontage would be determined for the irregular shaped lots.

City Engineer Jon Pratt stated they usually take an average width of the lot.

Alderman Zeman stated that in regard to the streetlight installation, the City Council believed they are a critical piece for public safety in neighborhoods.

The motion was carried without dissenting vote. Mayor Brenk declared resolution 2023-0524A adopted.

RDG PAVILION PROPOSAL

A motion was made by Alderman Boeke and seconded by Alderman Stearns to approve the RDG Pavilion Proposal to complete additional work and plans for the pavilion.

Alderman Zeman spoke in favor of the proposal stating that the City has a lot into the project already and should work together to get a final plan. Alderman Zeman also noted the importance of the vote since only 6 voting members were present.

Alderman Dallmann stated he would be voting no due to the feedback he has had from the community. Alderman Dallmann stated he is pro pavilion but would like to see it built the same as it appears today.

The motion failed 5-1, with a dissenting vote from Alderman Dallmann. Mayor Brenk declared the proposal denied.

CARBON REDUCTION PROGRAM GRANT SUPPORT

A resolution was introduced by Alderman Boeke, who moved its adoption, approving a grant resolution for the carbon reduction program by MNDOT. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2023-0524B adopted.

211 UNION STREET

A motion was made by Alderman Boeke to approve the quotes for the demolition of 211 Union St. and award the contract to Feldt Plumbing. The motion was seconded by Alderman Buboltz, and carried without dissenting vote. Mayor Brenk declared the motion approved.

SPECIAL EVENT APP – PROJECT 412

A motion was made by Alderman Boeke, seconded by Alderman Zeman, and carried without dissenting vote approving a Special Event Application for Project 412 to hold

Food Truck Fridays in the City Park this summer. Mayor Brenk declared the motion approved.

**TEMPORARY
LIQUOR LICENSES
– VFW #1676**

A motion was made by Alderman Stearns to approve the Temporary On-Sale Liquor License for the VFW #1676 for June 3, 2023, and June 16, 2023. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared the licenses approved.

**PARADE PERMIT –
AMERICAN
LEGION #15**

A motion was made by Alderman Boeke to approve the Parade Permit for the American Legion Post 15 on May 29, 2023. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared the permit approved.

**MASSAGE
THERAPIST
LICENSE –
JESSICA
BLASCZYK**

A motion was made by Alderman Zeman to approve the issuance of a Massage Therapist License effective from May 25, 2023 through December 31, 2023 to Jessica Blasczyk. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared the license approved.

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 5:25 PM.

ADJOURNMENT

Respectfully submitted, Kari Tyson, Deputy Clerk