

DETROIT LAKES CITY COUNCIL

# REGULAR MEETING AGENDA

TUESDAY, OCTOBER 13, 2015

The items on my desk as of Wednesday, October 7, 2015, to be presented for discussion and action at the regular meeting of the City Council on Tuesday October 13, 2015, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

**1. Pledge of Allegiance**

2. Approval of the minutes of the Regular City Council Meeting held September 8, 2015, copies of which are enclosed herewith

**3. Consent Agenda**

All items with an asterisk (\*\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

**4. Public Hearings/Comments and Information**

- A. Administer Oath of Office to Volunteer Fire Fighter Thomas Winter
- B. Superintendent of the Detroit Lakes Public Schools Doug Froke would like to appear before the Council
- C. Members of the American Legion Campground would like to present the City of Detroit Lakes with a \$10,000 check to be used for bathhouse renovations
- D. Tom McSparron with the West Central Initiative would like to appear before the Council
- E. Public Hearing to receive public comments on the matter of vacating a portion of the Public Road Right of Way (Front Street West of West Avenue)
- 1) Consideration to a resolution vacating a portion of a Public Road Right of Way (Front Street West of West Avenue) (Resolution enclosed)
- F. Public Hearing to receive public comments on the abatement of nuisance created by many piles of items including three trailers, wood piles and household items at 321 Curry Avenue.
- 1) Consideration to the issuance of an abatement of nuisance for the property at 321 Curry Avenue. (Hearing notice and photos)

**5. Community Development Committee** (\*Imholte, Boeke, Wenner, Sukke, Zeman/ **NOTE: Date/Time Change** Meets on October 12, 2015, at 5:00 PM)

- A. Consideration to a Variance to allow a 22 feet six inch accessory building at 1071 Shorewood Drive (Resolution enclosed)
- B. Consideration to a Conditional Use Permit to allow a Residential Planned Unit Development (PUD) with upto two living quarters and upto six bedrooms in a meeting/facility along with the existing residence and a garage with living quarters at 1071 Shorewood Drive (Resolution enclosed)
- C. Consideration to a resolution decertifying Tax Increment Financing District 201- (Union Square) (Resolution enclosed)
- D. Consideration to a resolution decertifying Tax Increment Financing District 8-2 (Resolution enclosed)
- E. Consideration to the first reading of Ordinance 392 annexing a 4.64 acre tract of land in Section 36, Township 139, Range 41 West and the zoning of the same as “R-A” Residential Agriculture District (Ordinance enclosed)
- F. Consideration to approval of a Recreational Facility Development and Maintenance Services Agreement with Becker County for Mountain View Recreation Area (Agreement enclosed)
- G. \*\*51 Applications for building permits have been received in the estimated construction value of \$14,856,911.00 for September, 2015 (Report enclosed)
- H. \*\*September nuisances report (Enclosed)
- I. \*\*Variance/Conditional Use Permit Status Report (Report enclosed)

**6. Public Works Committee** (\*Zeman, Imholte, Schurman, Waller/Meets on October 12, 2015, at 3:00 P.M.)

- A. Tom Lunberg, MNDOT will discuss traffic signals at (TH10/CSAH 54/East Shore Drive) and (TH 10/Kris Street/Randolph Road) intersections
- B. Discuss proposed options/impacts for restricting left hand turns into M & H from Willow Street
- C. Discussion regarding a petition received from the property owners on Minnesota Avenue concerning the turf restoration (Memo attached)

- D. Consideration to a resolution declaring cost to be assessed and ordering preparation of proposed assessments for the 2015 Washington Avenue Street and Utility Reconstruction Project and a resolution calling for a Special Assessment Hearing for 5:00 P.M. November 10, 2015, on the proposed assessments for said project (Two resolutions enclosed)
- E. Consideration to a resolution declaring cost to be assessed and ordering preparation of proposed assessments for the Washington Avenue Basement Encroachments Agreements and a resolution calling for a Special Assessment Hearing for 5:00 P.M. November 10, 2015, on the proposed assessments for said project (Two resolutions enclosed)
- F. Consideration to a resolution declaring cost to be assessed and ordering preparation of proposed assessments for the 2014 Airport Watermain Looping Improvements and a resolution calling for a Special Assessment Hearing for 5:00 P.M. November 10, 2015, on the proposed assessments for said project (Two resolutions enclosed)
- G. Consideration to a resolution declaring cost to be assessed and ordering preparation of proposed assessments for the Morrow Avenue Sanitary Sewer Replacement Project and a resolution calling for a Special Assessment Hearing for 5:00 P.M. November 10, 2015, on the proposed assessments for said project (Two resolutions enclosed)
- H. Consideration to approving the Kent Freeman Sports Arena Lease Agreement with the City of Detroit Lakes and Detroit Lakes Public Schools (Agreement enclosed)
- I. Consideration to approving the Kent Freeman Sports Arena Lease Agreement with the City of Detroit Lakes and Detroit Lakes Youth Hockey (Agreement enclosed)
- J. \*\*Consideration to the request from the Events Committee of the Detroit Lakes Regional Chamber of Commerce for a parade permit and road closures for the “2015 Parade of Lights Parade” on November 30, 2015 parade starts at 5:30 P.M; request street closure at 3:30 P.M. (Event Application enclosed)
- K. \*\*Consideration to the request from the Detroit Lakes Lions to use the City Park circle drive for a 5K fun walk/run in conjunction with the Harvest Moon Event on Saturday October 10, 2015. Walk will start at 7:00A.M. to 11:00 A.M. (Event application enclosed)
- L. \*\*Consideration to the request from Holy Rosary School for a parade permit and road closures for the Holy Rosary School Marathon on October 11, 2015; 1:00 P.M. – 4:00 P.M. (Parade permit enclosed)
- M. \*\*Consideration to the request from Dave Fischbach to have permission to have a bon fire South of the Pavilion on the public beach in a Weber Fire Pit as part of the wedding reception on Saturday October 17, 2015 (Fischbach’s have rented the Pavilion for both Friday and Saturday)
- N. \*\*Project Status Report from City Engineer (Enclosed)

O. \*\*Animal Control Report (Enclosed)

**7. Finance Committee** (\*Marks Erickson, Zeman, Sukke, Wenner/Meets on Tuesday, October 13, 2015, at 3:30 P.M.)

A. Consideration to approving the American Legion Campground 2016 rates (Enclosed)

B. Consideration to request from Pinnacle Land Development/Clear Creek Subdivision (Letter enclosed)

C. \*\*For Council information enclosed is a notification of Compliance with the 2015 Local Pay Equity Act. Requirement is to submit a report every three years (Enclosed notice of compliance)

D. \*\* Consideration to approving the 2016 membership dues of \$8,572 with the League of Minnesota Cities

E. \*\*Consideration to a resolution declaring costs to be assessed and ordering preparation of proposed assessments for weed control for the Year 2015 and a resolution calling for a Special Assessment Hearing for 5:00 P.M. November 10, 2015 on the proposed assessments for said project (Two resolutions enclosed)

F. \*\*Consideration to a resolution declaring costs to be assessed and ordering preparation of proposed assessments for curb, gutter, approaches and sidewalk improvements for the Year 2015 and a resolution calling for a Special Assessment Hearing for 5:00 P.M. November 10, 2015 on the proposed assessments for said project (Two Resolutions enclosed)

G. \*\*Consideration to a resolution setting a Special Assessment Hearing for 5:00 P.M. on November 10, 2015 for unpaid street light fees, water, sewer and storm water charges (Resolution enclosed)

H. \*\*Acceptance of the Trial Balance (Enclosed)

I. \*\*Approval of payment of claims

**8. Public Safety Committee** (\*Waller, Boeke, Schiller, Wenner, Zeman/Meets on October 12, 2015, at 4:30 P.M.)

A. Consideration to a resolution of support for submitting a Grant Application to the Minnesota Department of Public Safety for the purchase of a turnout gear washer/extractor equipment. (Resolution enclosed)

B. \*\*Acceptance of the Police Department Report (Enclosed)

- C. **\*\*Acceptance of the August 2015 and September 2015 Fire Chief's Reports (Enclosed)**
  - D. **\*\*Acceptance of parking violations report showing that parking violations amounted to \$70.00 for September, 2015**
  - E. **\*\*The City has received \$6989.10 that was collected by Becker County Court Administrator for August, 2015**
- 9. Liquor/Gambling Control Committee (\*Wenner, Marks Erickson, Schiller, Schurman/ Meets on October 13, 2015, at 4:30 P.M.)**
- A. Consideration to the request from the United Way of Becker County for a 2016 contribution (2015 City contributed \$500 from the Liquor Fund and Public Utilities contributed \$600)
  - B. **\*\*Consideration to setting a Public Hearing for 5:00 P.M. on November 10, 2015 to hear public comments on changing the liquor license fees for 2016 (Recommended liquor fees enclosed)**
  - C. **\*\*Consideration to setting a Public Hearing for 5:00 P.M. on November 10, 2015 to hear public comments on the issuance of Club Liquor Licenses and Sunday Club Liquor Licenses for the VFW, American Legion and Eagles for one year beginning January 1, 2016**
  - D. **\*\*Consideration to setting a Public Hearing for 5:00 P.M. on November 10, 2015 to hear public comments on the issuance of On-Sale Wine Licenses for the Chinese Dragon of Detroit Lakes and LaBarista LLC for one year beginning January 1, 2016**
  - E. **\*\*Approval to the issuance of a Special On-Sale Intoxicating Liquor License for the Bleachers Bar & Grill, 25807 County Highway 22, to sell and serve on-sale intoxicating liquor at the DLCCC for following events:**
    - September 26, 2015 MN Orchestra
    - October 22, 2015 Clint Black
    - November 19, 2015 Concordia Trio
    - November 20, 2015 Keri Noble
    - December 5, 2015 Holy Rocka Rollas
    - December 11, 2015 All is Calm
    - December 21, 2015 Rainy Days/Monday
    - February 12, 2016 C.Willi Myes
    - February 26, 2016 Rogue Valley
    - April 8, 2016 Vocal Essence
    - April 23, 2016 Transit Authority/Motion
  - F. **\*\*Approval to a gambling application submitted by Smokey Hills Chapter of the Minnesota Deer Hunters Association for conducting a Raffle at Detroit Lakes VFW, 500 Washington Avenue, on November 27, 2015**

G. \*\*Approval to a gambling application submitted by the Marshmallow Foundation for conducting a Raffle at Lucky Dog Boarding & Training Center, 1478 Mallard Street, on January 2, 2016

H. \*\*Liquor Store Manager's Report (Enclosed)

**10. Public Utilities Commission** (\*Buboltz, Imholte, Nansen, Sinclair, Tucker/Meets on **NOTE Date Change** Wednesday, October 21, 2015, at 7:30 A.M)

**11. City Administration Items**

**12. Mayor's Agenda Items**

- A. Consideration to designating the month of October 2015 as General Aviation Month (Proclamation enclosed)
- B. The term of Dr. Thomas Haggart on the Housing and Redevelopment Authority Board will expire on October 5, 2015. Thomas has served six, five-year consecutive terms and is not eligible to be reappointed

**13. Items Not on the Agenda**

- A. City Administrator
- B. Citizens
- C. Council Members

**14. Information and Announcements**

- A. Special Community Development Committee Meeting on October 27, 2015 at 4:00 P.M., in the Council Chambers at 1025 Roosevelt Avenue.
- B. Public discussion on the 2016 Budget and Tax Levy will take place at the City Council Meeting on December 8, 2015 at 6:01 P.M.

Sincerely,

/s/ **ROBERT LOUISEAU**  
Robert Louiseau  
City Administrator

RL/gaf  
Enclosures