

City Council Minutes
Regular Meeting

Detroit Lakes, Minnesota
November 7, 2022

CALL TO ORDER

The regular meeting of the City Council was called to order in the Council Chambers at 5:00 PM, November 7, 2022; all members of the City Council having been notified of the meeting and the business to be transacted.

ROLL CALL

Council Present: Mayor Matt Brenk
Alderman Bly
Alderman Boeke
Alderman Dallmann
Alderman Josephson
Alderman Marks-Erickson
Alderman Spry
Alderman Sukke
Alderman Wenner
Alderman Zeman

Council Absent: None

Staff Present: City Administrator Kelcey Klemm
City Clerk Glori French
City Finance Officer Heidi Tumberg
Deputy Clerk Kari Tyson
City Attorney Charlie Ramstad
City Engineer Jon Pratt
Public Works Director Shawn King
Fire Chief Ryan Swanson
Police Chief Steve Todd
Liquor Store Manager Randy Buhr
Community Development Director Larry Remmen
Public Utilities General Manager Vernell Roberts

**APPROVAL OF
MINUTES**

There being no corrections to the minutes of the October 11, 2022, and the Special City Council Meeting held October 28, 2022, a motion was made by Alderman Zeman, seconded by Alderman Josephson, and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

AGENDA

A motion was made by Alderman Marks Erickson and seconded by Alderman Sukke to approve the agenda as presented. The motion was carried without dissenting vote, and Mayor Brenk declared the motion approved.

**ASSESSMENT
HEARING – TREE
ABATEMENT 2021-2022**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for the abatement of trees in 2021-2022. Mayor Brenk called the hearing to order at 5:03 PM.

There being no comments or concerns, Mayor Brenk closed the Public Hearing at 5:04 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the assessment roll for tree abatement for the year of 2021-2022. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107A adopted.

**ASSESSMENT
HEARING –
CONCRETE
IMPROVEMENTS 2022**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for construction of curb, gutter, approaches and sidewalk improvements for the year of 2021-2022. Mayor Brenk called the hearing to order at 5:05 PM.

There being no comments or concerns, Mayor Brenk closed the Public Hearing at 5:06 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the assessment roll for construction of curb, gutter, approaches and sidewalk improvements for the year of 2021-2022. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107B adopted.

**ASSESSMENT
HEARING – WILLOW,
HOLMES, FRAZEE**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for Willow St, Holmes St, and Frazee St improvements for the Year 2022. Mayor Brenk called the hearing to order at 5:07 PM.

City Engineer Jon Pratt presented to the City Council the project and financial background along with the Assessment Roll. Pratt also reminded the Council there were funds used from the American Rescue Plan Act to assist in reducing the total Assessment Costs.

The question was asked how the interest rates for Special Assessments are determined.

Finance Officer Heidi Tumberg stated that for this Special Assessment, the interest rate was calculated using the PFA loan interest rate amount of 2.6%, the City's Assessment Policy adds 2% to that and then is rounded to the next quarter percent meaning this interest rate calculates out to 4.75%. All of the funds collected through Special Assessments go to pay off the debt associated with the project.

Wayne Kunz, of 604 Willow ST W, thanked the Council for reducing the costs of the assessments with the ARPA Funds, but stated that with interest over the life of the assessment his assessment will be approximately \$50,000 which is about a 1/3 of the value of the property. Mr. Kunz stated that he will be

draining his savings to avoid the interest rate. Mr. Kunz also stated that he is unhappy with how the project went and voiced his concern regarding Midco now installing their services and ruining things that were just redone and that the Citizens are paying for. Mr. Kunz also asked that the Council review the assessment policy.

Brian Langager, of 1147 West Ave, stated this is the third time that he has had three special assessments on his property because he owns a corner lot. Mr. Langager stated he also believes that there has to be a better way to fund projects. Mr. Langager stated that he will be filing an objection to the Assessment due to the valuation ratio to the assessment value.

Karen Mulari, of 1159 Campbell Ave, stated that they bought the home so their daughter could have affordable housing. The assessment is going to cost their daughter an extra \$100/month that she doesn't have, and that she is going to have to figure out how to fund. Mrs. Mulari stated her concern about the upcoming Campbell project is the home is a corner lot, and if the City assesses the way they did for this project they will tax their daughter out of her home. Mrs. Mulari requested the City review how they fund projects.

Duane Arne, of 419 Willow St W, stated that between 7:30 A.M. and 8:30 A.M. 625 units passed down Willow St. and wanted to know why they aren't paying for their share and why it is just placed on the homeowners. Mr. Arne stated that assessments should happen across the City and not just the affected property owners.

There being no more comments or concerns, Mayor Brenk closed the Public Hearing at 5:40 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the assessment roll for Willow St, Holmes St, and Frazee St improvements for the Year 2022. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107C adopted.

**ASSESSMENT
HEARING – UNPAID
SERVICE CHARGES**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for unpaid service charges for 2021-2022. Mayor Brenk called the hearing to order at 5:41 PM.

Public Works Director Shawn King stated that the assessments were for unpaid services such as mowing lots, a dangerous tree, and a pond restoration.

Darin Halvorson, of 1728 East Shore Drive, wanted to know how you can charge a special assessment on a property he doesn't own.

City Attorney Charlie Ramstad stated this is a Service Charge Assessment and not a Benefit Assessment, so there is no benefit that needs to be shown on a owners property.

Mr. Ramstad stated the charge comes from a violation of the Illicit Discharge Ordinance when a contractor Mr. Halvorson hired damaged the City's stormwater pond. Mr. Halvorson is only being charged a portion of the cost for the damage that his contractor caused.

Mr. Halvorson stated he did not request any service to his property and that the contractor that the City had on their property used much larger equipment.

City Administrator Klemm stated that he had spoken about this at the Public Works Committee meeting and shared with them photos that were taken of the damage and stated that he could share those again if requested.

There being no more comments or concerns, Mayor Brenk closed the Public Hearing at 5:06 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the assessment roll for unpaid service charges for 2021-2022. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107D adopted.

**ASSESSMENT
HEARING – LONG
PINE ESTATES PHASE
3**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the proposed assessments for Long Pine Estates Phase 3 improvements for the Year 2022. Mayor Brenk called the hearing to order at 5:47 PM.

City Engineer Jon Pratt presented the project and assessments.

There being no comments or concerns, Mayor Brenk closed the Public Hearing at 5:53 PM.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the assessment roll for Long Pine Estates Phase 3. The motion was seconded by Alderman Bly.

Alderman Josephson stated that costs are going up and it is getting challenging to have a new project or a redevelopment project and he recommends the City should review their Special Assessment Policy.

Alderman Dallmann stated he gets a lot of comments regarding the park dedication fees, and suggested the City set aside the funds to assist with developers costs.

Mayor Brenk called for a vote which was carried without a dissenting vote. Mayor Brenk declared resolution 2022-1107E adopted.

Community Development Director Larry Remmen stated the rezoning request came from Eventide Detroit Lakes, who is looking to build a Senior Living

**ORDINANCE 499 –
REZONE 1435/1392
EAST SHORE DR**

Planned Unit Development which is part of their request for a Conditional Use Permit. Mr. Remmen stated the Planning Commission recommended approval.

Mayor Brenk asked the public if anyone had any comments.

Larry Winterfeldt who owns properties adjacent to the proposed project read a letter to the City Council speaking against the project.

Mavis Flemmer of 1391 East Shore Drive was present to speak in opposition of the project.

Rob Wilhelm of 1404 East Shore Drive spoke against the project.

Mark Fritz of 1492 East Shore Drive was present to speak in opposition of the project.

Scott Black who was representing Eventide was present to thank the Council and Staff for considering their proposal. Mr. Black stated they have spoken with the neighborhood and City/Pelican River Watershed staff and have created a tremendous project for the community.

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson to approve the first reading of Ordinance 499 rezoning the property from “R-2” to “LB”. The motion was seconded by Alderman Wenner.

Alderman Zeman spoke about how important neighborhoods are to the residents. Alderman Zeman believes this is a good project but not in this location.

Alderman Spry stated that she has been reviewing this the past few days and believes we need to honor the zoning around the lake. Alderman Spry agreed this is a great project, but not in this residential area.

Alderman Wenner stated that this is senior living and the people who live there will drive less and that he has a senior living unit in his neighborhood and it hasn't affected traffic or his property valuation. Alderman Wenner stated that Eventide has done a great job proposing a project that fits into the neighborhood. Alderman Wenner also stated the City has a lot of senior living facilities in neighborhoods around town and how great for those who live on the lake now and are aging to have a facility so close to home that keeps them in their neighborhood and on the lake.

Alderman Dallmann stated that he has heard a lot of people state property values are going to go down and he doesn't believe it. He has a sand pit across the road from his property and his value hasn't gone down. Alderman Dallmann stated that he would welcome something like this in his neighborhood and that the City Council always gets requests to provide assistance to businesses. This is a project that doesn't need assistance and he is in favor of it.

Alderman Josephson lived on East Shore Drive while he grew up, and his parents still live there. Since living there, traffic has gotten safer and thinks this is a great location. Eventide wants to be part of our community and he is in favor of the project.

Mayor Brenk called for a roll call vote. The motion failed with a 3-6 vote with Aldermen Bly, Spry, Sukke, Boeke, Marks Erickson, and Zeman voting no. Mayor Brenk declared the first reading of Ordinance 499 denied, and the request to rezone is denied.

**CONDITIONAL USE
PERMIT – 1392 AND
1435 EAST SHORE DR.**

A resolution was introduced by Alderman Josephson, who moved its adoption, adopting the findings of fact and reasons for denial of a Conditional Use Permit for 1392 and 1435 East Shore Drive. The motion was seconded by Alderman Zeman and carried without consenting vote. Mayor Brenk declared resolution 2022-1107N adopted.

**CONDITIONAL USE
PERMIT – 2131
MEMORY LANE**

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, approving a Conditional Use Permit to allow a guest cottage at 2131 Memory Lane (Charles Shaffer). The motion was seconded by Alderman Wenner and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107G adopted.

ORDINANCE 500

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 500, amending the zoning ordinance of the City of Detroit Lakes relative to Section 18 to allow industrial uses as a Conditional Use in selected Natural Environment Lake shoreland districts. The motion was seconded by Alderman Wenner and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 500 approved.

ORDINANCE 501

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 501, adopting City Code 616 requiring licensing of short term rentals.

Alderman Marks Erickson went on the record stating she is against Short-term Rentals.

ORDINANCE 502

The motion was seconded by Alderman Wenner and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 501 approved. Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the first reading of Ordinance 502, amending the zoning ordinance to eliminate short term rentals as a Conditional Use in residential districts. The motion was seconded by Alderman Wenner and carried without dissenting vote. Mayor Brenk declared the first reading of Ordinance 502 approved.

- DECERTIFY TIF 33-1** Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Josephson, who moved its adoption, decertifying Tax Increment Financing District #33-1 (CJ Inc.). The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107H adopted.
- SUMMIT AVE STREET PROJECT** Alderman Sukke said discussion took place at the Public Works Committee meeting related to preliminary street layouts for Summit Ave reconstruction project. No further action at this time.
- SUMMER REC RECAP** Dave Harmon of the DLCCC presented his annual Summer Rec Program Recap.
- SIGNS FOR ALLEY ON JAMES ST AND WILLOW ST** Alderman Sukke said discussion took place at the Public Works Committee meeting regarding signs for no thru traffic on the alley by James St. and Willow St. No further action at this time.
- PER – 2023 STREET REHABILITATION** Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, authorizing a Preliminary Engineering Report for 2023 Street Rehabilitation. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107I adopted.
- COOPERATIVE AGREEMENT – HIGHLAND DR.** Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Marks Erickson, and carried without dissenting vote, approving a Cooperative Agreement with Becker County and Detroit Township for Highland Dr. Mayor Brenk declared the motion approved.
- SET ASSESSMENT HEARING – WLD PHASE 2 SEWER CONNECTIONS** Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, ordering the preparation of an assessment roll for West Lake Drive Phase 2 Sewer Services for the Year 2023 and setting a Special Assessment Hearing for 5:00 PM, December 13, 2022, on the proposed assessments for said projects. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107J adopted.
- ENGINEERS REPORT** Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Spry, and carried without dissenting vote, approving the City Engineer’s Monthly Project Status Report. Mayor Brenk declared the motion approved.
- ACCEPT BIDS – FERTILIZER** Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Sukke, and carried without dissenting vote, accepting bids for Fertilizer and Herbicide and awarding the contract to AccuCut Lawn Services LLC. Mayor Brenk declared the motion approved.
- Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Sukke, and carried without

ACCEPT BIDS – MOWING	dissenting vote, accepting bids for Mowing and Weed Lot Mowing and awarding the contract to Richter’s Lawn Care. Mayor Brenk declared the motion approved.
ACCEPT BIDS – SOLID WASTE DISPOSAL	Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Sukke, and carried without dissenting vote, accepting bids for Solid Waste Disposal Services and awarding the contract to Steve’s Sanitation. Mayor Brenk declared the motion approved.
ACCEPT BIDS – PORTABLE TOILET SERVICES	Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Sukke, and carried without dissenting vote, accepting bids for Portable Toilet Services and awarding the contract to Anderson Septic. Mayor Brenk declared the motion approved.
SPECIAL EVENT APPLICATION – BECKER COUNTY FOOD PANTRY	Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for the Becker County Food Pantry for their Canadian Pacific Holiday Train December 15, 2022. Mayor Brenk declared the motion approved.
SPECIAL EVENT APPLICATION – LEIGHTON BROADCASTING	Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for Leighton Broadcasting for the Craft Beer Tour at the Arena on March 31, 2023. Mayor Brenk declared the motion approved.
SPECIAL EVENT APPLICATION – HISTORIC HOLMES THEATRE	Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for the Historic Holmes Theatre for the Street Faire on June 1-3, 2023. Mayor Brenk declared the motion approved.
DERANEY SETTLEMENT	Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman to approve the Settlement Agreement with Jaimie and Susan Deraney. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared the motion approved.
TORT LIABILITY	Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, to not waive the monetary limits on Municipal Tort Liability for 2023. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1107K adopted.
FINANCE REPORTS	Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, and seconded by Alderman Sukke, that the trial balance and monthly financial reports, submitted by Finance Officer Heidi Tumberg, showing a balance in the City treasury to be in the amount of \$12,100,233.49 as of October 31, 2022, be accepted, approved, and placed on file. Mayor Brenk declared the financial reports approved.

- PAYMENT OF CLAIMS** Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of October 1, 2022, through October 31, 2022, in the amount of \$5,893,378.70. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-1107L adopted.
- FIRE CHIEF HIRING UPDATE** Alderman Wenner stated that Fire Chief Candidates are being reviewed and will be interviewed the beginning of December.
- SALE OF ENGINE 3** Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Wenner, approving the sale of Engine 3 using sealed bids with a \$125,000 reserve. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.
- ORDINANCE 498** Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Wenner, approving the second reading and adoption of Ordinance 498 amending Administrative Code regarding Fire Chief Election & Police Department Organization. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.
- SUMMARY OF ORDINANCE 498** Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Wenner, approving the summary of Ordinance 498 amending Administrative Code regarding Fire Chief Election & Police Department Organization. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.
- PARADE PERMIT – MN NATIONAL GUARD** Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Zeman, approving a parade permit for Minnesota National Guard on December 3, 2022. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.
- LIQUOR STORE PART-TIME WAGES** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Boeke to approve wage increases for the Liquor Store Part-time employees as recommended by the City Clerk. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.
- POLAR FEST SPONSORSHIP** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Boeke to approve a \$500 sponsorship for the Polar Fest 2023 Fireworks. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared the motion approved.
- GAMBLING PERMIT – HOLY ROSARY CATHOLIC CHURCH** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Holy Rosary Catholic Church for bingo on November 19, 2022. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.

- GAMBLING PERMIT – PATRIOT ASSISTANCE DOGS** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Gambling Permit for Patriot Assistance Dogs for their raffle on December 13, 2022 at the Lucky Dog Boarding & Training Center 1478 Mallard St. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.
- WATER RATES** Upon the recommendation of the Public Utilities Commission, a resolution was introduced by Alderman Sukke, amending the Water Rates. The motion was seconded by Alderman Marks Erickson and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107O adopted.
- ELECTRIC RATES** Upon the recommendation of the Public Utilities Commission, a resolution was introduced by Alderman Sukke, amending the Electric Rates. The motion was seconded by Alderman Marks Erickson and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107P adopted.
- FINAL PAYMENT – SOUTH SUBSTATION** Upon the recommendation of the Public Utilities Commission, a was made by Alderman Zeman, approving final payment for Harold Scholz Company for the South Substation. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the final payment approved.
- PURCHASE F-150** Upon the recommendation of the Public Utilities Commission, a was made by Alderman Zeman, approving the purchase of an F-150 for the Electric Utility. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the final payment approved.
- PURCHASE TRUCK** Upon the recommendation of the Public Utilities Commission, a was made by Alderman Zeman, approving the purchase of a pickup truck for the Water/Wastewater Department. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the final payment approved.
- DESIGNATE POLLING LOCATIONS 2023** Upon the recommendation of the City Administrator, a resolution was introduced by Alderman Sukke, designating the polling locations for 2023. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared resolution 2022-1107M adopted.
- BUSINESS LICENSES** Upon the recommendation of the City Administrator, a motion was made by Alderman Zeman and seconded by Alderman Sukke to approve the following licenses pursuant to their application and fees:

1) **Fertilizer**

Team Laboratory Chemical
Peplawn Inc
Accu Cut Lawn Services
Richter Services, LLC

2) **Liquor**

- | | |
|--|--|
| Chinese Dragon of Detroit Lakes
Ave #34 | 808 Washington |
| Zorbaz | 402 West Lake Dr. |
| Holiday Companies #466 | 303 Frazee ST E |
| Walmart | 1583 HWY 10 W |
| H&K Industries
Dr. | 1377 West Lake |
| Long Bridge
Rd | 2000 Long Bridge |
| Fireside
Lakeside Tavern | 1462 East Shore Dr
200 West Lake Dr |
- 3) **Massage Business**
- | | |
|---------------------------------------|------|
| Turn North Salon & Spa LLC | 923 |
| Washington Ave | |
| Massage Werks LLC | 1415 |
| Madison Ave | |
| Positive Pressure Massage & Body Work | 1225 |
| Washington Ave | |
- 4) **Pawnbroker**
- Lakes Sport Shop
- 5) **Plumbing**
- Hanson's Plumbing & Heating
 Peterson Mechanical
 Elsner Well Drilling Inc
 Manning Mechanical
 Hanks Heating
 Northern Plains Mechanical
 T&T Plumbing & Heating
 Elite Plumbing & Drain cleaning
 Jake Pavek Plumbing LLC
 Johnson's Plumbing LLC
 All American Plumbing & Heating
 Valley Service Mechanical
 Laney's Mechanical Inc
 Harty Mechanical
 Metropolitan Mechanical
 Pfaff Plumbing & Heating Inc.
 Hoban's Plumbing & Heating
 Prime Plumbing & Heating
- 6) **Solid Waste**
- Hough Inc
 Lakes Area Roll-Off LLC
 Landmark Drainage LLC
- 7) **Rental** (on file with the City Clerk)
- 8) **Tobacco**
- | | |
|-------------------------|--------------------|
| Casey's #3656 | 1306 Hwy 10 E |
| Casey's #2219 | 104 Roosevelt Ave |
| Tam Do Inc | 611 Washington Ave |
| Cenex Convenience Store | 911 Hwy 34 E |
| North Shore Gas & Bait | 1129 Hwy 10 E |

M & H Gas Station
 Holiday #466
 Walmart Inc.

1157 Washington Ave
 303 FRAZEE ST E
 1583 Hwy 10 W

The motion was carried without dissenting vote, and Mayor Brenk declared the licenses approved.

DEPARTMENT REPORTS

A motion was made by Alderman Zeman to accept the October Code Compliance Official's Report, the October Variance/Conditional Use Permit, Land Disturbance Permit, and Stormwater Mitigation Permit Status Report, the October building permits in the amount of \$880,440, the October Animal Control Report, the October Police Chief's Report, the October Fire Chief's Report, the October Parking Violations Monthly Report of \$0, the September Becker County Court Report of \$3,696.35, and the October Liquor Store Manager's Report be approved and placed on file. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.

APPOINTMENT – HRA BOARD

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to appoint John Flynn to the Detroit Country Club Board to fulfill the term of resigned member Aaron Tait which expires December 31, 2023. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

ANNOUNCEMENTS

Mayor Brenk announced the General Election Canvassing is scheduled for Wednesday, November 16, 2022, at 2:00 PM at Becker County Courthouse (2nd Floor Meeting Room).

Mayor Brenk announced that there will be a public hearing on the 2023 Budget and Tax Levy pursuant to the Truth & Taxation requirements will take place at the City Council meeting on December 13, 2022, at 6:01 PM.

Mayor Brenk stated the Canadian Pacific Holiday Train will be making a stop in Detroit Lakes on Thursday December 15 at 2:30 PM.

Mayor Brenk announced the 2022 Council Meeting Dates
 December 13, 2022

Mayor Brenk announced the 2023 Joint Governance Meeting Dates
 Jan 3, 2023 – City of DL
 April 4, 2023 – Chamber
 July 11, 2023 – DL Schools
 October 3, 2023 – County

Mayor Brenk announced the 2023 Council Meeting Dates
 January 3, 2023 - Annual Meeting
 January 10, 2023
 February 14, 2023
 March 14, 2023
 April 11, 2023

May 9, 2023
June 13, 2023
July 11, 2023
August 8, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023

ADJOURNMENT

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 7:23 PM.

Respectfully submitted, Kari Tyson, Deputy Clerk