

City Council Minutes
Regular Meeting

Detroit Lakes, Minnesota
December 13, 2022

CALL TO ORDER

The regular meeting of the City Council was called to order in the Jury Assembly Room of the Becker County Courthouse at 5:00 PM, December 13, 2022; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Matt Brenk
Alderman Boeke
Alderman Dallmann
Alderman Josephson
Alderman Marks-Erickson
Alderman Spry
Alderman Sukke
Alderman Zeman

Council Absent: Alderman Bly
Alderman Wenner

Staff Present: City Administrator Kelcey Klemm
City Finance Officer Heidi Tumberg
Deputy Clerk Kari Tyson
City Attorney Charlie Ramstad
City Engineer Jon Pratt
Public Works Director Shawn King
Fire Chief Ryan Swanson
Police Chief Steve Todd
Liquor Store Manager Randy Buhr
Community Development Director Larry Remmen

AGENDA

A motion was made by Alderman Sukke and seconded by Alderman Josephson to approve the agenda as presented. The motion was carried without dissenting vote, and Mayor Brenk declared the motion approved.

**APPROVAL OF
MINUTES**

There being no corrections to the minutes of the November 7, 2022, and the Special City Council Meeting held November 18, 2022, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

**WREATHS ACROSS
AMERICA**

Tom and Pam Mortenson appeared before the Council for the Wreathes Across America Program.

**PUBLIC HEARING –
2023 BUDGET AND
LEVY**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the 2023 Budget and Tax Levy. Mayor Brenk called the hearing to order at 6:01 PM.

Finance Officer Heidi Tumberg summarized the proposed 2023 tax levy and City budget. Tumberg informed the Council and audience the property tax levy for 2022, collectible in 2023, is \$7,244,158, an increase of \$650,433 from 2022 or 9.86%.

Finance Officer Heidi Tumberg reviewed the City's 2023 Budget of \$25,769,466.

Tumberg further highlighted that the annual tax cost on a \$208,600 home would be \$771.84, or about a \$31.44 decrease from 2022 taxes if your value stayed consistent. This calculates to \$64.32 per month.

Tumberg reviewed property tax relief programs that are available to taxpayers should they have concerns about paying their property taxes.

The Mayor then called for questions or comments. There being no further questions or comments, Mayor Brenk closed the hearing at 6:28 PM.

Upon the recommendation of the Budget Committee, a resolution was introduced by Alderman Zeman, who moved its adoption approving the final budget for the calendar year 2023 and approving the final 2022 tax levy, collectible in 2023 in the following amounts:

BE IT RESOLVED By the Council of the City of Detroit Lakes, County of Becker, State of Minnesota, that the annual budget of the City of Detroit Lakes for the calendar year 2023, which has been submitted by the City Administrator and modified and approved by the Budget Committee and the City Council, is hereby adopted as follows:

<u>Fund</u>	<u>Budget Amount</u>
General Fund	\$ 8,011,551
Special Revenue Funds	5,121,663
Debt Service Funds	4,448,042
<i>Sub Total</i>	\$17,581,256
<u>Liquor Store</u>	8,188,210
Total Budget	\$ 25,769,466

BE IT FURTHER RESOLVED that, in addition to the sources of income available to the City, the following sums of money are to be levied for the current year, collectible in 2023 upon the taxable property in said City of Detroit Lakes, for the following purpose:

<u>Fund</u>	<u>Levy Amount</u>
General Fund	\$ 4,652,573
Library Fund	338,085
Airport Fund	132,500
Development Authority Fund	65,000
Equipment Fund	970,000
<u>Debt Service Funds</u>	1,086,000
Total Levy	\$ 7,244,158

The motion for the adoption of the resolution was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213A adopted.

Upon the recommendation of the Finance Committee, a resolution was then introduced by Alderman Zeman, who moved its adoption, granting City Council consent for final taxes payable 2023 HRA Levy. The motion was seconded by Alderman Josephson and was carried without dissenting vote. Mayor Brenk declared resolution 2022-1213B adopted.

Alderman Zeman spoke about the program that the HRA has for homeowners to make improvements on their home. Alderman Zeman also announced that the US Department of Housing and Urban Development awarded the Detroit Lakes HRA a High Performance Status. HRA also has vouchers for those who need assistance paying their rent.

Alderman Zeman also spoke about the new non-profit dental clinic that will be coming to the area.

**ASSESSMENT
HEARING – WEST
LAKE DRIVE PHASE 2
SEWER SERVICES**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for West Lake Drive Phase 2 Sewer Services. Mayor Brenk called the hearing to order at 5:06 PM.

City Engineer Jon Pratt presented the assessments.

There being no comments or concerns, Mayor Brenk closed the Public Hearing at 5:08 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the assessment roll for the West Lake Drive Phase 2 Sewer Services. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2022-1213C adopted.

**PUBLIC HEARING –
ANNEX 557 SOUTH
SHORE DRIVE**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the matter of annexation of a 54.54 acre tract of land in Lake View Township and zoning the tract “R-2” One and Two Family Residential District, “B-2” General Business District, “LB” Lakefront Business District, and “R-A” Residential Agricultural District at 557 South Shore Drive and 270th Avenue. Mayor Brenk called the hearing to order at 5:09 PM.

Community Development Director Larry Remmen spoke about the annexation. Jay Hanson of 2111 270th Ave was present to speak against the annexation and rezoning stating, he is against an apartment and gas station at that location.

Linda Lohnes of 649 South Shore Drive was present to speak against the annexation and rezoning, stating that she is concerned about the safety of the

kids who use the park and would be crossing streets with more traffic. Lohnes also spoke about how beautiful the neighborhood is already and has concerns that a commercial zone would ruin that.

Joel Olson of 524 South Shore Drive was present to speak against the proposed annexation and rezoning. Olson read a letter by his neighbor Joe Schattschneider who was unable to be present for the meeting.

Olson also stated his concerns about the potential in increased traffic and the need that would create for additional police patrol in the area.

Chuck Collins of 568 South Shore Drive also spoke against the proposed annexation and rezoning. Collins stated that he did research on planning and zoning and believes this would be spot zoning. Collins is not opposed against residential, but that he is against commercial zoning.

Brad Erickson of 2103 270th Ave was also present to speak against the issue. Erickson stated that his property faces the west and is opposed to commercial businesses across the street from his property. Erickson also spoke about concerns he has regarding traffic already and believes the increase in traffic from commercial businesses would make it worse. Erickson is not opposed to residential housing on the property.

Duane Gunderson of 663 Lake Forest Circle was present to speak against the annexation and rezoning. Gunderson likes the neighborhood as it is and has concerns about commercial and what type of housing will be allowed on the property. Gunderson stated he has concerns about government housing, subsidized housing, and the possibility of increased crime due to the possible commercial zoning.

Margaret Gunderson of 564 South Shore Drive spoke against the proposed annexation and rezoning. Gunderson spoke about the letter to the editor in the newspaper from Ken Brill and asked for it to be entered into the record.

Gunderson also stated she read the comprehensive plan and did not see a commercial area in this neighborhood. Gunderson has concerns about maintaining the natural environment and the threat that commercial business brings to natural environments.

Mike Habrat of 650 South Shore Drive spoke about his opposition to a business district and impervious restrictions. Habrat also spoke about not wanting commercial businesses in the neighborhood with the amount of taxes the current property owners pay.

Max Disse of 554 South Shore Drive stated concerns he has about the potential for increased traffic if the annexation and rezoning was to occur.

Annamarie Burgeson of 633 South Shore Drive was present to speak about her concerns for the safety of the neighborhood if a commercial district was

allowed. Burgeson also stated that the neighborhood already pays good taxes, and she is opposed to low income housing on the discussed property.

Amber Abraham of 641 South Shore Drive stated that her family moved from the north side of town to their current residence to get away from the commercial areas and get into a quieter neighborhood. Abraham is not opposed to more housing but did speak about being opposed to commercial areas.

Amanda Habrat of 650 South Shore Drive spoke against the rezoning of the property to if it allowed for a gas station.

Sheila Finneseth of 622 South Shore Drive spoke in opposition of the rezoning of the property to commercial but said he was not opposed to housing as long as it wasn't subsidized.

John Lowry who is a consultant with Lowry Engineering and a representative for the property owner spoke in regard to letters of support they have received for the project. Lowry also stated they have done their research with the comprehensive plan and City Staff to come up with a proposal for the property. Lowry said they work with the City and the neighborhood, not against them. Lowry also stated that the intent is to annex the property with the proposed rezoning, or they will withdraw their intent to annex.

There being no more comments or concerns, Mayor Brenk closed the Public Hearing at 5:44 PM.

Alderman Josephson stated that although he respects the audience members and their opinions, he also respects the developer for wanting to invest in our community. Josephson sees this development as an opportunity to grow the City. Josephson also spoke about the opposition that happened when they introduced the South Shore Park Concept and how the neighborhood loves the park now. Josephson spoke about wanting to be a welcoming community and not a rich community who is not welcoming to all different kinds of people, developers, and commercial businesses.

A motion was made by Alderman Josephson to approve the first reading of Ordinance 503 for the annexation of a 54.54 acre tract of land in Lake View Township and zoning the tract "R-2" One and Two Family Residential District, "B-2" General Business District, "LB" Lakefront Business District, and "R-A" Residential Agricultural District at 557 South Shore Drive and 270th Avenue.

Alderman Dallmann spoke about the identity crisis that is happening in the town. Dallmann stated he is in support of the residents and stated that he would like to get rid of the commercial and build more homes.

Alderman Marks Erickson seconded the motion because she believes the discussion is important.

Alderman Boeke stated he has spoke to people who are in favor of the proposed annexation and rezoning, and he has spoke to people who are against it. Boeke stated that the problem the City is seeing, is a good thing. As the community

grows, tough decisions like this are needed. Boeke also stated that he believes we need to spread out the apartments and not just put them on the northside. Alderman Boeke also stated that there are at least 3 parks in the City that are near industrial or commercial zones.

Alderman Boeke also spoke to the fact that the developer could go to the County if the City votes this down and they county could approve whatever they wanted. Boeke advised the developer to consider the opinions that were heard in the room when moving forward.

Alderman Zeman spoke in opposition to commercial businesses in neighborhoods and said people move to Detroit Lakes to be by environmental areas and not commercial areas. Zeman supports neighborhoods keeping their neighborhood identity and their quality of life.

Alderman Spry stated this is a very difficult decision to make. Although she supports growth in Detroit Lakes, she also stated that she believes that neighborhoods should stay neighborhoods. Spry stated she would love to see this annexed for housing and wants to see the community become more inclusive and welcoming.

Mayor Brenk called for a vote. Voting against the proposed annexation and rezoning were Aldermen Marks Erickson, Sukke, Zeman, Spry, and Dallmann. Voting in favor of the proposed annexation and rezoning were Aldermen Boeke and Josephson. The motion failed and Mayor Brenk declared the annexation and rezoning denied.

ORDINANCE 500

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 500, amending the zoning ordinance of the City of Detroit Lakes relative to Section 18 to allow industrial uses as a Conditional Use in selected Natural Environment Lake shoreland districts. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared Ordinance 500 approved.

ORDINANCE 501

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 501, adopting City Code 616 requiring licensing of short term rentals. The motion was seconded by Alderman Boeke and carried with one dissenting vote from Alderman Marks Erickson. Mayor Brenk declared Ordinance 501 approved.

ORDINANCE 502

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 502, amending the zoning ordinance to eliminate short term rentals as a Conditional Use in residential districts. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared Ordinance 502 approved.

ORDINANCE 504

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 504, amending the zoning ordinance to allow short term rentals in residential districts. The motion was seconded by Alderman Boeke.

Alderman Dallmann stated he is concerned about the number of properties that could be licensed for short term rentals and would like to see the limit reconsidered.

Alderman Zeman is concerned about short term rentals taking up housing when there is a housing shortage.

The motion was carried with one dissenting vote from Alderman Marks Erickson. Mayor Brenk declared the first reading of Ordinance 504 approved.

ORDINANCE 505

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 505, amending Section 3 and 5 of the zoning ordinance of the City of Detroit Lakes relative to building height and other building requirements in the “R-A” Agricultural Residence District. The motion was seconded by Alderman Boeke.

Alderman Zeman spoke against the proposed ordinance because R-A lots are hard for the City to enforce clean and maintained lots.

Alderman Marks Erickson spoke about her concern for building heights on R-A zoned lots.

The motion was carried with two dissenting votes from Alderman Marks Erickson and Zeman. Mayor Brenk declared the first reading of Ordinance 505 approved.

**CONDITIONAL USE
PERMIT – 1005 NORTH
SHORE DRIVE**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, approving the Conditional Use Permit to allow short term rental of a four (4) bedroom home at 1005 North Shore Drive (Skye and Troy Fingalson). The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared resolution 2022-1213D adopted.

**PRELIMINARY PLAT –
557 SOUTH SHORE
DRIVE**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, approving the preliminary plat of Southwood Shores Estates at 557 South Shore Drive (Gehrig Properties). The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared resolution 2022-1213E adopted.

ORDINANCE 506

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 506, rezoning property at 557 South Shore Drive from “R-A” Agriculture Residence District to “R-2” One and Two Family Residence

District (Gehrig Properties). The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 506 approved.

REZONE 557 SOUTH SHORE DRIVE

A resolution was introduced by Alderman Zeman, who moved its adoption, denying rezoning property at 557 South Shore Drive from “R-A” Agriculture Residence District to “B-2” General Business District (Gehrig Properties). The motion was seconded by Alderman Sukke.

Alderman Josephson stated he is ashamed the City is denying growth when developers are spending money in our community, and we are telling them no.

Alderman Zeman stated that the City is not opposed to commercial businesses in Detroit Lakes, he is just opposed to having them in neighborhoods.

John Lowry of Lowry Engineering and a representative for the property owner, withdrew the item for consideration.

Alderman Marks Erickson stated that she doesn’t think the proposed subdivision plan is terrible, but thinks that some revisions can be made. Alderman Marks Erickson noted some areas on the property which she believes would be good for multi-family housing.

Alderman Sukke stated she did not vote against the proposed annexation and rezoning because she is against multi-family housing. Sukke stated she doesn’t see any difficulty in multi-family housing and low income housing that is kept up nicely. Sukke stated she believes the community needs to be more welcoming.

Alderman Zeman stated he is not against the multi-family housing, he voted against the possibility of a gas station in the neighborhood.

Alderman Boeke stated he believes the City needs to readdress and reconsider the proposed subdivision plan, and that it can be done right.

YARD WASTE HAULER REMINDER

Alderman Sukke reminded commercial yard care companies that if you are bringing leaves and grass to the City compost site, you need a Commercial Yard Waste Hauler License.

PER – SUMMIT AVE

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, approving the Preliminary Engineer Report and setting a public hearing for the proposed Summit Avenue Street and Utility Reconstruction project. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2022-1213F adopted.

PUBLIC WORKS FACILITY BID APPROVAL

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried without dissenting vote, authorizing the advertisement of bids for the new Public Works Facility. Mayor Brenk declared the motion approved.

**DONATION – DAV
FOR ADA DOCK**

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, accepting a donation from DAV for the new city dock. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2022-1213G adopted.

ENGINEERS REPORT

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried without dissenting vote, accepting the City Engineer's Monthly Project Status Report. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION – BOYS
& GIRLS CLUB**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Boeke, seconded by Alderman Josephson, and carried without dissenting vote approving a Special Event Application for the Boys & Girls Club of Detroit Lakes for their Polar Fest Plunge on February 25, 2023, on West Lake Drive. Mayor Brenk declared the motion approved.

**SPECIAL EVENT
APPLICATION –
PROJECT 412**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Marks Erickson, seconded by Alderman Zeman, and carried without dissenting vote approving a Special Event Application for Project 412 for lighting the City Park from Mid-December through February 2023. Mayor Brenk declared the motion approved.

**AMERICAN LEGION
CAMPGROUND RATES**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman to approve the 2023 Rates for the American Legion Campground. The motion was seconded by Alderman Spry.

Alderman Boeke stated he would like to see larger rate increases in the future, and Alderman Zeman agreed and said it will be addressed in future years.

The motion was carried without dissenting vote. Mayor Brenk declared the motion approved.

**AMERICAN LEGION
CAMPGROUND
PLAYGROUND**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, approving the purchase of a new playground for the American Legion Campground with a cap of \$90,000 contingent upon receiving two more additional quotes. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.

LELS CONTRACT

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, and seconded by Alderman Josephson, approving the LELS Union Contract for 2023-2025. The motion was carried without dissenting vote, and Mayor Brenk declared the contract approved.

MPEA CONTRACT

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, and seconded by Alderman Josephson, approving the MPEA Union Contract for 2023-2025. The motion was carried without dissenting vote, and Mayor Brenk declared the contract approved.

**END OF YEAR
TRANSFERS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the 2022 End of Year Fund Transfers. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213H adopted.

2023 FEE SCHEDULE

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the 2023 Fee Schedule. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213I adopted.

**2023 FIRE DEPT PAY
RATES**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the 2023 pay rates for the Detroit Lakes Fire Department. The motion for the adoption of the resolution was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213J adopted.

**DCC MANAGEMENT
AGREEMENT**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, and seconded by Alderman Josephson, approving the Detroit Country Club Management Agreement. The motion was carried without dissenting vote, and Mayor Brenk declared the agreement approved.

**DONATIONS –
LEGACY PROGRAM**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, accepting the 2022 Legacy Program donations. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213K adopted.

DONATIONS – MISC

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, accepting the 2022 misc. donations. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213L adopted.

**WEST CENTRAL
INITIATIVE - FUNDS**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Boeke, and seconded by Alderman Josephson, approving the receipt of \$500.94 from West Central Initiative/Hildred Shelland Long Trust for beautification purposes. The motion was carried without dissenting vote, and Mayor Brenk declared the agreement approved.

**DESIGNATE
DEPOSITORIES 2023**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, designating the depositories for City Funds for the Year 2023. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213M adopted.

**AUTHORIZE FINANCE
OFFICER TO MAKE
ELECTRONIC
TRANSACTIONS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, authorizing the Finance Officer to make electronic funds and wire transfers as necessary to

conduct the City's business. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213N adopted.

FINANCIAL REPORTS

Upon the recommendation of the Finance Committee, a motion was made by Alderman Boeke, and seconded by Alderman Josephson, that the trial balance and monthly financial reports, submitted by Finance Officer Heidi Tumberg, showing a balance in the City treasury to be in the amount of \$10,759,618.82 as of November 30, 2022, be accepted, approved, and placed on file. Mayor Brenk declared the financial reports approved.

PAYMENT OF CLAIMS

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Boeke, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of November 1, 2022, through November 30, 2022, in the amount of \$5,026,250.45. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1213O adopted.

FIRE CHIEF HIRING UPDATE

Alderman Wenner stated a Fire Chief Candidate Open House will be held on Thursday, December 15, 2022, at 6:30pm at the Fire Hall.

SLATE OF OFFICERS FIRE DEPT

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Boeke, approving the Slate of Officers for the Detroit Lakes Volunteer Fire Department for 2023. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

PERMIT TO CONSUME – MARIA CORRAL

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Boeke to approve a Permit to Consume for Maria Corral at the Pavilion on June 19, 2023. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

GAMBLING PERMIT – MARSHMALLOW ANIMAL SHELTER

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Boeke to approve a Gambling Permit for the Marshmallow Animal Shelter for their raffle on January 20, 2023, at Lucky Dog Boarding & Training, 1478 Mallard St. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

GAMBLING PERMIT – WHITETAILED UNLIMITED

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Boeke to approve a Gambling Permit for Whitetails Unlimited Detroit Lakes Chapter for their raffle on March 11, 2023, at the Holiday Inn, 1155 Hwy 10 E. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

DESIGNATE 2023 NEWSPAPER

Upon the recommendation of the City Administrator, a resolution was introduced by Alderman Boeke, designating the official newspapers for 2023 and setting a publication date pursuant to Minnesota Statutes. The motion was

seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared resolution 2022-1213P adopted.

BUSINESS LICENSES

Upon the recommendation of the City Administrator, a motion was made by Alderman Boeke and seconded by Alderman Josephson to approve the following licenses pursuant to their application and fees:

1. Plumbing Licenses

Mission Mechanical Inc
 Plumbing Patrol LLC
 Accel Mechanical LLC
 Seaberg Plumbing & Heating
 Home Heating Plumbing & AC
 Greens Plumbing & Heating Inc
 Sonnenberg Plumbing & Heating

2. Tobacco License

Diversified Management Group
 Food-n-Fuel
 Fridley Gas & Supply Co
 Masterpiece Vapors
 Mellow Moods Pipe & Tobacco
 Odegaard Family Adventures

3. Solid Waste License

Minnkota Recycling Center
 Waste Management
 Steve's Sanitation Inc.
 Wilke Enterprises, LLC

4. Fertilizer License

R-U Ready Lawn Care
 Trugreen
 Beachcombers Lawn, Landscape
 Miller Family Enterprises Inc
 R&S Lawn Care LLC

5. Liquor License

Casey's #3656
 Casey's #2219
 China buffet
 Don Pablos Mexican restaurant
 DRK Pizza LLC
 Eagles Aerie 2342
 El Loro
 Fireside
 Food-n-fuel
 FV Enterprises
 Hunter Investments, LLC
 La Barista
 Lakeside Tavern
 Northside Bar
 Northwoods Recreation LLC
 Right Choice Lodging LLC
 Roasted

Sandbar II LLC
 Shorewood pub inc.
 The Lodge on Lake Detroit
 VFW 1676

6. Rental License – On file with City Clerk

7. Excavator License

Telcom Construction LLC

8. Massage Business

Barbara's Hair & Body Care

Massage by Becky LLC

The motion was carried without dissenting vote, and Mayor Brenk declared the licenses approved.

DEPARTMENT REPORTS

A motion was made by Alderman Boeke to accept the November Code Compliance Official's Report, the November Variance/Conditional Use Permit, Land Disturbance Permit, and Stormwater Mitigation Permit Status Report, the November building permits in the amount of \$1,500,288, the November Animal Control Report, the November Police Chief's Report, the November Parking Violations Monthly Report of \$50, the October Becker County Court Report of \$3,230.43, and the November Liquor Store Manager's Report be approved and placed on file. The motion was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

APPOINTMENT – TOURISM BUREAU

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman to reappointment of Tony Schmitz to the Tourism Bureau as a City Representative and not a Chamber Representative. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

APPOINTMENT – TOURISM BUREAU

Upon the recommendation of the Mayor, a motion was made by Alderman Zeman to the appointment of Mark Bjerke to the Tourism Bureau as the Chamber Representative. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.

APPOINTMENT – PLANNING COMMISSION

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to the reappointment of Don Maristuen to the Planning Commission. Mr. Maristuen's term expires on December 31, 2022. Mr. Maristuen has served two 3-year terms and is eligible for reappointment. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

APPOINTMENT – PLANNING COMMISSION

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to the reappointment of Shaun Carlson to the Planning Commission. Mr. Carlson's term expires on December 31, 2022. Mr. Carlson was fulfilling the term vacated by Bruce Imholte and is eligible for reappointment. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
ARENA COMMISSION**

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to the reappointment of Matt Boeke to the Sports Arena Commission. Mr. Boeke's term expires on December 31, 2022. Mr. Boeke has served one 3-year term and is eligible for reappointment. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
ARENA COMMISSION**

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to the reappointment of John Steffl to the Sports Arena Commission. Mr. Steffl's term expires on December 31, 2022. Mr. Steffl has served one 3-year term and is eligible for reappointment. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**APPOINTMENT –
ARENA COMMISSION**

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to the appointment of Mike Ullmer to the Sports Arena Commission. Mr. Ullmer would be fulfilling the term of resigned member Shawn Eckert which expires December 31, 2024. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**COUNCIL
RECOGNITION**

Mayor Brenk thanked Aldermen Marks Erickson and Sukke for their service to the City Council and presented them with a plaque.

ANNOUNCEMENTS

Mayor Brenk announced that there will be a City Council work session on Tuesday, December 20, 2022, at 2:00 PM at the Police Department Community Room.

Mayor Brenk stated Legislative Action Day at the MN State Capital is January 25, 2023. If you are interested in attending, please let Kari.

Mayor Brenk announced the Canadian Pacific Holiday Train will be making a stop in Detroit Lakes on Thursday December 15 at 2:30 PM.

Mayor Brenk announced the 2023 Joint Governance Meeting Dates

Jan 3, 2023 – City of DL

April 4, 2023 – Chamber

July 11, 2023 – DL Schools

October 3, 2023 – County

Mayor Brenk announced the 2023 Council Meeting Dates

January 3, 2023 - Annual Meeting

January 10, 2023

February 14, 2023

March 14, 2023

April 11, 2023

May 9, 2023

June 13, 2023

July 11, 2023

August 8, 2023

September 12, 2023

October 10, 2023

November 14, 2023
December 12, 2023

ADJOURNMENT

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 7:30 PM.

Respectfully submitted, Kari Tyson, Deputy Clerk