

City Council Minutes
Regular Meeting

Detroit Lakes, Minnesota
May 9, 2023

CALL TO ORDER

The regular meeting of the City Council was called to order in the Jury Assembly Room of the Becker County Courthouse at 5:00 PM, May 9, 2023; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Matt Brenk
Alderman Boeke
Alderman Buboltz
Alderman Carlson
Alderman Dallmann
Alderman Deraney
Alderman Josephson
Alderman Stearns
Alderman Zeman

Council Absent: Alderman Spry

Staff Present: City Administrator Kelcey Klemm
City Finance Officer Heidi Tumberg
City Clerk Glori French
City Attorney Charlie Ramstad
Engineer Jon Pratt
Public Works Director Shawn King
Street Supervisor John Cervantes
Police Chief Steve Todd
Community Development Director Larry Remmen
Liquor Store Manager Randy Buhr

AGENDA

A motion was made by Alderman Buboltz and seconded by Alderman Boeke to approve the agenda as presented. The motion was carried without dissenting vote, and Mayor Brenk declared the motion approved.

**APPROVAL OF
MINUTES**

There being no corrections to the minutes of the Regular City Council Meeting held April 11, 2023, and the City Council Workshop held April 19, 2023, a motion was made by Alderman Zeman, seconded by Alderman Buboltz, and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

**PUBLIC HEARING
CAMPBELL AVE AND
LINDEN LN
ASSESSMENTS**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for the Campbell Ave and Linden Ln, street, stormwater, sanitary sewer and watermain improvements. Mayor Brenk called the hearing to order at 5:02 PM.

Engineer Jon Pratt presented the project, improvements, and proposed assessments.

An objection letter from Michael and Georgia Heisserer of 1160 and 1162 Campbell Ave was presented to the Council.

There being no further comments or questions, Mayor Brenk closed the hearing at 5:16 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the adoption of the assessment roll for Campbell Ave and Linden Ln, street, stormwater, sanitary sewer and watermain improvements. The motion was seconded by Alderman Josephson.

City Engineer Jon Pratt stated that staff recommended approval of a 40ft reduction in the width of the lot at 1160 Campbell Ave due to the City's trunkline running through the property.

A motion was made by Alderman Carlson to amend the motion to include the reduction of the lot width at 1160 Campbell Ave. The motion was seconded by Alderman Josephson. The motion was carried without dissenting vote.

The motion to approve the adoption of the Campbell Ave and Linden Ln assessments was carried without dissenting vote. Mayor Brenk declared resolution 2023-0509A adopted.

**BIDS – CAMPBELL
AVE AND LINDEN LN**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, accepting bids for the Campbell Ave and Linden Ln, street, stormwater, sanitary sewer and watermain improvements and awarding the contract to RL Larson Excavating. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the bids approved and the contract awarded.

**CLEAN WATER
REVOLVING FUND
APPLICATION
CAMPBELL AVE AND
LINDEN LN**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, authorizing application to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509B adopted.

**DRINKING WATER
REVOLVING FUND
APPLICATION
CAMPBELL AVE AND
LINDEN LN**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, authorizing application to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509C adopted.

**PUBLIC HEARING
SUMMIT AVE
ASSESSMENTS**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for the Summit Ave, street,

stormwater, sidewalk, sanitary sewer and watermain improvements. Mayor Brenk called the hearing to order at 5:19 PM.

Engineer Jon Pratt presented the project, improvements, and proposed assessments.

There being no comments or questions, Mayor Brenk closed the hearing at 5:29 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the adoption of the assessment roll for Summit Ave, street, stormwater, sidewalk, sanitary sewer and watermain improvements. The motion was seconded by Alderman Josephson and was carried without dissenting vote. Mayor Brenk declared resolution 2023-0509D adopted.

**PUBLIC HEARING
SOUTHWOOD SHORES
ESTATES
IMPROVEMENTS**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed street and utility for Southwood Shores Estates. Mayor Brenk called the hearing to order at 5:30 PM.

Engineer Jon Pratt presented the project, improvements, and proposed assessments.

There being no comments or questions, Mayor Brenk closed the hearing at 5:35 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving a revised Preliminary Engineer Report and ordering the preparation of plans and specifications for the street and utility improvements for Southwood Shores Estates. The motion was seconded by Alderman Josephson and was carried without dissenting vote. Mayor Brenk declared resolution 2023-0509E adopted.

**ORDINANCE 510 –
REZONE 677
SHOREWOOD DR**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Boeke, to approve the first reading of Ordinance 510 for the rezoning of 677 Shorewood Drive from “R-A” Residential Agriculture to “R-2” One and Two Family Residential (David Pratt). The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 510 approved.

**ORDINANCE 511 –
“B-3” BUILDING
HEIGHT MAXIMUM**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Boeke, to approve the first reading of Ordinance 511 to change the maximum building height in the “B-3” Districts from three stories to four stories (Not to exceed 60 feet). The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 511 approved.

**PRELIMINARY AND
FINAL PLAT 677
SHOREWOOD DR**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, approving the preliminary and final plat of Shorewood Oaks First Addition at 677 Shorewood Drive (David Pratt). The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509F adopted.

**DENY FINAL PLAT
1364 LONG LAKE DR**

Upon the recommendation of the Community Development Committee, a motion was introduced by Alderman Boeke to deny the final plat of Pinewood Estates at 1364 Long Lake Dr (Drew and Ashley Larson).

Community Development Director Larry Remmen presented the plat and stated that there is a plat change request, and a request to forgo a full-size cul-de-sac to the City standards. Mr. Remmen stated that the staff recommendation is to approve the full cul-de-sac as required by City standards or at least get the right-of-way dedicated for the cul-de-sac for future needs. Mr. Remmen also stated that the preliminary plat should be redone to match the new final plat.

Property Owner Drew Larson spoke in disagreement of the process. Mr. Larson stated that he changed the plat from 4 lots to 3 lots so that the lots would remain on the City paved street.

Mr. Larson spoke that he had built a home on the property for a family member and had issues connecting to the Watermain due to City regulations, thus spending a lot of money to connect the water and sewer.

Mr. Larson then spoke about the future development and his reasonings to not construct a cul-de-sac. Mr. Larson stated that the original developer had designed the plan that he intends to use which would remove the cul-de-sac. Mr. Larson stated that he will not sign a commitment to develop the next development that would be beyond the discussed cul-de-sac.

Alderman Zeman asked how many lots would be created when this entire project is complete.

Mr. Larson stated he hasn't done the math or design but is guessing around 100 lots, that he will take his time to complete.

Alderman Dallmann stated that he believes that there is enough room as the cul-de-sac stands today for school busses.

Alderman Josephson asked what the timelines is to complete the 100 lots that Mr. Larson spoke about.

Mr. Larson stated that he does not have a timeline and will not commit to one.

Mr. Larson also stated that if the City does not approve this plat, then he will never allow development on the property and the City will lose money unless he can work with the City.

Alderman Zeman asked about the wetland concerns.

Mr. Larson stated that the wetland doesn't exist and can be built upon.

Alderman Carlson stated that the plat that Mr. Larson presented is not the same plat that is applicable to the property.

Mr. Larson disagreed, and asked if the decision was already made before this evening.

Alderman Zeman stated that there are processes that need to be followed to complete developments.

Mr. Larson stated that it takes more funds, and that puts him at risk, and stated that he wants the City to approve it as presented.

Mayor Brenk asked if Mr. Larson was willing to have a new plat drawn up to match the three lot proposal and future development plans.

Community Development Director stated the final plat must match the preliminary plat and conditions.

Alderman Carlson stated that the final plat presented tonight should be denied due to unknown future development and unclear plats.

Alderman Josephson asked if Mr. Larson would be willing to put up a bond to guarantee the development of the additional 100 lots if the City Council approved the plat as presented.

Mr. Larson stated he was not, and reiterated that if the plat was not approved, he would not develop the 80 acres.

Alderman Boeke asked Mr. Larson for clarification as to why the 3 requested lots weren't on the plat, and stated that he would like to see the plat with the 3 lots and the wetland on it.

Alderman Zeman stated that the City wants to work with Mr. Larson if the proper plat was presented.

Alderman Dallmann made a motion to table the decision until a final plat could be presented with a matching preliminary plat. The motion was seconded by Alderman Zeman, and carried with one dissenting vote from Alderman Carlson. Mayor Brenk declared the final plat tabled.

**ORDINANCE 507 –
NEIGHBORHOOD
COMMERCIAL
DISTRICT**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Boeke, to approve the first reading of Ordinance 507, an amendment to the zoning ordinance to add Section 10A Neighborhood Commercial District. The motion was seconded by Alderman Carlson.

Community Development Director Larry Remmen stated that he received two letters that he had forwarded on to the Council speaking in opposition of the ordinance change.

Clayton Shott spoke against the ordinance change stating his concerns about the ability of the surrounding roads to sustain commercial traffic in neighborhoods.

Margaret Gunderson of 564 South Shore Drive spoke about her opposition to neighborhood commercial developments. Mrs. Gunderson spoke about her concerns for new competition of existing businesses and what that would do to both current and new businesses. Mrs. Gunderson also spoke about having a quiet residential neighborhood, and not having commercial businesses in neighborhoods, especially gas stations.

Amber Abraham of 641 South Shore Drive, stated that the City should be worried about putting a gas station in any neighborhood and not just on South Shore Dr.

Alderman Dallmann asked if there was anyway we could move on and get rid of the convenience store piece.

Alderman Stearns made a motion to amend the ordinance to remove subd 3-b regarding gas stations. The motion was seconded by Alderman Zeman.

Alderman Josephson stated that he is not interested in dumbing the new ordinance down to be what we already have zoning for now. If that is the case then the City Council should just get rid of the proposed ordinance.

AnnMarie Bergenson of 633 South Shore Dr. spoke about concerns not wanting apartments or businesses in neighborhoods. Mrs. Bergenson also stated that her concerns are not being heard.

Alderman Carlson spoke about how he keeps hearing traffic concerns from neighborhoods. Alderman Carlson reiterated that the businesses the ordinance is designed to have are to service the neighborhood and restricted to fit within the residential growth and not be destination businesses that drive a large increase of traffic. Alderman Carlson spoke against the amendment.

Judy Rose of 752 South Shore Dr. spoke in opposition of the development of neighborhood commercial zones.

Mayor Brenk called for a vote for the amendment to the motion. The motion to amend the motion to remove gas stations from the ordinance carried, with dissenting votes from Alderman Carlson, Boeke, and Josephson.

A motion to approve the first reading of Ordinance 507 as amended was made by Alderman Boeke and seconded by Alderman Carlson.

Alderman Carlson stated that he believes the work done by the Planning

Commission was very thorough to place commercial businesses with character to fit the neighborhood in residential areas.

Alderman Zeman stated he is in opposition of the ordinance and is against businesses in residential areas.

The motion was carried with dissenting votes from Alderman Deraney, Zeman, and Dallmann. Mayor Brenk declared the first reading of Ordinance 507 approved.

**NONCONFORMING
USE EXTENSION –
BROADWAY
WELDING**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Boeke, to approve the request from Broadway Welding authorizing a one year extension on a non-conforming use permit to allow a 35,000 square foot addition to an existing industrial building with a 17 foot side yard setback; a variance from the Airport Zoning requirement to allow a 110,500 square foot building on a 5.56 acre lot in land use safety zone B of the Airport, and a variance to allow paving of 71 parking spaces for a 110,500 square foot manufacturing facility at 1090 Legion Road to May 14, 2024. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the request approved.

**TRANSIENT
MERCHANT LICENSE
DISCUSSION**

City Administrator Kelcey Klemm spoke how the City Code applies to food trucks.

Alderman Zeman stated there will be an ordinance for amendments to the City Code at a future meeting.

**CROSSWALK
PROPOSAL NORTH
SHORE DR AND
ROOSEVELT AVE**

Alderman Zeman stated a request was made by Detroit Lakes Seniors Ella Bowers and Jasmine Weets to add a crosswalk at the intersection of North Shore Dr and Roosevelt Ave. Alderman Zeman stated a quote was received by Public Works Director Shawn King to install a crosswalk for \$1,600 which does not include ADA ramps, and sidewalk work. If the ADA ramps and sidewalk improvements were complete it would be closer to \$14,000. Alderman Zeman stated discussion would occur at the committee level. No further action at this time.

**DMRA TRAIL DESIGN
PROPOSAL**

Alderman Zeman stated a grant was received from PartnerShip4Health to conduct a trail study for a segment from the Heartland Trail to DMRA.

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, approving a design proposal from Apex Engineering for \$12,000 to conduct the study. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the proposal approved.

**LAKE WEED
ACCEPTANCE AT
COMPOST SITE**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman to deny the request from the Lake Detroiters to accept lake weeds at the compost site.

Brad Wimmer of Lake Detroiters stated that the hope was that the City would

accept the compost site for ease of use for the residents.

Alderman Zeman stated that the DNR doesn't recommend lake weeds be accepted at the City compost site due to the contamination risk. Alderman Zeman stated the County would have a separate site available at no charge for residents to use to dispose of lake weeds.

John Flynn of Lake Detroiters reiterated the importance of a long term solution and requested the City support them in a petition to Pelican River Watershed to conduct the removal of the lakeweeds like they used to.

Alderman Boeke stated he has concerns about restricting tax paying citizens from using the compost site to dispose of lake weeds.

Alderman Zeman reiterated the MNDNR stance of the disposal and the support of Becker County to have a deposit site.

The motion was seconded by Alderman Carlson and carried with a dissenting vote from Alderman Boeke. Mayor Brenk declared the request denied.

**PRELIMINARY
ENGINEER REPORT –
WILLOW SPRINGS**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, accepting the Preliminary Engineer Report for Willow Springs and setting a public hearing for 5:00 PM on May 24, 2023.

Steve Schumacher of 871 Willow Springs Rd thanked the Council for considering the street improvement but requested that they leave streetlights off the project.

Alderman Zeman stated that there has been discussion regarding the streetlights, but that the City Council has deemed it important to have them.

Casey Gode of 844 Willow Springs also spoke against streetlights.

The motion was seconded by Alderman Carlson.

Alderman Josephson stated that it is bad policy to have al la carte style improvements done in neighborhoods.

Alderman Carlson spoke about the annexation in 2020, but thanked City Engineer Jon Pratt and the City to assist in keeping costs low. Alderman Carlson also thanked the public works department for trying to maintain the roadway that is there now.

Alderman Carlson also spoke about his concerns that the roadway will be assessed as a new street with 100% assessments, and hopes that in the future, the policy and expectations are clearer during annexations.

Alderman Zeman stated he believes that the costs of the project is fair for the project being completed at the request of the neighborhood.

The motion carried with a dissenting vote from Alderman Josephson. Mayor Brenk declared resolution 2023-0509G adopted.

APPROVE PLANS AND SPECS ORDER IMPROVEMENTS TERRY STREET

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, approving plans and specifications and ordering advertisement for bids for the Terry St, street and utility project. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509H adopted.

ORDINANCE 509 AMENDING CITY CODE SPORTS ARENA COMMISSION

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, approving the first reading of Ordinance 509, amending City Code Section 204.13 Sports Arena Commission. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 509 approved.

SPECIAL EVENT APP – GOGO RENTAL

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, approving a Special Event Application for the GoGo Rental to host Sacks on the Beach on June 10, 2023, on the City Beach. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the event approved.

SET IMPROVEMENT HEARING – CONCRETE 2023

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, accepting a report and setting a public hearing on the improvements of concrete and bituminous curb, gutter, approaches, and sidewalks for June 13, 2023. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509I adopted.

ENGINEERS REPORT

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Stearns, and carried without dissenting vote, accepting the City Engineer’s Monthly Project Status Report. Mayor Brenk declared the motion approved.

BEACH USE REQUEST – JOHNSON WEDDING

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote, approving the request from Alison Griffiths and Kyle Johnson to use the beach in front of the Pavilion for their wedding ceremony on June 24, 2023, from 5:00pm to 5:30pm. Mayor Brenk declared the motion approved.

SPECIAL EVENT APPLICATION – SEVENTH DAY ADVENTIST CHURCH

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving a Special Event Application for the Seventh Day Adventist Church for their Folk Mountain Gospel Concert on June 3, 2023. Mayor Brenk declared the motion approved.

SPECIAL EVENT APPLICATION – KICKS BAND OF FARGO MOORHEAD

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving a Special Event Application for the Kicks Band of Fargo Moorhead for their Summer Park Concert on July 21, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
AMERICAN HEART
ASSOC.**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving a Special Event Application for the American Heart Association for their Heart Walk on August 10, 2023. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
UNITED WAY**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving a Special Event Application for the United Way of Becker County for their Community Celebration on September 21, 2023. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT – WOOD
FIRE FOODS**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving the issuance of a transient merchant license for Wood Fire Foods (Wood Fire Pizza) pursuant to their application and fees. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT – SLIM
PIGGINS BBQ**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving the issuance of a transient merchant license for H2Cue LLC (Slim Piggins BBQ) pursuant to their application and fees. Mayor Brenk declared the motion approved.

**TRANSIENT
MERCHANT – M & M
ENTERPRISES**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Stearns, seconded by Alderman Josephson, and carried without dissenting vote approving the issuance of a transient merchant license for M & M Enterprises (Kettle Korn) pursuant to their application and fees. Mayor Brenk declared the motion approved.

**AFSCME UNION
CONTRACT**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Josephson, approving the 2023-2025 AFSCME Union Contract. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the contract approved.

**SALE OF BONDS 2023A
– PUBLIC WORKS
FACILITY**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Josephson, awarding the sale of general obligation capital improvement bonds, series 2023A, fixing their form and specifications; directing their execution and delivery; and providing for their payment for the Public Works Facility. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509J adopted.

FINANCIAL REPORTS

Upon the recommendation of the Finance Committee, a motion was made by Alderman Stearns, and seconded by Alderman Josephson, that the trial balance and monthly financial reports, submitted by Finance Officer Heidi Tumberg, showing a balance in the City treasury to be in the amount of \$14,893,648.70 as of April 30, 2023, be accepted, approved, and placed on file. Mayor Brenk declared the financial reports approved.

- PAYMENT OF CLAIMS** Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Stearns, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of April 1, 2023, through April 30, 2023, in the amount of \$3,142,990.16. The motion for the adoption of the resolution was seconded by Alderman Buboltz and carried without dissenting vote. Mayor Brenk declared Resolution 2023-0509K adopted.
- ORDINANCE 508 –
POLICE CIVIL
SERVICE** Upon the recommendation of the Public Safety Committee, Alderman Zeman made a motion to approve the first reading of Ordinance 508, amending City Code Section 204.12 Police Civil Service Commission. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the first reading approved.
- ANNUAL SPECIAL
LIQUOR LICENSE –
BUCKS MILL
BREWING** Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Dallman, approving the issuance of an Annual Special Event Liquor License for Bucks Mill Brewing at the Washington Ballpark pursuant to their application and fees. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the motion approved.
- TEMPORARY
INTOXICATING –
BUCKS MILL
BREWING** Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Temporary Intoxicating Liquor License for Bucks Mill Brewing on June 16, 2023, for Trucks N Tunes in the City Park, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.
- TEMPORARY
INTOXICATING –
BUCKS MILL
BREWING** Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Temporary Intoxicating Liquor License for Bucks Mill Brewing on June 23, 2023, for Trucks N Tunes in the City Park, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.
- TEMPORARY
INTOXICATING –
BUCKS MILL
BREWING** Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Temporary Intoxicating Liquor License for Bucks Mill Brewing on June 30, 2023, for Trucks N Tunes in the City Park, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.
- LIQUOR
CONSUMPTION –
HOLIDAY INN** Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Liquor Consumption Permit for the Holiday Inn at the Kent Freeman Arena on May 20, 2023, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**LIQUOR
CONSUMPTION –
BLEACHERS**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Liquor Consumption Permit for Bleachers at the Pavilion on June 2, 2023, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**LIQUOR
CONSUMPTION – JOSE
ESCOBAR**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Liquor Consumption Permit for Jose Escobar at the Pavilion on June 11, 2023, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**LIQUOR
CONSUMPTION –
ADAM LARSON**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Liquor Consumption Permit for Adam Larson at the Pavilion on October 13, 2023, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**SPECIAL LIQUOR
LICENSE –
BLEACHERS**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Special On-sale Liquor License for Bleachers at the Pavilion on May 20, 2023, pursuant to their application and fees. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**ANNUAL SPECIAL
LIQUOR LICENSE – LA
BARISTA**

Upon the recommendation of the Liquor and Gambling Committee, a motion was made by Alderman Dallman, approving the issuance of an Annual Special Event Liquor License for La Barista at the DLCCC pursuant to their application and fees. The motion was seconded by Alderman Stearns and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT –
DETROIT LAKES
STRIKERS SOCCER
CLUB**

Upon the recommendation of the Liquor and Gambling Control Committee, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve a Gambling Permit for the Detroit Lakes Strikers Soccer Club Inc for their Raffle on September 16, 2023, at the Holmes Theatre, 826 Summit Ave. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**MOU IBEW CALL
BACK PAY**

Upon the recommendation of the Public Utilities Commission, a motion was made by Alderman Stearns and seconded by Alderman Dallmann to approve an MOU with IBEW regarding call back pay. The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

BUSINESS LICENSES

Upon the recommendation of the City Administrator, a motion was made by Alderman Stearns and seconded by Alderman Josephson to approve the following licenses pursuant to their application and fees:

- 1) **Massage Therapist**
Melissa Larson
- 2) **Fertilizer License**

- R-U Ready Lawn Care
- 3) Yard Waste License**
 - R-U Ready Lawn Care
 - Beachcombers Lawn, Landscaping, & Garden
 - Brent Beck Painting
 - MW Landscaping
 - Birkeland's Lawn Services
- 4) Excavator**
 - D & B Septic
 - Tony Stenger Excavating
 - Matson of Minnesota
 - Metry Septic
- 5) Short-term Rental**
 - Clear Creek Estates 911 Village Ln
 - Beau Boehne 1104 Bayridge Dr
 - John Richard Alsop 1162 South Shore Dr
- 6) Rental**
 - Lief Rogstad 1131 Minnesota Ave

The motion was carried without dissenting vote, and Mayor Brenk declared the licenses approved.

DEPARTMENT REPORTS

A motion was made by Alderman Stearns to accept the April Code Compliance Official's Report, the April Variance/Conditional Use Permit, Land Disturbance Permit, and Stormwater Mitigation Permit Status Report, the April building permits in the amount of \$14,780,356, the April Animal Control Report, the April Public Works Director's Report, the April Police Chief's Report, the April Fire Report, the April Parking Violations Monthly Report of \$465, the March Becker County Court Report of \$11,509.03, and the April Liquor Store Manager's Report be approved and placed on file. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

RULES OF DECORUM

Upon the recommendation of the Mayor, a resolution was introduced by Alderman Dallmann, who moved its adoption, establishing rules of decorum for public participation in City Council Meetings. The motion was seconded by Alderman Carlson and carried without dissenting vote. Mayor Brenk declared resolution 2023-0509L adopted.

APPOINTMENT – TOURISM BUREAU

Upon the recommendation of the Mayor, a motion was made by Alderman Josephson to appoint Mike Larson to the Tourism Bureau. The motion was seconded by Alderman Dallmann and carried without dissenting vote. Mayor Brenk declared the motion approved.

OTHER

Alderman Zeman spoke about wanting a clean-up day in Detroit Lakes.

ANNOUNCEMENTS

Mayor Brenk announced the 2023 Joint Governance Meeting Dates
July 11, 2023 – DL Schools
October 3, 2023 – County

Mayor Brenk announced the 2023 Council Meeting Dates
May 24, 2023 - **Special City Council Meeting at 5pm
June 13, 2023
July 11, 2023
August 8, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023

ADJOURNMENT

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 7:40 PM.

Respectfully submitted, Kari Tyson, Deputy Clerk