

DETROIT LAKES CITY COUNCIL

REGULAR MEETING AGENDA

TUESDAY, SEPTEMBER 8, 2015

The items on my desk as of Wednesday, September 2, 2015, to be presented for discussion and action at the regular meeting of the City Council on Tuesday September 8, 2015, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

1. Pledge of Allegiance

2. Approval of the minutes of the Regular City Council Meeting held August 11, 2015 and Special City Council Meeting on August 25 2015, copies of which are enclosed herewith

3. Consent Agenda

All items with an asterisk (**) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

4. Public Hearings/Comments and Information

- A. Administer Oath of Office to Police Officer Al Fowler
- B. Present plaques and thank you to Gordon Grabow and Nancy Grabow. Gordie worked 41 years as Executive Director with the Detroit Lakes Public Housing Authority and Nancy worked 40 years as Housing Manager with the Detroit Lakes Public Housing Authority
- C. Introduce Kari Holmstrom as Executive Director with the Detroit Lakes Public Housing Authority
- D. Public Hearing to receive public comments on the request from Cole Hanson, 947 North Shore Drive for the issuance of a new On-Sale Intoxicating Liquor License, new Sunday Liquor License and a new 2:00 A.M. Liquor License to Long Bridge of Detroit Lakes, Inc., DBA The Bridge and Marina, 2000 Long Bridge Road
- 1) Consideration to the issuance of a new On-Sale Intoxicating Liquor License, a new Sunday Liquor License and a new 2:00 A.M. Liquor License to Long Bridge of Detroit Lakes, Inc., DBA The Bridge and Marina effective September 9, 2015 through December 31, 2015

5. Community Development Committee (*Imholte, Wenner, Sukke, Zeman/ Meets on September 3, 2015, at 4:30 PM)

- A. Consideration to the first reading of Ordinance 392 annexing a 4.64 acre tract of land in Section 36, Township 139, Range 41 West and the zoning of the same as “R-A” Residential Agriculture District (Report and Ordinance enclosed)
- B. Consideration to a Variance to allow a 45 foot setback from the Ordinary High Water Mark and a 20 foot setback from the front lot line for construction of a 28’ x 56’ foot home with an attached garage at 500 South Shore Drive (Resolution enclosed)
- C. Consideration to a Variance to allow a 38 foot setback from the Ordinary High Water Mark, a 19 foot front yard setback, a 6 foot x 9 inch side yard setback and a 25.8% impervious surface coverage to allow construction of a two story home and a Variance to allow construction of a 12 foot x 24 foot pervious deck in the Shore Impact Zone at 1189 West Lake Drive (Resolution enclosed)
- D. Consideration to Variance to allow a 6 foot high chain link fence in the front yard in an industrial district at 903 8th Street South East (Resolution enclosed)
- E. Consideration to the approval of a Preliminary Plat of Oaks on Munson Subdivision (In the City’s Two Mile Extra Territorial Area at 15502 West Munson Lane) (Resolution enclosed)
- F. Consideration to a Conditional Use Permit to allow an existing hair salon serving the residents of Park Manor Estates Apartments to open its business to serve the general public at 1035 Roosevelt Avenue (Resolution enclosed)
- G. Consideration to a resolution of support for Granting Funding for the Detroit Mountain Recreational Park (Resolution enclosed)
- H. ****34** Applications for building permits have been received in the estimated construction value of \$1,524,821.00 for August, 2015 (Report enclosed)
- I. ****August nuisances report** (Enclosed)
- J. ****Variance/Conditional Use Permit Status Report** (Report enclosed)

6. Public Works Committee (*Zeman, Imholte, Schurman, Waller/Meets on **September 8, 2015, at 1:30 P.M.**) **NOTE DATE and TIME CHANGE**

- A. Consideration to the approval of a “More Than Two Animal Special Permit” to Gina Benson, 1324 Jackson Avenue, request is to have three dogs (Information enclosed)
- B. Review of options for restricting left hand turns into M & H from Willow Street

- C. ****Project Status Report from City Engineer (Enclosed)**
 - D. **** Consideration to the issuance of a transient merchant's license's for Jonathon Lee Jasch DBA: Jonny's LLC, 30200 Tower Road, to operate a Food Trailer in the Land O Lakes Company parking lot, 1110 13th Avenue SE, (North East Corner across the street from BTD) (6:00 A.M. to 2:00 P.M.) and CVS Parking Lot (weekends and some evenings) from September 9 to December 31, 2015, opening from 6:00 a.m. to 8:00 p.m., 7 days a week, pursuant to their applications, surety bond and fees**
 - E. ****Animal Control Report (Enclosed)**
- 7. Finance Committee (*Marks Erickson, Zeman, Sukke, Wenner/Meets on Tuesday, September 8, 2015, at 3:00 P.M.) NOTE TIME CHANGE**
- A. Consideration to resolutions adopting the preliminary levy and budget for 2016 (Resolutions will be handed out at the meeting)
 - B. Council may wish to set the date (December 8, 2015) for discussion on the 2016 budget and levy prior to adopting the 2016 final budget and levy. The public are welcome to comment.
 - C. Consideration to extending the audit services contract with Brady Martz, Thief River Falls, MN for one (1) year, prices unchanged from 2014
 - D. Consideration to amending the Cooperation Agreement with the Housing and Redevelopment Authority and the City of Detroit Lakes (Agreement enclosed)
 - E. Consideration to a resolution amending the Detroit Lakes Fire Department Relief Association's By-laws relative to an increase in retirement benefits (Resolution enclosed)
 - F. ****Consideration to authorizing participation in the Blood Screening Program sponsored by the Noon Rotary and area health care providers on September 11, 2015, or the week of September 14-18, 2015**
 - G. ****Acceptance of the Trial Balance (Enclosed)**
 - H. ****Approval of payment of claims**
- 8. Public Safety Committee (*Waller, Schiller, Wenner, Zeman/Meets on September 8, 2015, at 2:30 P.M.) NOTE DATE and TIME CHANGE**
- A. ****Consideration to the request from Mary Haus for a parade permit and road closures for the "Detroit Lakes High School Homecoming Parade" on October 2, 2015; 2:30 P.M. – 4:00 P.M. (Parade permit enclosed)**
 - B. ****Acceptance of the Police Department Report (Enclosed)**

- C. **Acceptance of the Fire Chief's Report for July (Enclosed)
- D. **Acceptance of parking violations report showing that parking violations amounted to \$320.00 for August, 2015
- E. **The City has received \$7581.10 that was collected by Becker County Court Administrator for July, 2015

9. Liquor/Gambling Control Committee (*Wenner, Marks Erickson, Schiller, Schurman/ Meets on September 8, 2015, at 4:30 P.M.)

- A. **Consideration to authorizing the sale of 20 used racks from the former Liquor Store Location at \$10.00 per rack
- B. **Approval to the issuance of a special on-sale intoxicating liquor license for the Sandbar, 1150 Randolph Road, to sell and serve on-sale intoxicating liquor at the Pavilion for the McNamee wedding reception on September 26, 2015
- C. **Approval to a gambling application submitted by Detroit Lakes Jaycees for conducting a Raffle at 1361 Washington Ave., on October 3, 2015
- D. **Approval of the issuance of a temporary on-sale intoxicating liquor license for the Detroit Lakes Jaycees to sell and serve on-sale intoxicating liquor at the Pavilion for the Sportsman Stag on October 3, 2015, pursuant to their application and fee
- E. **Liquor Store Manager's Report (Enclosed)

10. Public Utilities Commission (*Buboltz, Imholte, Nansen, Sinclair, Tucker/Meets on Tuesday, September 8, 2015, at 7:30 A.M)

- A. **Introduction of S.E.H. Project Managers for the Waste Water Plant Design Team
- B. **September 29, 2015 Senate Bonding Committee Meeting will be at MSUM in Moorhead, Minnesota. Senate Committee Members will be staying in Detroit Lakes that evening.

11. City Administration Items

- A. **For Council Information The "hearing" for Burnside's Charhouse and Pub is no longer needed all issues have been resolved, note Burnside's have always been in compliance with the Minnesota Department of Health
- B. **Approval of the following Licenses for one year:

Tobacco Licenses:

Holiday Stationstores, Inc. 233 Frazee St. E.
M&H, 1157 South Washington Avenue

Plumbing Licenses:

J-Berd Mechanical Contractors, Inc., 3308 Southway Dr., St. Cloud
Maloney Plumbing Inc., 23946 Co. Hwy 22, Detroit Lakes
Superior Plumbing LLC, 5407 88th Ave. S., Horace, ND

12. Mayor's Agenda Items

- A. The term of Mark Hagen on the Development Authority expired on August 5, 2015. Mark has served three, three-year consecutive terms and is not able to be reappointed
- B. The term of David Karsnia on the Police Civil Service Commission will expire on September 30, 2015. David has served two three-year terms and is eligible to be reappointed
- C. The term of Dr. Thomas Haggart on the Housing and Redevelopment Authority Board will expire on October 5, 2015. Thomas has served six, five-year consecutive terms and is not eligible to be reappointed
- D. The term of Marty Waller on the Housing and Redevelopment Authority Board will expire on October 5, 2015. Marty completed Alderman Marks Erickson's term and is eligible to be reappointed

13. Items Not on the Agenda

- A. City Administrator
- B. Citizens
- C. Council Members

14. Information and Announcements

- A. Joint County, Cities, School and Chamber meeting will be on Tuesday, October 6, 2015, at 7:00 A.M. at the Courthouse and the County will be hosting
- B. Washington Avenue and Sculpture Art at the Library "Reveal Party" September 10, 2015 at 10:45-11:30, hosted by the Detroit Lakes Regional Chamber of Commerce (Flyer enclosed)

Sincerely,

/s/ **ROBERT LOUISEAU**
Robert Louiseau
City Administrator

RL/gaf
Enclosures