

Detroit Lakes, Minnesota
December 8, 2015

The regular meeting of the City Council was called to order in the Council Chambers of the City Administration Building at 5:00 P.M., December 8, 2015; all members of the City Council having been notified of the meeting and the business to be transacted.

Present: Mayor Matt Brenk; City Administrator Robert Louiseau; City Clerk Glori French; Police Chief Tim Eggebraaten; City Attorney Charlie Ramstad; City Engineer Jon Pratt; Community Development Director Larry Remmen; Fire Chief Scott Flynn; Liquor Store Manager Randy Buhr; Public Works Director Bradley Green; Finance Officer Pamela Slifka and Building Official Dave Neisen

Aldermen: Boeke, Imholte, Marks Erickson, Schiller, Schurman
Sukke, Waller and Wenner

Absent: Zeman

There being no corrections to the minutes of the Regular City Council Meeting held November 10, 2015. Mayor Brenk declared the minutes would stand approved according to copies sent to each member of the Council.

Erick Nelson, Muscatell Ojibwe Rally appeared before the Council to thank the Council, City staff and residents for a very successful Rally held in Detroit Lakes on August 27, 28 and 29. Nelson noted they are planning on hosting a Rally in Detroit Lakes in 2016, with the date to be determined.

Mayor Brenk by proclamation declared December 10, 2015 as ACT on Alzheimers Day. Mayor Brenk presented Sally Hauskens the proclamation.

Minnesota Senator Kent Eken was in the audience for the Council Meeting. Mayor Brenk introduced the Senator and thanked Senator Eken for being fundamental in funding and support for increasing the awareness of Alzheimer's diseases. Mayor Brenk along with Council Members and City staff thanked Senator Kent Eken for his work in getting the BDPI Grant and other projects funded and his work with the Coalition of Greater Minnesota Cities on increased Local Government Aid Funding for Cities.

Pursuant to notice having been published in the official newspaper and mailed to each of the known property owner that were benefited for the Peter Street Improvement Project. Mayor Brenk called the hearing to order at 5:13 P.M. City Engineer Jon Pratt gave a presentation on the project. Mike Gunderson, 1045 Timber Drive, appeared before the Council and requested the assessment role amounts to be reviewed. City Engineer Jon Pratt noted the assessment role amounts were incorrect and the dollar

amount to be assessed will be corrected as reflected in the approved letter and grant monies received from the State for the project. Pratt noted the corrected assessment amount will be mailed to each property owner. There being no other comments, the hearing was closed at 5:20 P.M. and the regular Council Meeting was reconvened.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, providing the acceptance of the corrected assessment roll, for the Peter Street Improvement Project for 2015. The total cost of such assessment is \$40,500.00 and such assessments are to be payable in twenty (20) years at an interest rate of five (5) percent per annum from January 1, 2016. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. The Mayor declared the Resolution 1208A adopted.

Pursuant to notice having been published in the official newspaper and mailed to each of the known property owner that were benefited for the Dan Street Improvement Project. Mayor Brenk called the hearing to order at 5:55 P.M. City Engineer Jon Pratt gave a brief presentation on the project. There being no comments, the hearing was closed at 5:58 P.M. and the regular Council Meeting was reconvened.

Upon the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, providing the acceptance of the assessment roll, for the Dan Street Improvement Project for 2015. The total cost of such assessment is \$122,225.60 and such assessments are to be payable in twenty (20) years at an interest rate of five (5) percent per annum from January 1, 2016. The motion for the adoption of the resolution was seconded by Alderman Schurman and carried without a dissenting vote. The Mayor declared the Resolution 1208 adopted.

Upon the recommendations of the Planning Commission that were submitted to the City Council and the recommendations of the Community Development Committee a resolution was introduced by Alderman Sukke, who moved its adoption, adopting the finding of fact and reasons for approval of a Variance Application to allow a six (6) foot fence in the front yard and on the lake side and the road side of the house at 1342 South Shore Drive; subject to the following condition: fence be constructed as shown on the approved site plan. Alderman Marks Erickson wanted to know if this property had been granted any prior variances. Community Development Director Larry Remmen answered no variances have been granted on this property. Remmen noted the property sits lower than road and the Planning Commission felt granting of the variance was the appropriate decision for this property. Remmen also shared the neighbors on one side already have a six foot fence. The motion for the adoption of the resolution was seconded by Alderman Wenner and carried with three dissenting votes (Marks Erickson, Imholte and Schiller). The Mayor declared Resolution 1208C adopted.

Becker County Administrator Jack Ingstad and Becker County Sheriff Todd Glander appeared before the Council and gave brief presentations on the Becker County jail expansion project. Ingstad informed the Council, the possibility of the jail remaining in the same location is very feasible with an addition of a third floor and expansion using

the existing parking area at the jail. Ingstad noted as the jail expansion project moves forward the County will keep the City and residents informed.

Mayor Brenk and City Council Members thanked the Becker County Commissioners and Sheriff Glander for the information on the Becker County jail expansion, noting they are happy to see the jail potentially staying in the same location.

Pursuant to notice having been mailed to each of the known property owners that a public hearing would take place to receive comments on the matter of vacating a portion of the public road right of way of Detroit Lake Boulevard in the plat of Breezy Point Additions. Mayor Brenk called the hearing to order at 5:59 P.M. There being no written or oral comments, the hearing was closed at 6:00 P.M. and the Regular Council Meeting was reconvened.

Upon the recommendations of the Planning Commission that were submitted to the City Council and the recommendations of the Community Development Committee a resolution was introduced by Alderman Waller, who moved its adoption, adopting the finding of fact and reasons for approval of vacating a portion of a public road right of way of Detroit Lakes Boulevard in the Plat of Breezy Point Additions. The motion for the adoption of the resolution was seconded by Alderman Boeke and carried without a dissenting vote. The Mayor declared the Resolution 1208B adopted.

Pursuant to notice having been published in the official newspaper that the Council, at this present meeting, would conduct a public hearing to receive public comment on the issuance of on-sale intoxicating liquor licenses, Sunday on-sale intoxicating liquor licenses and on & off sale brew pub license for one year beginning January 1, 2016, the Mayor called the hearing to order at 6:25 P.M. There being no oral or written comments, Mayor Brenk closed the hearing at 6:26 P.M. and reconvened the regular Council meeting.

Upon the recommendation of the Liquor/Gambling Control Committee, a motion was made by Alderman Wenner, seconded by Alderman Schurman and carried, without a dissenting vote, authorizing the issuance of the following on-sale intoxicating liquor licenses, Sunday on-sale intoxicating liquor licenses and on & off sale brew pub license for one year, beginning January 1, 2016, contingent upon receiving all the required documents.

The Lodge on Lake Detroit	Brew Ales & Eats
Burnside's Charhouse & Bar	Northside Bar and Cafe
The Fireside	Shorewood Pub
Lakeside Tavern	Sandbar II
Zorbaz of Detroit Lakes	The Holiday Inn
The Bridge Marina Bar & Grill	Speak Easy
El Loros, Mexican Restaurant,	Voyageur Lanes

On & Off Sale Brew Pub- Lakeside Tavern

Pursuant to notice having been published in the official newspaper, that the Council would, at this present meeting, conduct a hearing for the purpose of hearing public comment on the issuance of on and off-sale 3.2 malt liquor licenses, for one year, beginning January 1, 2016, Mayor Brenk called the hearing to order at 6:27 P.M. There being no written or oral comments, Mayor Brenk closed the hearing at 6:28 P.M. and reconvened the regular Council meeting.

Upon the recommendation of the Liquor/Gambling Control Committee, a motion was made by Alderman Wenner, seconded by Alderman Schurman and carried, without a dissenting vote, authorizing the issuance of the following on and off-sale 3.2 malt liquor licenses, for one year, beginning January 1, 2016, contingent upon receiving all the required documents:

Off-Sale 3.2 Malt Liquor Licenses

Northside Bar and Café
Casey's General Store
Holiday Station Store #72
Food-N-Fuel
Big Daddy's Quick Stop
Petro Plus
Wal-Mart Supercenter #2957

On-Sale 3.2 Malt Liquor Licenses

Central Market
Chinese Dragon of Detroit Lakes
China Buffet
La Barista LLC

At 6:01 P.M. City Finance Officer Pamela Slifka summarized the proposed 2016 tax levy and City budget. She informed the Council and audience that the property tax levy for 2015, collectible in 2016, is \$4,543,210, an increase of \$378,988 from 2015 or a 9.11%. Finance Officer Slifka then reviewed the City's 2016 Budget of \$20,036,399 advising that the operating budget had increased \$79,000 from 2015 noting the increase was attributed to a \$0 increase in health insurance costs, \$55,000.00 increase in severance benefits and \$65,000 associated with capital/technology improvements. Slifka noted that a \$300,000 increase in Debt Service payments on special assessment bonds were the major cause of the levy increase. Slifka gave a short historical analysis of Local Government Aid (LGA). Reduction in the state LGA payments to the City directly translate into increases in the City levy and reductions in expenditures. Slifka noted even with the increased levy amount, taxes on a \$100,000 home would be reduced slightly from 2015 to 2016. This was due to a significant increase in taxable market value of property in the City. The Mayor then called for questions or comments. There being none and upon the recommendation of the Budget Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption approving the final 2015 tax levy, collectible in 2016 in the following amounts:

BE IT FURTHER RESOLVED that, in addition to the sources of income available to the City, the following tax levy for the funds indicated be certified to the County Auditor for collection and remittance to the City of Detroit Lakes in 2015:

General Fund	\$2,845,990
Library Fund	285,000
Airport Fund	45,500
Development Authority Fund	87,000
Equipment Fund	420,220
Permanent Improvement Fund	825,000
1999 Fire Hall Bonds	<u>35,000</u>
Total	\$4,543,210

The motion for the adoption of the resolution was seconded by Alderman Wenner and carried without a dissenting vote. The Mayor declared the Resolution 1208M adopted.

Pursuant to the recommendation of the Budget Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption providing for the adoption of the final City of Detroit Lakes Budget for calendar year 2016 in the following amounts:

<u>Fund</u>	<u>Budget Amount</u>
General Fund	\$6,192,332
Special Revenue Funds	2,979,120
Debt Service Funds	539,211
Special Assessment Funds	<u>4,728,768</u>
<i>Sub Total</i>	14,439,431
Liquor Fund	<u>5,596,968</u>
Total Budget	<u>\$20,036,399</u>

The motion for the adoption of the resolution was seconded by Alderman Wenner and carried without a dissenting vote. The Mayor declared the Resolution 1208L adopted.

Upon the recommendations of the Community Development Committee, a motion was made by Alderman Imholte introducing for its first reading of Ordinance 394 amending Section 3 of the Zoning Ordinance relative to measuring the height of fences in residential districts. The motion was seconded by Alderman Wenner and carried, without a dissenting vote.

Upon the recommendations of the Community Development Committee, a motion was made by Alderman Imholte introducing for its first reading of Ordinance 395 amending Section 3 of the Zoning Ordinance relative to required landscaped screening. Community Development Director Larry Remmen advised the recommended replacement to Section 3, Subdivision (G) (2) is Landscaped screened area shall be provided and maintained within or in addition to the setback required where the regulated land use district abuts or is across the street from any residential district. A landscaped screened area shall also be provided where a multi-family structure (apartment, condominium, assisted living, nursing center, or similar uses) abuts a single family,

duplex or twin home or any lots set aside for such development. The purpose of screening is to screen commercial areas from the residential neighborhood. Screening shall block views both into and out of the properties as well as provide noise absorption and blocking of airborne pollutants. Screening should be provided up to eye level or about six feet. Alderman Marks Erickson noted her understanding that the single family ordinance addresses the height of the screening to be required at six feet between single family and commercial areas, so why would this screening height be different between multi-family and commercial areas? Community Development Director Larry Remmen will take the concern back to the Planning Commission and Community Development Committee for review. The motion was seconded by Alderman Sukke and carried, without a dissenting vote.

Pursuant to the recommendations of the Community Development Committee, a motion was made by Alderman Sukke, seconded by Alderman Imholte and carried, without a dissenting vote, that the building permits for the month of November, 2015, in the estimated construction value of \$1,805,940.00 to be issued pursuant to their applications accompanied by the required City fees and State surcharges, the issuance of such permits having been recommended by the Building Official and approved by the Community Development Committee.

Building Official Dave Neisen gave a status report on several properties that did not get updated on the 2015 November Nuisance Report. 300 Main Street East #1, former tenants had moved out allowing the property owner to unplug the kitchen sink and complete other cleanup and maintenance work on the apartment. Property at 202 Grant Street West has been approved to have the house removed, estimation of the removal of the house to be completed by the middle of December. Building Official Dave Neisen noted the insurance company and property owner are not in agreement regarding the foundation on the property. Building Official Dave Neisen informed the Council the property at 1227 Lake Avenue being vacant does not require the property to be removed, as long as the building is secured, and the exterior is maintained there is no requirement for the building to be occupied.

Alderman Imholte is concerned with the property at 1348 South Shore Drive continuing to remodel without the appropriate permits and approvals from the City. Community Development Director Larry Remmen informed the Council the property owners have applied for an amended variance, also noting the Smith's attorney has contacted the City Attorney Charlie Ramstad. City Administrator Bob Louiseau addressed the Council stating the City is and will continue to follow the appropriate procedures and processes when it comes to dealing with zoning and nuisance properties. He noted it may take longer but it is usually more effective to exhaust administrative options rather than rush to Court. City Attorney Charlie Ramstad agreed with that approach.

A motion was made by Alderman Marks Erickson, seconded by Alderman Waller and carried without a dissenting vote, approving the November 2015 Nuisance Report.

Pursuant to the recommendations of the Public Works Committee a public informational meeting will be held on January 14, 2016 at 5:30 P.M. in the Council Chambers at 1025 Roosevelt Avenue regarding the Long Lake Annexation (Phase III North and West sides of Long Lake).

Upon the recommendations of the Public Works Committee, a resolution was introduced by Alderman Imholte, who moved for its adoption, for the City of Detroit Lakes to act as the sponsoring agency for a Transportation Alternatives Project identified as West Lake Drive Reconstruction and a Multi-Use Trail (CSAH 6 to Legion Road). The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared Resolution 1208D adopted.

Upon the recommendations of the Public Works Committee, a resolution was introduced by Alderman Imholte, who moved for its adoption, for the City of Detroit Lakes to maintain the property and facilities related to Transportation Alternatives Project identified as West Lake Drive Reconstruction and a Multi-Use Trail (CSAH 6 to Legion Road). The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared Resolution 1208E adopted.

Public Works Director Brad Green presented the 2016 snow routes and reviewed the Snow and Ice Control Policy.

Pursuant to the recommendations of the Public Works Committee, a motion was made by Alderman Imholte, seconded by Alderman Sukke and carried without a dissenting vote approving the Special Event Permit submitted by the The Refuge for the 2016 HopeFest Music Festival June 16-19, 2016.

Alderman Imholte informed the Council at the Public Works Committee Meeting on December 7, 2015 discussion took place on the request from the Minnesota Gymnastics that would allow for a building expansion at their facility near the arena. Imholte noted the City owns the land and building. Originally Minnesota Flyers generated all the monies to build the building and donated it to the City. Imholte clarified Minnesota Flyers are not requesting any money from the City for the expansion, just authorization to allow a building expansion. A motion was made by Alderman Imholte, seconded by Alderman Schurman and carried without a dissenting vote to grant permission to the Minnesota Flyers to build an expansion of the building on City property, subject to approval of the plans by the Council.

Upon the recommendations of the Public Works Committee, a resolution was introduced by Alderman Imholte, who moved for its adoption, authorizing the purchase of a 12.75 acre tract of land from the Detroit Lakes Development Authority in the amount of \$80,000 for the future home of the Public Works Facility. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. Mayor Brenk declared Resolution 1208F adopted.

Pursuant to the recommendations of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Imholte and carried without a dissenting vote approving the 2015 Shade Tree Disease Control Report.

Pursuant to the recommendations of the Public Works Committee, a motion was made by Alderman Sukke, seconded by Alderman Imholte and carried without a dissenting vote to issue a Transient Merchants License to Jonathon Lee Jasch DBA: Jonny's LLC, 30200 Tower Road, to operate a food trailer in the approved locations and hours of operations for 2016.

Pursuant to the recommendations of the Finance Committee, a motion was made by Alderman Marks Erickson, seconded by Alderman Schurman, and carried without a dissenting vote authorizing interviewing the top three firms (BKV Group, Minneapolis, MN; Ringdahl Architects, Inc. Alexandria, MN and YHR Partners, Moorhead, MN) selected by the Committee for the facility assessment needs analysis for the Police Department and City Administration Offices.

Upon the recommendations of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved for its adoption, supporting the increase in Local Government Aid (LGA) in the 2016 Legislative Session. The motion for the adoption of the resolution was seconded by Alderman Schurman and carried without a dissenting vote. (Alderman Schiller abstained from voting) Mayor Brenk declared Resolution 1208G adopted.

Pursuant to the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, designating the Detroit Lakes Tribune as the official newspaper for 2016, and setting a publication day of Sunday and Wednesday of each week. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried without a dissenting vote. Mayor Brenk declared the Resolution 1208O adopted.

Pursuant to the recommendation of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, designating Bremer Bank & Trust, Bell State Bank & Trust, First Security Bank, American National Bank of Minnesota, Gardner Finance Services, Edward Jones, Wells Fargo Bank MN., Wells Fargo Advisors, Midwest Bank, Raymond James Financial Services and the League of Minnesota Cities 4M Fund as depositories for City funds for the Year 2016. The motion for the adoption of the resolution was seconded by Alderman Imholte and carried without a dissenting vote. The Mayor declared the Resolution 1208P adopted.

A motion was made by Alderman Sukke, seconded by Alderman Imholte and carried without a dissenting vote that the trial balance, submitted by Finance Officer Pamela Slifka, showing a balance in the City treasury to be in the amount of \$14,387,180.50 as of November 31, 2015, be accepted, approved and placed on file.

Pursuant to the recommendations of the Finance Committee, a resolution was introduced by Alderman Sukke, who moved its adoption, approving the payment of claims paid by proper authorization covering the period November 11, 2015 through December 8, 2015 in the amount of \$3,185,322.44 the motion for the adoption of the resolution was seconded by Alderman Imholte and carried without a dissenting vote. The Mayor declared Resolution 1208Q adopted.

Pursuant to the recommendations of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, authorizing the annual transfer of \$50,000 from the Food & Beverage Tax Fund to the General Fund to-re-pay an interfund loan of \$300,000 to Detroit Mountain Recreational Association (DMRA) to assist with construction of a parking lot. The motion for the adoption of the resolution was seconded by Alderman Wenner and carried without a dissenting vote. (Alderman Schiller abstained from voting). The Mayor declared Resolution 1208H adopted.

Pursuant to the recommendations of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, authorizing the transfer of \$28,000 from the Park Dedication Fund to the Sucker Creek Capital Fund to cover additional construction expenses. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. (Alderman Schiller abstained from voting). The Mayor declared Resolution 1208I adopted.

Pursuant to the recommendations of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, authorizing the transfer of \$80,000 from the General Fund to the Liquor Fund to pay the loan made by the Liquor Fund for the purchase of ARMER radios for the Detroit Lakes Police Department. The motion for the adoption of the resolution was seconded by Alderman Wenner and carried without a dissenting vote. (Alderman Schiller abstained from voting). The Mayor declared Resolution 1208J adopted.

Pursuant to the recommendations of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, authorizing the transfer of \$300,000 from the Food and Beverage Tax Fund to the Capital Projects Fund for the cost of the multi-use trail constructed as part of the Highway 10 West Project. The motion for the adoption of the resolution was seconded by Alderman Waller and carried without a dissenting vote. (Alderman Schiller abstained from voting). The Mayor declared Resolution 1208K adopted.

Pursuant to the recommendations of the Finance Committee, a resolution was introduced by Alderman Marks Erickson, who moved its adoption, authorizing not waiving the monetary limits on municipal tort liability. The motion for the adoption of the resolution was seconded by Alderman Sukke and carried without a dissenting vote. (Alderman Schiller abstained from voting). The Mayor declared Resolution 1208N adopted.

Consideration to the Management and Program Services Contract between the City of Detroit Lakes and the Detroit Country Club was deferred.

A motion was made by Alderman Wenner, seconded by Alderman Sukke and carried, without a dissenting vote approving a donation of \$500 to the Detroit Lakes Area Chapter of Let's Go Fishing Program. (Funds to be used from the Liquor Fund)

Pursuant to the recommendations of the Liquor and Gambling Control Committee a motion was made by Alderman Wenner, seconded by Alderman Sukke and carried, without a dissenting vote approving the purchase of new exterior doors at the Municipal Liquor Store, in the an amount not to exceed \$15,000.

Pursuant to the recommendations of the Public Utilities Commission a motion was made by Alderman Imholte, seconded by Alderman Sukke and carried, without a dissenting vote approving the 2016 Public Utility Budget as presented.

A motion was made by Alderman Sukke, seconded by Alderman Waller and carried, without a dissenting vote approving the City Administrator Position Profile as submitted by the firm of Brimeyer Fursman.

Upon the recommendations of the Liquor/Gambling Committee a motion was made by Alderman Sukke, seconded by Alderman Imholte and carried, without a dissenting vote, approving the gambling application submitted by the Detroit Lakes Youth Hockey Association to conduct a raffle at the Kent Freeman Arena, 1300 Rossman Avenue, on February 9, 2016.

Upon the recommendations of the Liquor/Gambling Committee a motion was made by Alderman Sukke, seconded by Alderman Imholte and carried, without a dissenting vote, approving the gambling application submitted by the Boys & Girls Club of Detroit Lakes to conduct a raffle at the Detroit Lakes Pavilion, 1361 Washington Avenue, on February 13, 2016.

A motion was made by Alderman Sukke, seconded by Alderman Imholte and carried, without a dissenting vote, that the October Becker County Court Report of \$4,834.15, Chief of Police Monthly Report, Fire Chief Monthly Report, Animal Control Report, City Engineer Project Status Report, Liquor Store Manager's Monthly Report, October Parking Violations Monthly Report \$90.00, and the Variance/Conditional Use Permit Status Report be approved and placed on file.

The City has received \$434.62 from West Central Initiative/Hildred Shelland Long Trust for beatification purposes.

The Grand Army of the Republic Park in Detroit Lakes is participating in the Wreath Across America Ceremony on December 12, 2015 at 11:00 A.M. at Gar Park. Everyone was invited to attend.

Upon the recommendation of Mayor Brenk, A motion was made by Alderman Waller, seconded by Alderman Boeke and carried, without a dissenting vote, re-appointing Clayton Schott to the Planning Commission effective January 1, 2016. Schott has served one, three-year term, this will be his second term.

Mayor Brenk announced the Joint Governance Meeting will be held on Tuesday January 5, 2016, at 7:00 A.M. in the Council Chambers at 1025 Roosevelt Avenue, meeting is hosted by the City.

Mayor Brenk announced the Annual Council Meeting will be held on Tuesday January 5, 2016, at 5:00 P.M. in the Council Chambers at 1025 Roosevelt Avenue.

Mayor Brenk announced a Special Community Development Committee Meeting will be held on Tuesday January 5, 2016, at 5:15 P.M. in the Council Chambers at 1025 Roosevelt Avenue.

There being no further business to conduct, by general consent, Mayor Brenk adjourned the meeting at 7:25 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Glori French".

Glori French,
City Clerk