

City Council Minutes  
Special Meeting

October 28, 2022

The special meeting of the City Council was called to order in the Council Chambers at 11:00 AM, October 28, 2022; all members of the City Council having been notified of the meeting and the business to be transacted.

**CALL TO ORDER**

**ROLL CALL**

Council Present:	Mayor Matt Brenk
	Alderman Bly
	Alderman Boeke
	Alderman Dallmann
	Alderman Josephson
	Alderman Marks-Erickson
	Alderman Spry
	Alderman Sukke
	Alderman Wenner
	Alderman Zeman

Council Absent:       None

Staff Present: City Administrator Kelcey Klemm  
City Clerk Glori French  
City Finance Officer Heidi Tumberg  
Deputy Clerk Kari Tyson  
City Engineer Jon Pratt  
Public Works Director Shawn King  
Police Chief Steve Todd  
Community Development Director Larry Remmen  
Public Utilities General Manager Vernell Roberts

**ANNOUNCEMENT**

Community Development Director Larry Remmen announced that the City was notified that the Legacy Grant for DMRA was approved for \$1.325 million.

**CITY HALL  
REMODEL BIDS**

City Administrator Kelcey Klemm gave a summary of the bid timeline. Bids ranged from a low of \$6.7 million to over \$8 million. The low bid is higher than originally estimated and budgeted. The Finance Committee discussed options to reduce costs using the alternates or if the project should be rebid.

The Finance Committee decided that there was not enough change to the project to rebid the project in the spring due to the scope, and then discussion was held regarding whether costs would go down and if that would result in cost reductions.

Matt Malone from BHH spoke about the alternates.

Finance Officer Heidi Tumberg spoke about funding for the project.

City Administrator Klemm stated that Public Utilities Commission approved the funding request previously in the week.

project and award the contract to Bristlin Construction \$7,714,031.00. The motion was seconded by Alderman Josephson.

Alderman Zeman spoke about the Finance Committee tried to find money saving areas in the project and what could happen if the project was delayed. Alderman Zeman also stated that the current building doesn't serve the needs of the community anymore and the project is needed.

Alderman Dallmann spoke about concerns for other departments within the City and doesn't believe that the project should move forward since it is over budget. Alderman Dallmann also spoke about the taxpayers wanting to see the Washington Ballpark renovated.

Alderman Josephson stated that he is proud of the project and how the City did not go extravagant on materials and kept it very minimal. Alderman Josephson also stated the project can be completed without borrowing money now and he is in favor of the project.

Alderman Bly stated she feels comfortable with the project moving forward since the project is not affecting the levy. She also stated the Washington Ballpark project is being worked on but because the State did not pass a bonding bill it is currently on hold.

Alderman Boeke asked if the alternates that are being removed are something that the City will look back at and regret not doing.

City Administrator Klemm stated the ones that are being removed will be okay, but some of them are not recommended due to being maintenance issues.

Alderman Boeke stated that since it isn't going on the tax levy and the money is available, he is in favor of the project. Alderman Boeke also stated he is proud of the building plans and thinks it is respectable.

Alderman Spry stated that although it is out of budget, she is in favor of the project because of how much more functional the building will be.

Alderman Sukke stated that she is in favor of the project for the safety of the staff that also serves the staff well and is efficient.

Mayor Brenk called for a vote which was carried with one dissenting vote from Alderman Dallmann. Mayor Brenk declared the project approved.

**PARKING  
REQUEST – DL  
PUBLIC SCHOOLS**

Jason Kuehn from the Detroit Lakes School presented the school's request for parking on the east side of Roosevelt Ave and the south side of James Street.

Alderman Zeman asked if this was a temporary request until new parking lots could be added at the school or if this was permanent.

A motion was made by Alderman Zeman to accept the bids for the City Hall remodel

Alderman Josephson stated that when the site plan was approved, there was a variance for reduced parking requirements that was also approved.

A motion was made by Alderman Zeman to approve the parking request for 2 years. The motion was seconded by Alderman Bly.

Alderman Josephson stated that he has concerns that a variance was given to approve reduced onsite parking but then we are approving a request for off street parking.

Mayor Brenk called for a vote and the motion carried with dissenting votes from Alderman Wenner, Spry, and Josephson. Mayor Brenk declared the motion approved.

A motion was made by Alderman Sukke to approve a resolution authorizing the execution of a Grant Agreement with MNDOT for the airport parking lot improvements. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared resolution 2022-1028A adopted.

## **CONSTRUCTION UPDATE**

City Engineer Jon Pratt gave a construction update.

## **ADJOURNMENT**

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 11:48 AM.

Respectfully submitted,  
Kari Tyson, Deputy Clerk

Mr. Kuehn stated this would be temporary for a year or two.