

City Council Minutes  
Regular Meeting

Detroit Lakes, Minnesota  
September 13, 2022

**CALL TO ORDER**

The regular meeting of the City Council was called to order in the Council Chambers at 5:00 PM, September 13, 2022; all members of the City Council having been notified of the meeting and the business to be transacted.

**ROLL CALL**

Council Present: Mayor Matt Brenk  
Alderman Bly  
Alderman Boeke  
Alderman Dallmann  
Alderman Josephson  
Alderman Marks-Erickson  
Alderman Spry  
Alderman Sukke  
Alderman Wenner  
Alderman Zeman

Council Absent: None

Staff Present: City Administrator Kelcey Klemm  
City Clerk Glori French  
City Finance Officer Heidi Tumberg  
Deputy Clerk Kari Tyson  
City Attorney Charlie Ramstad  
City Engineer Jon Pratt  
Community Development Director Larry Remmen  
Public Works Director Shawn King  
Public Utilities General Manager Vernell Roberts  
Fire Chief Ryan Swanson  
Police Chief Steve Todd  
Street Supervisor John Cervantes  
Liquor Store Manager Randy Buhr

**APPROVAL OF  
MINUTES**

There being no corrections to the minutes of the Regular City Council Meeting held August 8, 2022, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved.

**TERRY STREET AND  
BROADWAY  
CONNECTION  
HEARING**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on connecting Terry Street to Broadway. Mayor Brenk called the hearing to order at 5:03 PM.

City Engineer Jon Pratt explained the project and why the connection is being discussed.

An email was received from Darren Mack of 703 Broadway in opposition of the connection.

An email was received from Bruce & Bobbi Bryngelson of 604 Broadway Ave in opposition of the connection.

An email was received from Jake & Nicole Swiers of 507 Broadway Ave in opposition of the connection.

Sheila Lehrke of 712 Broadway Ave spoke for the neighborhood regarding concerns about the connection of Broadway to Terry Street and presented a petition of 36 signatures in opposition of the connection.

Lehrke stated the reasons why the neighborhood is against the connection:

- No sidewalks on Broadway
- Four curves in the road
- Inclined driveways which cause children to frequently roll out into the street
- Heavy pedestrian traffic
- School bus loading and unloading
- Terry Street was built to accommodate North Industrial Park Traffic including a planted tree and concrete barrier.
- Broadway was not built for heavier traffic
- Pelican River Rd exists as a shorter direct connection for Terry St to Hwy 34
- The exit for Broadway off of Hwy 34 includes a sharp turn
- One block from Broadway is a controlled intersection that which accommodates traffic to Terry Street.

Katie Biggar of 714 Broadway Ave was present to address her opposition of the connection. Biggar stated a lot of the families in the neighborhood enjoy walking down Broadway. Biggar said the road is quiet and if the connection is made the road will become unsafe and create problems.

Kevin McDonald of 709 Broadway Ave spoke about his opposition to the project. McDonald stated that reason he bought his home was because it was on a cul-de-sac. McDonald also said that the connection of Broadway onto Hwy 34 is not controlled and adding more traffic to that intersection would be dangerous.

Dan Holzgrove of 1604 Legion Rd stated that he lives on a dead end street in town and understands that while the street is quiet and he enjoys it the way it is, he also knows that eventually the road will connect to Hwy 59. However, in order for progress to be made in the City, these connections need to happen even if it means connections such as Broadway Ave to Terry St.

Heidi Voz of 608 Broadway Ave stated she is against the project as there is no benefit to opening the cul-de-sac other than to create a shortcut which isn't needed.

John Wesley of 305 Broadway spoke about his opposition of the Broadway Connection due to speeds and excess traffic.

There being no further comments or concerns, Mayor Brenk closed the Public Hearing at 5:15 PM.

Alderman Dallman made a motion to deny the connection of Broadway Ave to Terry Street. The motion was seconded by Alderman Zeman.

Alderman Wenner stated that he was going to vote in favor of the motion due to the headache it would create for the neighborhood for no reason.

Alderman Zeman stated that the cul-de-sac has been there for many years and believes that the City could talk to the State about putting snow on the vacant lot the State owns.

Alderman Zeman also stated the City is working on acquiring the Cleveland Farm for Industrial Park space, the food pantry and a dental clinic will be added to Terry Street, all of which will create more traffic on Terry Street. Alderman Zeman would like to see it remain a residential street.

Alderman Spry stated two reasons why she will vote in favor of the motion. The first being the quality of life of for the Citizens, and Alderman Spry stated that it sounds like the initial plan for Terry Street was some sort of barrier between Terry Street and the Neighborhoods, and she believes no matter the length of time, the City Council needs to honor those plans.

Alderman Josephson stated that the discussion was never to have trucks driving down Broadway Ave to Terry Street. Alderman Josephson stated that he doesn't see the increase in traffic concern, he lives on a road that used to be a cul-de-sac and the traffic hasn't increased when it was opened.

Mayor Brenk called the vote. The motion carried with dissenting votes from Alderman Josephson and Alderman Boeke. Mayor Brenk declared the motion approved, denying the connection of Broadway Ave to Terry Street.

**PUBLIC WORKS  
FACILITY FUNDING  
HEARING**

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comments on the Public Works Facility Funding. Mayor Brenk called the hearing to order at 5:37 PM.

Doug Green of Baker Tilly was present to give the background on the Five-Year Capital Improvement Plan and the issuance of bonds to pay for the new proposed Public Works Facility.

There being no comments or concerns, Mayor Brenk closed the hearing at 5:40 PM.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman adopting a Five-Year Capital Improvement Plan and authorizing the issuance of \$11 million in bonds thereunder. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared resolution 2022-0913A adopted.

**ORDINANCE 492**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 492, amending the sign ordinance relative to allowing signs in residential districts. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the ordinance approved.

**ORDINANCE 493**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 493, amending the zoning ordinance to allow dental clinics with laboratories in the "I-1" Light Industrial District. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the ordinance approved.

**ORDINANCE 494**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 494, amending the City Code to include Section 514 relative to Pet Waste. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the ordinance approved.

**ORDINANCE 495**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 495, amending the City Code to add Section 515 Salt and Deicing Material Storage. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the ordinance approved.

**ORDINANCE 496**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 496, amending the City Code Section 1007 relative to Stormwater Management. The motion was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared the ordinance approved.

**ORDINANCE 496  
SUMMARY**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the summary of Ordinance 496 for publication purposes. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the summary approved.

**ORDINANCE 497**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the second reading and adoption of Ordinance 497, amending the City Code Section 1008 relative to Stormwater Illicit Discharge and Connection. The motion was seconded by Alderman Marks Erickson and carried without dissenting vote. Mayor Brenk declared the ordinance approved.

**ORDINANCE 497  
SUMMARY**

Upon the recommendation of the Community Development Committee, a motion was made by Alderman Josephson, approving the summary of Ordinance 497 for publication purposes. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the summary approved.

**MANAGEMENT  
AGREEMENT – MN  
FLYERS**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Bly, and carried without dissenting vote approving the amended Management Agreement with the MN Flyers Gymnastics and authorizing the expansion of the Flyers Gymnastics Building. Mayor Brenk declared the motion approved.

**MEMO – COMPOST  
SITE GRINDING**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Marks Erickson, and carried without dissenting vote approving the memo from the Public Works Director requesting the grinding of the compost site. The City and County will split the mobilization costs 50/50, and the City will pay 70% of the grinding costs and the County will pay 30%. Mayor Brenk declared the motion approved.

**CONVEYANCE  
AGREEMENT –  
SPIES/WENDEL  
PROPERTY**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried without dissenting vote, approving the Conveyance Agreement for the Spies – Wendel Property. Mayor Brenk declared the motion approved.

**TRANSIENT  
MERCHANT LICENSE  
– COUNTRY FRESH  
FARMS**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Bly, and carried with a dissenting vote from Alderman Zeman, approving a Transient Merchant License for Country Fresh Farms for September 21-24, 2022. Mayor Brenk declared the motion approved.

**PARADE PERMIT –  
DLHS HOMECOMING**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried without a dissenting vote, approving a parade permit for the Detroit Lakes Student Council's Homecoming Parade on October 7, 2022. Mayor Brenk declared the motion approved.

**ENGINEERS REPORT**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Zeman, and carried without dissenting vote, approving the City Engineer's Monthly Project Status Report. Mayor Brenk declared the motion approved.

**FINAL PAYMENT –  
RIDGEVIEW STREET  
AND UTILITY  
IMPROVEMENTS**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving the final payment for Ridgeview Street and Utility Improvements (Feldt Plumbing) pending completion of final paperwork. Mayor Brenk declared the motion approved.

**FINAL PAYMENT –  
LAKE FOREST 8<sup>TH</sup>  
ADDITION STREET**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without

**AND UTILITY  
IMPROVEMENTS**

dissenting vote approving the final payment for Lake Forest 8th Addition Street and Utility Improvements (JR Ferche Plumbing) pending completion of final paperwork. Mayor Brenk declared the motion approved.

**AMERICAN PUBLIC  
WORKS ASSOC. FALL  
WORKSHOP**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving sending two employees of the Street Department to the American Public Works Association Fall Workshop. Mayor Brenk declared the motion approved.

**MEMO-PURCHASE A  
2022 PLOW TRUCK**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving the purchase of a 2022 Western Star Plow Truck (Budgeted Item). Mayor Brenk declared the motion approved.

**SPECIAL EVENT –  
DLCCC**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for the DLCCC for their Concert in the Park on September 10, 2022. Mayor Brenk declared the motion approved.

**SPECIAL EVENT –  
DETROIT LAKES  
EAGLES CLUB**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for the Detroit Lakes Eagles for their Cornhole Tournament on October 7-8, 2022, on Holmes Street. Mayor Brenk declared the motion approved.

**SPECIAL EVENT –  
DLCCC**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for the DLCCC for their Fast & Furriest 5K on October 8, 2022. Mayor Brenk declared the motion approved.

**SPECIAL EVENT –  
KNIGHTS OF  
COLUMBUS**

Upon the recommendation of the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Boeke, and carried without dissenting vote approving a Special Event Application for the Knights of Columbus for their Holy Rosary School Marathon on October 9, 2022. Mayor Brenk declared the motion approved.

**DLCCC 2023 BUDGET**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman to approve the 2023 DLCCC Budget. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared the motion approved.

**SET BOND SALE FOR  
2022C**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, authorizing and setting the bond sale for 2022C Bonds.

Doug Green from Baker Tilly presented the process to the City Council.

The motion for the adoption of the resolution was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913B adopted.

**PRELIMINARY  
BUDGET AND LEVY**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, establishing the preliminary budget and tax levy collected in 2023, and designating December 13, 2022, at 6:01pm as the date for public comment on the budget and proposed levy.

Finance Officer Heidi Tumberg stated several budget meetings were held in the month of August and the proposed increase for the levy is 9.86% which is an increase of \$650,343.

The increase in budget and levy accounts for:

Full-time Fire Chief

Decrease in LGA Funding

Salary Increases

Health Insurance Premium Increases

Works Compensation Premium Increases

Natural Gas Rising Costs

Capital Equipment Price Increases

New Public Works Facility

Payback Existing Debt

The budget does not include lake weed pickup or snow removal from sidewalks.

Brian Langager of 1147 West Ave requested the City Council reconsider the removal of snow from sidewalks.

The motion for the adoption of the resolution was seconded by Alderman Dallmann and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913C adopted.

**FIRE RELIEF ASSOC  
BYLAWS – PENSION  
INCREASE**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, amending the By-Laws of the Detroit Lakes Fire Department Relief Association to provide for an additional \$500 per year for a lump sum pension of \$10,300 for each year effective April 1, 2023. The motion for the adoption of the resolution was seconded by Alderman Bly and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913D adopted.

**ASBESTOS REMOVAL  
QUOTE - CITYHALL**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, approving quotes for Asbestos Abatement at City Hall for \$8,900 by M.A.A.C.. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared the motion approved.

**SET HEARING –  
UNPAID FIRE CALL  
ASSESSMENTS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, setting a Special Assessment Hearing for 5:00 PM on October 11, 2022, for unpaid fire protection service calls. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913E adopted.

**SET HEARING –  
UNPAID UTILITY  
ASSESSMENTS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, setting a Special Assessment Hearing for 5:00 PM on October 11, 2022, for unpaid water, sewer, storm water, and streetlight accounts. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913F adopted.

**HRA LEVY CONSENT**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, granting City Council Consent for an HRA Levy for 2023. The motion for the adoption of the resolution was seconded by Alderman Josephson and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913K adopted.

**FINANCE REPORTS**

Upon the recommendation of the Finance Committee, a motion was made by Alderman Zeman, and seconded by Alderman Boeke, that the trial balance and monthly financial reports, submitted by Finance Officer Heidi Tumberg, showing a balance in the City treasury to be in the amount of \$17,039,419.64 as of August 31, 2022, be accepted, approved, and placed on file. Mayor Brenk declared the financial reports approved.

**PAYMENT OF CLAIMS**

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of August 1, 2022, through August 31, 2022, in the amount of \$7,796,109.20. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913G adopted.

**FULL-TIME FIRE  
CHIEF**

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Wenner approving the job description and advertisement for the new Fire Chief Position. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**FIRE DEPARTMENT  
DONATION**

Upon the recommendation of the Public Safety Committee, a resolution was introduced by Alderman Wenner, who moved its adoption, accepting a \$10,000 grant from the MN DNR for Wildland Equipment. The motion was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**DNR GRANT ACCEPT**

Upon the recommendation of the Public Safety Committee, a motion was made by Alderman Wenner, accepting a \$5,000 donation from Dale and Denise Thompson for the Fire Department. The motion for the adoption of the

resolution was seconded by Alderman Sukke and carried without dissenting vote. Mayor Brenk declared Resolution 2022-0913H adopted.

**SUNDAY LIQUOR  
LICENSE – EAGLES  
CLUB**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Boeke to approve a Sunday Liquor License for the Eagles Club. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

**PERMIT TO CONSUME  
– AITURO ZAVALA  
DIAZ**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Permit to Consume to Aituro Zavala Diaz at the Pavilion on August 12, 2023, pursuant to their application and fees. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**SPECIAL ON-SALE –  
BLEACHERS**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Special On-Sale License for Bleachers Bar & Grill at the Pavilion on October 15, 2022, for a wedding, pursuant to their application and fees. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**TEMPORARY  
INTOXICATING –  
EAGLES CLUB**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Temporary On-Sale Intoxicating License for the Detroit Lakes Eagles Club for October 7-8, 2022, for their Cornhole Tournament on Holmes Street, pursuant to their application and fees. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**TEMPORARY  
INTOXICATING –  
DETROIT LAKES  
JAYCEES**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Temporary On-Sale Intoxicating License for the Detroit Lakes Jaycees for October 8, 2022, at the Pavilion, pursuant to their application and fees. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PREMISES  
PERMIT – MN FLYERS**

Upon the Liquor and Gambling Control Committee, a resolution was introduced by Alderman Zeman to approve a gambling premises permit for the Minnesota Flyers Gymnastics for pull-tabs at the Eagles Club 808 Washington Avenue. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared resolution 2022-0913L adopted.

**GAMBLING PERMIT –  
PATRIOT ASSISTANCE  
DOGS**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for the Patriot Assistance Dogs for their raffle on September 17, at the Detroit Lakes Pavilion 1361 Washington Avenue. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT –  
ESSENTIA HEALTH  
FOUNDATION**

Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Essentia Health Foundation for their raffle on September 29, at Bucks Mill Brewing 824 Washington Avenue. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – DETROIT LAKE JAYCEES** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for the Detroit Lakes Jaycees for their bingo on October 8, 2022, at the Pavilion. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – DETROIT LAKE JAYCEES** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Smokey Hills Chapter of MN Deer Hunters Association for their raffle on November 25, at American Legion 810 West Lake Drive. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – SMOKEY HILLS CHAPT OF MN DEER HUNTERS ASSOC.** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Smokey Hills Chapter of MN Deer Hunters Association for their raffle on November 25, at American Legion 810 West Lake Drive. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – SMOKEY HILLS CHAPT OF MN DEER HUNTERS ASSOC.** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Boys & Girls Club of Detroit Lakes for their raffle on January 14, 2023, at the Boys & Girls Club, 150 Richwood Rd. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – BOYS & GIRLS CLUB** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Boys & Girls Club of Detroit Lakes for their raffle on January 14, 2023, at the Boys & Girls Club, 150 Richwood Rd. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – BOYS & GIRLS CLUB** Upon the Liquor and Gambling Control Committee, a motion was made by Alderman Zeman to approve a Gambling Permit for Boys & Girls Club of Detroit Lakes for their raffle on February 25, 2023, at the City Beach. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

**GAMBLING PERMIT – HUMANE SOCIETY OF THE LAKES** Upon the Liquor and Gambling Control Committee, a resolution was introduced by Alderman Zeman, authorizing off-site gambling for Humane Society of the Lakes for their raffle on October 8, 2022, at Bucks Mill Brewing, 824 Washington Ave. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared resolution 2022-0913I adopted.

**GAMBLING PERMIT – ABATE OF MN** Upon the Liquor and Gambling Control Committee, a resolution was introduced by Alderman Zeman, authorizing off-site gambling for ABATE of MN for their raffle on March 4, 2023, at the Sandbar 1150 Randolph Rd. The

motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared resolution 2022-0913J adopted.

## **BUSINESS LICENSES**

Upon the recommendation of the City Administrator, a motion was made by Alderman Zeman and seconded by Alderman Boeke to approve the following licenses:

1. Excavator  
Phil's Excavating
2. Plumbing  
Alpine Mechanical LLC
3. Rental
 

Jacobson LLC	315 Park Lake Blvd # 409
MJJR5, LLC	2668 Long Lake Rd
Lori & Keith Billig	1510 Gary Ave

The motion was carried without dissenting vote, and Mayor Brenk declared the licenses approved.

## **DEPUTY CLERK – MN MUNICIPAL CLERK'S INSTITUTE**

Upon the recommendation of the City Administrator, a motion was made by Alderman Zeman, approving Deputy Clerk Kari Tyson to attend the MN Municipal Clerk's Institute May 8-12, 2023, in St. Cloud. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

## **DEPARTMENT REPORTS**

A motion was made by Alderman Zeman to accept the August Code Compliance Official's Report, the August Variance/Conditional Use Permit, Land Disturbance Permit, and Stormwater Mitigation Permit Status Report, the August building permits in the amount of \$2,689,664, the August Animal Control Report, the August Police Chief's Report, the August Fire Chief's Report, the August Parking Violations Monthly Report of \$185, the July Becker County Court Report of \$5,107.77, and the August Liquor Store Manager's Report be approved and placed on file. The motion was seconded by Alderman Boeke and carried without dissenting vote. Mayor Brenk declared the motion approved.

## **APPOINTMENT – TOURISM BUREAU**

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to appoint Rustin Lippincott to the Tourism Bureau to fill the seat vacated by Rachel Hofstrand. The term expires March 31, 2025. The motion was seconded by Alderman Zeman and carried without dissenting vote. Mayor Brenk declared the motion approved.

## **APPOINTMENT – POLICE CIVIL SERVICE COMMISSION**

Upon the recommendation of the Mayor, a motion was made by Alderman Sukke to appoint Tom Klyve to the Police Civil Service Commission. The motion was seconded by Alderman Spry and carried without dissenting vote. Mayor Brenk declared the motion approved.

## **ANNOUNCEMENTS**

Mayor Brenk announced the 2022 Joint Governance Meeting Dates

October 4, 2022 – Becker County

Mayor Brenk announced the 2022 Council Meeting Dates  
October 11, 2022  
November 7, 2022 \*\*Monday (Elections)  
December 13, 2022

Mayor Brenk announced the 2023 Council Meeting Dates  
January 3, 2023 - Annual Meeting  
January 10, 2023  
February 14, 2023  
March 14, 2023  
April 11, 2023  
May 9, 2023  
June 13, 2023  
July 11, 2023  
August 8, 2023  
September 12, 2023  
October 10, 2023  
November 14, 2023  
December 12, 2023

**ADJOURNMENT**

Alderman Zeman thanked all City Employees for their hard work.

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 6:15 PM.

Respectfully submitted, Kari Tyson, Deputy Clerk