

DETROIT LAKES CITY COUNCIL

REGULAR MEETING AGENDA

TUESDAY, NOVEMBER 10, 2015

The items on my desk as of Wednesday, November 4, 2015, to be presented for discussion and action at the regular meeting of the City Council on Tuesday November 10, 2015, at 5:00 PM in the Council Chambers of the City Administration Building, are as follows:

1. Pledge of Allegiance

2. Approval of the minutes of the Regular City Council Meeting held [October 13, 2015](#), copies of which are enclosed herewith

3. Consent Agenda

All items with an asterisk (**) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

4. Public Hearings/Comments and Information

A. Sandy Lia, Fund Development Director with Ecumen Detroit Lakes would like to appear before the Council

B. Public hearing to give consideration to the proposed [assessments](#) for unpaid street light fee, water, sewer and storm water charges

- 1) Consideration to a [resolution](#) adopting the assessment roll for unpaid street lights, water, sewer and storm water charges

C. Public hearing to give consideration to the proposed [assessments](#) for Weed Cutting for the year of 2015

- 1) Consideration to a [resolution](#) adopting the assessment roll for Weed Cutting for the year of 2015

D. Public hearing to give consideration to the proposed [assessments](#) for Construction of Curb, Gutter, Approaches and Sidewalk Improvements for the year of 2015

- 1) Consideration to a [resolution](#) adopting the assessment roll for Construction of Curb, Gutter, Approaches and Sidewalk Improvements for the year of 2015

E. Public hearing to give consideration to the proposed assessments for street and utility improvements on Washington Avenue from Highway 10 to Willow Street

- 1) Consideration to a resolution adopting the assessment rolls for street and utility improvements on Washington Avenue from Highway 10 to Willow Street (Two Resolutions)
- F.** Public hearing to give consideration to the proposed assessments for Washington Avenue basement encroachments
 - 1) Consideration to a resolution adopting the assessment roll for Washington Avenue basement encroachments
- G.** Public hearing to give consideration to the proposed assessments for Airport Watermain Looping Improvements
 - 1) Consideration to a resolution adopting the assessment roll for Airport Watermain Looping Improvements
- H.** Public hearing to give consideration to the proposed assessments for Morrow Avenue Sanitary Sewer Replacement
 - 1) Consideration to a resolution adopting the assessment roll for Morrow Avenue Sanitary Sewer Replacement
- I.** Public hearing to give consideration to the granting of Club On-Sale Sunday and Intoxicating Liquor Licenses to the American Legion, John Bridges Post 15; Jess Omundson Post #1676 VFW and Fraternal Order of the Eagles #2342 for 2016
 - 1) Consideration to granting Club On-Sale and Sunday Intoxicating Liquor Licenses to American Legion, John Bridges Post 15; Jess Omundson Post #1676 VFW and Fraternal Order of the Eagles #2342 for the period January 1, 2016 through December 31, 2016
- J.** Public hearing to give consideration to the granting of On-Sale Wine Licenses to the Chinese Dragon and LaBarista LLC for 2016
 - 1) Consideration to granting On-Sale Wine Licenses to Chines Dragon and LaBarista LLC for the period January 1, 2016 through December 31, 2016
- K.** Public hearing to give consideration to changing the liquor license fees for 2016
 - 1) Consideration to a resolution adopting the proposed changes to liquor license fees for 2016 and amending Section 210 of the City Code changing the liquor license fees for 2016
- L.** Becky Mitchell, Executive Director with Becker County Museum would like to appear before the Council.

5. Community Development Committee (*Imholte, Boeke, Wenner, Sukke, Zeman/ Meets on November 5, 2015, at 4:30 PM)

- A. Consideration to a [resolution](#) for a Variance to allow an existing 4-plex on a 14,473 square foot lot instead of the required 16,000 square foot lot at 1164 Campbell Avenue
- B. Consideration to a [resolution](#) approving the final plat of M&M Estates
- C. Consideration to the second reading and adoption of [Ordinance 392](#) annexing a 4.64 acre tract of land in Section 36, Township 139, Range 41 West and the zoning of the same as “R-A” Residential Agriculture District
- D. **40 Applications for [building permits](#) have been received in the estimated construction value of \$2,454,373.00 for October 2015
- E. **October [Nuisances Report](#)
- F. **Variance/Conditional Use Permit [Status Report](#)

6. Public Works Committee (*Zeman, Imholte, Schurman, Waller/Meets on November 9, 2015, at 3:00 PM)

- A. Consideration to a [resolution](#) supporting and authorizing financial participation in the joint City/County/State traffic study for the installation of traffic signals at TH10/CSAH 54/East Shore Drive and existing signals at TH 10/Kris Street/Randolph Road intersections
- B. Consideration to authorize a preliminary engineering study for MnDOT TAP program for West Lake Drive reconstruction and multi-use trail
- C. Consideration to the request from Amy Stearns for a [Special Event](#) Permit for Street Faire at the Lakes 2016 from Thursday, June 2, 2016 to Saturday, June 4, 2016
- D. Discuss extending Pelican Lane to 8th Street ([Request Enclosed](#))
- E. **[Project Status Report](#) from City Engineer
- F. **[Animal Control Report](#)

7. Finance Committee (*Marks Erickson, Zeman, Sukke, Wenner/Meets on November 10, 2015, at 3:30 PM)

- A. Becky Mitchell, Executive Director with Becker County Museum would like to appear before the Finance Committee

- B. Consideration to a [resolution](#) declaring cost to be assessed and ordering preparation of proposed assessments for the 2015 Peter Street improvements and a [resolution](#) calling for a Special Assessment Hearing for 5:00 PM December 8, 2015, on the proposed assessments for said project
 - C. Consideration to a [resolution](#) declaring cost to be assessed and ordering preparation of proposed assessments for the 2015 Dan Street improvements and a [resolution](#) calling for a Special Assessment Hearing for 5:00 PM December 8, 2015, on the proposed assessments for said project
 - D. Consideration to the approval of entering into a contract with a search and recruitment firm for the replacement of the City Administrator position. The firm to be determined by the Ad Hoc Committee appointed by the Mayor
 - E. Consideration to the approval of upto \$17,000.00 for the recruitment fee to be split equally with the Utilities Fund and General Fund
 - F. **Consideration to a [resolution](#) amending Section 210 of the City Code relative to various license and rental fees
 - G. **Consideration to approve the final payment for 2014 Watermain, Sanitary Sewer and Lift Station Improvements Airport Looping, TH 10 Frontage Road and Grant Street to Sellin Brothers, Inc for the amount of \$41,367.32
 - H. **Acceptance of the [Trial Balance](#)
 - I. **Approval of payment of claims
8. **Public Safety Committee** (*Waller, Boeke, Schiller, Wenner, Zeman/Meets on November 9, 2015, at 4:30 PM)
- A. ** Thank you to Tom Olson for 20 years of service on the Detroit Lakes Fire Dept. He retired on October 7. 2015.
 - B. **Acceptance of the October 2015 [Police Department Report](#)
 - C. **Acceptance of the October 2015 [Fire Chief's Report](#)
 - D. **Acceptance of parking violations report showing that parking violations amounted to \$130.00 for October 2015
 - E. **The City has received \$7,922.43 that was collected by Becker County Court Administrator for September 2015
9. **Liquor/Gambling Control Committee** (*Wenner, Marks Erickson, Schiller, Schurman/ Meets November 10, 2015, at 4:30 PM)

- A. ****Consideration to setting a Public Hearing for 5:00 PM on December 8, 2015 to hear public comments on the issuance of the following on-sale intoxicating liquor licenses, on and off-sale 3.2 malt liquor licenses, on and off-sale brew pub licenses and Sunday liquor licenses for one year effective January 1, 2016:**

On-Sale Intoxicating Liquor Licenses & Sunday Liquor Licenses

Brew Ale's & Eats	Burnside's Charhouse & Bar
El Loro	Holiday Inn
Lakeside Tavern	Northside Bar & Café
Shorewood Pub	Speak Easy
Voyageur Lanes	The Bridge Marina Bar & Grill
The Fireside	The Lodge on Lake Detroit
Zorbaz on the Beach	

On-Sale Intoxicating Liquor License

Sandbar II

On & Off-Sale Brew Pub License

Lakeside Tavern

Off-Sale 3.2 Malt Liquor Licenses

Big Daddy's Quick Stop
Casey's General Store #2219
Central Market
Food-N-Fuel
Holiday Station Store #72
Northside Bar & Café
Petro Plus #105
Walmart Supercenter #2957

On-Sale 3.2 Malt Liquor License

China Buffet
Chinese Dragon of Detroit Lakes
LaBarista LLC

- B. ****Approval to the issuance of a Special On-Sale Intoxicating Liquor License for the Bleachers Bar & Grill, 25807 County Highway 22, to sell and serve on-sale intoxicating liquor at the DLCCC on December 10, 2015 - Tim Eggebraaten**
- C. ****Approval to a gambling application submitted by Holy Rosary Church for conducting a Raffle at Holy Rosary Church, 1043 Lake Avenue, on November 27, 2015**
- D. ****Approval to a gambling application submitted by Holy Rosary Church for conducting a Raffle at Holy Rosary Church, 1043 Lake Avenue, on May 27, 2016**
- E. ****Approval to a gambling application submitted by Detroit Lakes Wrestling Organization, Inc. for conducting a Raffle at Holiday Inn, 1155 Highway 10 East, on April 16, 2016**
- F. ****Liquor Store Manager's [Report](#)**

10. Public Utilities Commission (*Buboltz, Imholte, Nansen, Sinclair, Tucker/Meets on November 10, 2015, at 7:30 AM)

- A. Consideration to the [resolution](#) adopting the 2016 electric rates and utilities fees and the [resolution](#) adopting the 2016 water and wastewater rates ([Summary Enclosed](#))
- B. Update on the [Community Solar Project](#)
- C. **Consideration to purchasing a Mini Excavator for Electric Department (Budgeted Item)

11. City Administration Items

- A. Consideration to approving the [Concession Lease Agreement](#) with the City of Detroit Lakes and Detroit Mountain Recreation Area (DMRA)
- B. **Approval of the following license for the remainder of 2015

Plumbing License:

Plumbers, Inc., 1504 Pebble Lake Rd, Fergus Falls

12. Mayor's Agenda Items.

- A. The term of Dr. Thomas Haggart on the Housing and Redevelopment Authority Board will expire on October 5, 2015. Thomas has served six, five-year consecutive terms and is not eligible to be reappointed
- B. The term of Harry Johnston on the Planning Commission will expire on December 31, 2015. Johnston has served three, three-year terms and is not eligible to be reappointed
- C. The term of Clayton Schott on the Planning Commission will expire on December 31, 2015. Schott has served one, three-year term and is eligible to be reappointed
- D. The term of Bruce Imholte on the Public Utilities Commission will expire on December 31, 2015. Imholte has served one, three-year term and is eligible to be reappointed

13. Items Not on the Agenda

- A. City Administrator
- B. Citizen
- C. Council Members

14. Information and Announcements

- A. Public discussion on the 2016 Budget and Tax Levy will take place at the City Council Meeting on December 8, 2015 at 6:01 P.M.

Sincerely,

/s/ **ROBERT LOUISEAU**

Robert Louiseau

City Administrator

RL/gaf

Enclosures