

Detroit Lakes, Minnesota
June 14, 2016

The regular meeting of the City Council was called to order in the Council Chambers of the City Administration Building at 5:00 P.M., June 14, 2016; all members of the City Council having been notified of the meeting and the business to be transacted.

Present: Mayor Matt Brenk; City Administrator Kelcey Klemm; City Clerk Glori French; Finance Officer Pam Slifka; Public Utilities General Manager Vernell Roberts; City Attorney Charlie Ramstad; City Engineer Jon Pratt; Fire Chief Scott Flynn; Police Chief Tim Eggebraaten; Liquor Store Manager Randy Buhr; Public Works Director Bradley Green; Community Development Director Larry Remmen and Building Official Dave Neisen

Aldermen: Imholte, Marks Erickson, Schiller, Schurman, Sukke, Waller, Wenner and Zeman

Absent: Aldermen Boeke

There being no corrections to the minutes of the Regular City Council Meeting held May 10, 2016. A motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote. Mayor Brenk declared the minutes would stand approved according to copies sent to each member of the Council.

Mayor Matt Brenk introduced Tracee Bruggeman from Brady Martz Certified Public Accountants and Consultants, who reported on the audit of the 2015 Financial Statements. Bruggeman thanked the City of Detroit Lakes for hiring Brady Martz to do the financial audit. Tracee Bruggeman noted the City received an unmodified opinion which is the same opinion the City received in 2014. Bruggeman noted the opinion of Brady Martz is that the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Detroit Lakes, as of December 31, 2015, and the respective changes in financial position and, where applicable, cash flows, thereof, and the respective budgetary comparisons for the General Fund and the Development Authority Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America. The General Fund Balance increased by \$612,335 with a Fund balance of \$4,076,422. Bruggeman noted the Total Enterprise Fund Net Income before Capital Contributions and Transfers was \$3,516,086. Bruggeman reviewed the Independent Auditors Report on Minnesota Legal Compliance and noted no instances of noncompliance. Bruggeman also reviewed the Independent Auditors Report on Internal Control over Financial Reporting and on Compliance and noted no instances of noncompliance. Pursuant to the recommendations of the Finance Committee a motion

was made by Alderman Marks Erickson, seconded by Alderman Zeman and carried, without a dissenting vote, to accept and approve the audited 2015 Financial Statement.

Pursuant to City Charter, Chapter 6, Section 6.04 and upon the recommendation of Mayor Brenk, a motion was made by Alderman Marks Erickson, seconded by Alderman Waller and carried, without a dissenting vote, appointing the Finance Committee (Marks Erickson, Zeman, Sukke and Wenner) as the Budget Committee for 2017.

Mayor Brenk introduced Detroit Mountain Recreation Area General Manger Jeff Staley. Staley presented a recap of the DMRA 2015/2016 winter season visits. Staley announced DMRA was open 68 days with a total visit count of just over 34,000 visits. Detroit Mountain Recreation Area will continue to invest in services and products to allow DMRA to exceed their mission and enhance guest experiences.

Detroit Mountain Recreation Area Board Member Stu Omberg, appeared before the Council and presented a proposal for construction of a new tubing hill and warming house for the Detroit Mountain Recreation Area. Omberg noted the demand for tubing has been increasing and there is a need for longer run out areas. Stu Omberg advised the Council DMRA is not asking for a financial obligation but approval to allow construction of a new tubing hill and warming house.

Upon the recommendations of the Finance Committee a motion was made by Alderman Wenner to grant approval to Detroit Mountain Recreation Area for the construction of a new tubing hill and warming house. The motion was seconded by Alderman Zeman and carried, without a dissenting vote. Alderman Marks Erickson abstained from voting.

Executive Director of the Boys and Girls Club of Detroit Lakes Pat Peterman appeared before the Council and requested the City to consider approving a seven (7) year Lease Agreement with the Boys and Girls Club of Detroit Lakes, Inc. for the Lyle Crovisier Park. A motion was made by Alderman Zeman, seconded by Alderman Imholte and carried, without a dissenting vote, approving a seven (7) year lease, effective February 1, 2016 until January 31, 2023 between the City of Detroit Lakes and the Boys and Girls Club of Detroit Lakes, Inc.

Executive Director of the Boys and Girls Club of Detroit Lakes Pat Peterman appeared before the Council and requested approval of the Boys and Girls Club to proceed with plans for a new building at their current location which is owned by the City. Peterman noted there is a demand for a larger facility and the current facility is over 80 years old. The Boys and Girls Club Board is committed to the project and now is the time to focus on building a new facility. A motion was made by Alderman Zeman, seconded by Alderman Imholte and carried, without a dissenting vote authorizing preliminary approval to allow the Boys and Girls Club to make plans for a new facility in the current location.

Donor Services Officer Tom McSparron with West Central Initiative appeared before the Council and gave a short presentation and informed the Council it is West Central Initiatives 30th anniversary. McSparron thanked the City for their partnership and endowments totaling \$160,000 and look forward to working with the City the next 30 years.

Rayna Tucker, 30388 County Highway 35, appeared before the Council and expressed concern of the proposed rental fees for the City ball fields for teams that are not part of the Summer Recreation Program managed by the DLCCC. Tucker noted a lot of the kids are residents of Detroit Lakes and surrounding communities are not charging for the use of City ball fields.

After discussion and upon the recommendations from the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Imholte and carried with one dissenting vote (Wenner) approving a Rental Policy/Agreement and Fee Schedule for the City ball fields.

Mayor Brenk requested Public Works Director Brad Green to bring to the Park Board the concerns with the limitations the DLCCC Summer Recreation Program and Detroit Lakes School District put on traveling sport teams, cost of rental fees and the possibility of having the ability to reserve/schedule “free” ball fields.

DL Housing LLLP President Skip Duchesneau, 7539 Front Street NW, Walker MN, appeared before the Council and presented a preliminary drawing for future townhomes and requested a resolution in support of the project to be used as part of the tax credit application that DL Housing LLLP is applying for through the Minnesota Housing Finance Program. Duchesneau noted the need for affordable family housing was documented in the August 2013 Detroit Lakes Housing Study and the May 2016 Affordable Housing Assessment. Duchesneau informed the Council the Project will be done in two phases.

Alderman Marks Erickson and Alderman Schiller asked in the future for City staff to give the Council appropriate time and information prior to any requests to be presented at a Council Meeting.

Alderman Schiller wanted clarification on the process of approving projects. Community Development Director Larry Remmen advised the Council DL Housing LLLP will need to apply for a conditional use permit and a hearing is required.

Upon the recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, supporting the proposal by DL Housing LLLP for the Development and Construction of Apex Townhomes as affordable family housing in the City of Detroit Lakes (Pelican Lane). The motion for the adoption of the resolution was seconded by Alderman Zeman and carried, without a dissenting vote. Mayor Brenk declared the Resolution 0614 adopted.

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comment on the matter of the 2016 Street Rehabilitation Project including the Washington Square Mall Parking Lot mill & overlay project, the Mayor called the hearing to order at 5:52 PM.

City Engineer Jon Pratt reminded the Council a hearing took place at the May 10, 2016 Council Meeting regarding the 2016 Street Rehabilitation Project, with the City Council requesting to have the Washington Square Mall Parking Lot added to the Preliminary Engineer Report and that is why the Mayor has called the hearing tonight. Pratt presented the 2016 Street Rehabilitation Project Preliminary Engineering Report.

Don Labatt, 1818 Celia Street, appeared before the Council asking if the City's financing costs are included in the total cost of the project. Finance Officer Pam Slifka informed the Council an assessment hearing notice will be mailed to each affected property including the assessment term and rate, the assessment rate is usually 1.5% to 2% above what the City can obtain the financing for.

Manager of the Washington Square Mall Dawn Olson, appeared before the Council thanking the Council for the consideration to include Washington Square Mall Parking Lot in the 2016 Reconstruction Project. Olson is concerned with the condition and appearance of the parking lot. Engineer Jon Pratt clarified the condition of the parking lot is not ideal, but at this time, the recommendation is not to do a mill and overlay or full depth reclamation, but to fill the large cracks and smooth out the necessary spots. City Engineer Jon Pratt will work with the Public Works Department and determine what the appropriate actions will be.

There being no other comments or questions, Mayor Brenk closed the hearing at 6:20 PM and reconvened the Regular Council Meeting.

Upon to the recommendation of City Engineer Jon Pratt, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote to withdraw the Washington Mall Parking Lot from the 2016 Street Rehabilitation Project.

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comment on the matter of the hazardous building at 412 Minnesota Avenue owned by Scott Lembke, the Mayor called the hearing to order at 6:23 PM.

City Attorney Charlie Ramstad informed the Council on May 23, 2016 property owner Scott Lembke, 27290 Little Floyd Lake Road, was notified a hearing will be held on June 14, 2016 to consider whether the structure located at 412 Minnesota Avenue constitutes as a hazardous building. Ramstad then preceded to display pictures and interview Building Official Dave Neisen regarding the matter of the hazardous building at 412 Minnesota Avenue. Building Official Neisen noted a number of items needed necessary corrections and repairs: Roof of the structure is caved in. It must be rebuilt and

replaced. The south door of the structure is not secured. It must be secured to prohibit entry into the structure. There is a natural gas service line adjacent to the structure that is not properly capped. It must be capped and secured according to State regulations. There is a hole in the wall of the structure. It must be secured to prevent entry. Windows are missing and unsecured. They must be replaced or secured to prevent entry.

Property owner Scott Lembke, 27290 Little Floyd Lake Road, appeared before the Council and confirmed he is the owner of the property and was unaware of what needed to be done to correct the hazards of the property.

After further discussions, Mayor Brenk closed the hearing at 6:40 PM and reconvened the Regular Council Meeting. Upon the recommendation of City Attorney Charlie Ramstad, a resolution was introduced by Alderman Zeman, who moved its adoption, ordering repair, removal or razing of hazardous property at 412 Minnesota Avenue, within twenty one (21) days after the order is served. The motion for the adoption of the resolution was seconded by Alderman Marks Erickson and carried, without a dissenting vote. Mayor Brenk declared the Resolution 0614B adopted.

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting will conduct a hearing to receive public comment 419 Central Street West owned by Johnathon Buckley & Douglas McRae, the Mayor called the hearing to order at 6:41 PM.

City Attorney Charlie Ramstad informed the Council on May 24, 2016 the City served a Notice of Hearing to Johnathon T. Buckley and Douglas I. McRae, owners of the property at 419 Central Street West that a hearing will be taking place on June 14, 2016 to consider whether the structures located at 419 Central Street West constitute as a hazardous building. City Attorney Ramstad then proceeded to display pictures and interview Building Official Dave Neisen regarding the matter of the hazardous building at 419 Central Street West. Building Official Neisen noted a number of items needed necessary corrections and repairs: The door of the structure is not secured. It must be secured to prohibit entry into the structure. The electric power service line attached to the structure is exposed. It must be secured according to State regulations. There are missing windows and holes in the wall of the structure. They must be secured to prevent entry. There is a dilapidated lean-to with collapsed roof attached to the structure. It must be repaired or removed. There being no other comments or questions, Mayor Brenk closed the hearing at 6:55 PM and reconvened the Regular Council Meeting.

Upon to the recommendation of City Attorney Charlie Ramstad, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, ordering repair, removal or razing of hazardous property at 419 Central Street West, within thirty (30) days after the order is served. The motion for the adoption of the resolution was seconded by Alderman Schurman and carried, without a dissenting vote. Mayor Brenk declared the Resolution 0614A adopted.

Pursuant to the recommendation of the Planning Commission that were submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, denying the Variance request to allow a 35 foot setback from the Ordinary High Water Mark and a pervious deck in the Shore Impact Zone at 640 Shorewood Drive (Dan and Carla Porter). The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 0614C adopted.

Pursuant to the recommendation of the Planning Commission that were submitted to the City Council and recommendation of the Community Development Committee, a resolution was introduced by Alderman Imholte, who moved its adoption, approving the Preliminary Plat of the Cornerstone Addition at 23584 N. Fox Lane (Cornerstone Land Co./Mark Schultz) with the following conditions: 1) owner provide the road dedication as shown; 2) owner obtain a continuation form from the Township that North Fox Lake Lane is a public road built to Township standards and the Township maintains the road; 3) owner provide any utility easements required by the City; 4) owner pay the required 6% park dedication fee of \$4,000; and 5) owner obtain a land disturbance permit from the City. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote. Mayor Brenk declared the Resolution 0614D adopted.

Upon the recommendations of the Community Development Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried, without a dissenting vote, that the building permits for the month of May, 2016 in the estimated construction value of \$1,427,264.00 to be issued pursuant to their applications accompanied by the required City fees and State surcharges, the issuance of such permits having been recommended by the Building Official and approved by the Community Development Committee.

Alderman Zeman informed the Council Steve Skoog with Becker County appeared before the Public Works Committee and presented a single sort recycling grant proposal. Zeman noted Becker County will appear at a future Council Meeting with more information.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Waller and carried without a dissenting vote approving the request from the Marshmallow Foundation for the Operation of a City Pound for the period of two years January 1, 2016 through December 31, 2017. Finance Officer Pam Slifka informed the Council, the City will be working with the Marshmallow Foundation to determine the appropriate repayment schedule of the overpayment of the \$3400.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, accepting a bid for the Street and Utility Improvements for Long Bridge Heights Phase 3. The low bid was received from Feldt Plumbing LP, 28442 State Highway 34, in the amount of \$434,950.33 (base

bid plus alternate 1). The motion for the adoption of the resolution was seconded by Alderman Imholte and carried without a dissenting vote. Alderman Marks Erickson abstained from the vote. Mayor Brenk declared Resolution 0614E adopted.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, accepting the amended Preliminary Engineering Report for the 2016 Street Rehabilitation project including improvements to Washington Square Mall Parking Lot and stormwater improvements on South Shore Drive as part of this project. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without a dissenting vote. Mayor Brenk declared Resolution 0614F adopted.

After a lengthy conversation and upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, approving the plans and specifications and authorizing advertisement for bids for the 2016 Street Rehabilitation project excluding the Washington Square Mall Parking Lot. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried without a dissenting vote. Mayor Brenk declared Resolution 0614G adopted.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, authorizing a Preliminary Engineering Report for a water/sewer extension projects from the intersection of Randolph Road and Kris Street & Fortune Avenue. The motion for the adoption of the resolution was seconded by Alderman Schurman and carried without a dissenting vote. Mayor Brenk declared Resolution 0614H adopted.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, authorizing a Preliminary Engineering Report for extending Pelican Lane to 8th Street Southeast. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried with one dissenting vote (Marks Erickson). Mayor Brenk declared Resolution 0614I adopted.

Upon the recommendation of the Public Works Committee, a resolution was introduced by Alderman Zeman, who moved its adoption, accepting the sidewalk repair/replacement survey, as presented, and setting a hearing for July 12, 2016, at 5:00 PM on the proposed curb, gutter, driveway and sidewalk improvements at various locations throughout the City of Detroit Lakes. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried without a dissenting vote. Mayor Brenk declared Resolution 0614J adopted.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Schurman and carried without a dissenting vote approving the request submitted by J & K Marine to have a 30' x 60' tent on the City Beach west of the Marina during the Water Carnival from July 8-17, 2016. No sales allowed and permitted to have 10 boats on display.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Zeman, seconded by Alderman Schurman and carried without a dissenting vote approving the issuance of a transient merchant's license Urmet Roosimagi to sell educational books door-to-door within City limits, Monday through Saturday from 9:00 AM to 7:00PM, June 15 - July 31, 2016. Alderman Imholte requested that City staff keep track if any complaints come in regarding this transient merchant's license.

City Engineer Jon Pratt gave a status update of City projects. 1) Washington Avenue Reconstruction, substantially complete; 2) TH 10/59 Frontage Road Improvements – additional work on the frontage road between Grover's and MnDOT will begin this week and be completed by the end of June; 3) The street improvements to Dan Street, Peter Street and Tower Road are substantially complete, Contractor will be addressing some turf issues in the next week or two; 4) The PER for the West Lake Drive Reconstruction and Multi-Use Trail (Legion Rd to CSAH 6) is 95% complete. Will finalize after some further discussion and input from City Council and County Board. Working with PRWD on potential funding sources; 5) Long Lake Annexation – Phase 3: the next step is to begin the master planning document and try to have it completed by the end of summer, construction is tentatively set for 2017 or 2018; 6) Longview Lane Drainage Improvements – Holmes Property: Preliminary design has been approved by the plaintiff's engineer. Currently working on required land/easement acquisition; design is finalized and construction will be completed in Summer 2016; 7) Long Bridge Heights – Phase 3: Developer is considering construction in Summer 2016. Bids were opened on June 9th; 8) TH 34 Improvements & Multi-Use Trail: MnDOT has received the bids, award is pending, construction to begin Summer 2016. This projects is being lead/administered by MnDOT with minor involvement and cost participation from the City. The project includes surface improvements and lane modification to TH 34 and a multi-use trail from Riverside Drive to Curry Avenue; 9) Traffic Signal Study – TH 10/East Shore Dr/CSAH 54 & TH 10/Kris St/Randolph Rd: The engineering study was initiated in January 2016 and will last several months; 10) 2016 Street Rehabilitation: Evaluating options for mill and overlay projects in response to reduced bituminous prices; 11) Street & Utility Improvements – Briard Development: Project is on hold.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving purchase of a replacement Toro Groundmaster 4000-D from MTI Distributing for \$58,446.02. This purchased is a planned replacement and budgeted item.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the purchase of a 2016 - 7600 Plow Truck from Astleford International Trucks & Berts Truck Equipment for \$167,267. This purchase is a planned replacement and budgeted item.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the issuance of a transient merchant's license BP Quality Services/Beth Priddy (The Ice Cream Truck) allowing them to sell ice cream novelty treats products from an ice cream truck within City limits June 15 - December 31, 2016.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the Event Application submitted American Cancer Society for a Special Event Permit to hold the Relay for Life event - June 17, 2016 (8:00AM to Midnight).

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the request submitted by Katie Klein to rope off a 40x40 area on the north side of the Pavilion during the Klein/Riedesel Wedding Reception on July 23, 2016.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the approving the Event Application submitted by Lakes Area Vineyard Church for a Special Event Permit to have Inflatables in the Park - July 23, 2016 (11:00AM to 6:00 PM).

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the parade permit submitted by Kenneth Shroyer for the Tractor Parade on July 30, 2016 from 10:00 AM to 12:00 PM (starting at Adkins Equipment on Cty 21, to Roosevelt, to Willow, to Rossman, to the Fairgrounds).

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote approving the Event Application submitted by the Detroit Lakes Regional Chamber of Commerce to block off Washington Avenue, from Front Street to Frazee Street and Holmes Street from the alley by Goin' Postal to the alley by Toy Finders on August 9, 2016, from 5:00 AM to 8:00 PM for Crazy Daze and approval to their request to have the Public Works Department place six picnic tables downtown, in 2 locations to be determined.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote authorizing Detroit Lakes Jaycees to change the location of the kickoff party for the Water Carnival on July 8, 2016 from the City Park to the Lakeside Tavern parking lot.

Upon the recommendations from the Public Works Committee, a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote authorizing Detroit Lakes Jaycees to host Sweet Summer Night, Monday, July 11th from 5:00PM to 8:00PM in conjunction with the Water Carnival. They have invited Jonny's LLC and The Ice Cream Truck to park on the corner of Washington Ave and Holmes Street from 3:00 PM to 8:00 PM.

Finance Officer Pamela Slifka appeared before the Council and upon the recommendations from the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, setting a Public Hearing for the purpose of providing host approval for the issuance of revenue obligations to Ecumen (CDL Homes, LLC). The motion for the adoption of the resolution was seconded by Alderman Sukke and carried, without a dissenting vote, Alderman Marks Erickson abstained from the vote. Mayor Brenk declared Resolution 0614K adopted.

Upon the recommendations of the Finance Committee a motion was made by Alderman Marks Erickson, seconded by Alderman Sukke and carried, without a dissenting vote to approve the Purchase of Services Contract for the Detroit Lakes Regional Chamber of Commerce to provide marketing services to the Tourism Bureau for the period of July 1, 2016 to June 30, 2018.

Upon the recommendations of the Finance Committee a motion was made by Alderman Marks Erickson, seconded by Alderman Sukke and carried, without a dissenting vote to approve the Assessor Agreement with SLL, Inc. for the period of July 1, 2016 to June 30, 2021.

Upon the recommendations of the Finance Committee a motion was made by Alderman Marks Erickson, seconded by Alderman Zeman and carried, without a dissenting vote to no longer offer health insurance to the Mayor and City Council Members effective January 1, 2017.

A motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote that the trial balance, submitted by Finance Officer Pamela Slifka, showing a balance in the City treasury to be in the amount of \$12,170,526.79 as of May 31, 2016, be accepted, approved and placed on file.

Upon the recommendations of the Finance Committee, a resolution was introduced by Alderman Waller, who moved its adoption, approving the payment of claims paid by proper authorization covering the period of May 11, 2016, through June 14, 2016, in the amount of \$3,462,684.13 the motion for the adoption of the resolution was seconded by Alderman Sukke and carried without a dissenting vote. The Mayor declared Resolution 0614L adopted.

Upon the recommendations of the Public Safety Committee a motion was made by Alderman Waller, seconded by Alderman Schurman and carried with one dissenting

vote (Imholte) to deny the request from the Detroit Lakes Regional Chamber to install a webcam at the Detroit Lakes Pavilion.

Upon the recommendations of the Public Safety Committee a motion was made by Alderman Waller, seconded by Alderman Zeman and carried, without a dissenting vote to purchase three electronic speed signs from the General Fund.

A motion was made by Alderman Waller, seconded by Alderman Wenner and carried, without a dissenting vote approving the amended Police Civil Service Rules and Regulations as presented.

Upon the recommendations of the Public Safety Committee a motion was made by Alderman Waller, seconded by Alderman Sukke and carried, without a dissenting vote appointing Matthew Ask to a full membership in the Detroit Lakes Volunteer Fire Department due to his successful completion of the one year probation period.

Upon the recommendations of the Liquor/Gambling Control Committee a motion was made by Alderman Wenner, seconded by Alderman Waller and carried without a dissenting vote, granting approval to advertise and hire a Full-Time Evening Supervisor at Lakes Liquor.

Upon the recommendations of the Liquor/Gambling Control Committee a motion was made by Alderman Wenner, seconded by Alderman Schurman and carried without a dissenting vote, approving the request from the Detroit Lakes Regional Chamber of Commerce for a cash donation for 4th of July Fireworks Display. \$500 was approved with funds to be used from the Liquor Fund.

Upon the recommendations of the Liquor/Gambling Control Committee a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote, authorizing the issuance of a temporary on-sale intoxicating liquor license for Bleachers Bar & Grill to sell and serve on-sale intoxicating liquor at the DLCCC, 826 Summit Ave for the "Pat Surface" event on July 14, 2016, and the "Rock of Ages" event on July 27-28, 2016 pursuant to their application and fee.

Upon the recommendations of the Liquor/Gambling Control Committee a motion was made by Alderman Waller, seconded by Alderman Sukke and carried without a dissenting vote, approving the issuance of a Permit to Consume submitted by Azucena Escobar for a wedding reception at the Pavilion August 14, 2016.

Upon the recommendations of the Public Utilities Commission a motion was made by Alderman Imholte, seconded by Alderman Zeman and carried without a dissenting vote, approving the advertisement for bids for preselection process for a Membrane Bioreactor (MBR) facility at the new Wastewater Plant.

Public Utility General Manager Vernell Roberts appeared before the Council and gave an update on the Community Solar Project. Roberts noted if the Project goes as

planned panels will be available for customers to purchase late fall 2016. The site for the proposed Community Solar Project is in the Industrial Park.

Public Utility General Manager Vernell Roberts announced Public Utility Commission Member Larry Buboltz was presented with the prestige Maurice TePaske Award, for his years of service as an elected local policymaker, years of service actively participating in municipal electric issues including active participation in Missouri River Energy Services, serving at least six years on a local utilities governing board and numerous hours serving on a board dedicated to the promotion of public power.

A motion was made by Alderman Waller, seconded by Alderman Sukke and carried, without a dissenting vote, that the April 2016 Becker County Court Report of \$6058.90, the May Police Chief's Monthly Report, May Fire Chief's Monthly Report, May Animal Control Report, May Liquor Store Manager's Monthly Report, May Nuisance Monthly Report, May Parking Violations Monthly Report \$160, and the May Variance/Conditional Use Permit Status Report be approved and placed on file.

Mayor Brenk announced that Central Market will not be renewing their Tobacco License.

A motion was made by Alderman Waller, seconded by Alderman Sukke and carried, without a dissenting vote, approving the following license for 2016:

Plumbing Licenses:

Seaberg Plumbing & Heating

Upon the recommendation of Mayor Brenk, a motion was made by Alderman Zeman, seconded by Alderman Marks Erickson and carried, without a dissenting vote, authorizing the Police Civil Service Commission to proceed with the hiring of a Police Chief to replace Chief Tim Eggebraaten who will retire November 25, 2016.

Upon the recommendation of Mayor Brenk, a motion was made by Alderman Sukke, seconded by Alderman Zeman and carried, without a dissenting vote, appointing Chet Collins to the Development Authority effective August 6, 2016. Mr. Collins will be replacing Mary Beth Gilsdorf on the Development Authority. Her term will expire August 5, 2016. Ms. Gilsdorf has served three, three-year terms. Mayor Brenk thank her for her years of service.

Upon the recommendation of Mayor Brenk, a motion was made by Alderman Waller, seconded by Alderman Marks Erickson and carried, without a dissenting vote, re-appointing Phil Hansen and Mike Sterns to the Development Authority effective August 6, 2016.

Upon the recommendation of Mayor Brenk, a motion was made by Alderman Marks Erickson, seconded by Alderman Sukke and carried, without a dissenting vote, appointing Ron Zeman to the Economic Development District Board.

Mayor Brenk announced the Ameriflex Webinar is June 22 at 10:30 AM or 1:00 PM in the Council Chambers.

Mayor Brenk announced the 2016 CGMC Summer Conference is July 20-22 in Austin, MN.

Mayor Brenk announced the next Joint Governance meeting will be July 19, 2016 at the Detroit Lakes School.

Mayor Brenk announced several Council positions will be up for election at the November 8, 2016 General Election. The Candidate filing period is August 2-16, 2016

- 1) Mayor Brenk- (term four years)
- 2) Alderman Zeman (WARD 1)- (term four years)
- 3) Alderman Marks Erickson (WARD 2)- (term four years)
- 4) Alderman Schurman (WARD 2)- completion of the term (two years)
- 5) Alderman Boeke (WARD 3)- completion of the term (two years)
- 6) Alderman Waller (WARD 3)- (term four years)
- 7) Alderman Imholte (AT LARGE)- (term four years)

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 7:43 PM.

Respectfully submitted,

Glori French, City Clerk