

DETROIT LAKES CITY COUNCIL

REGULAR MEETING AGENDA

TUESDAY, AUGUST 11, 2015

The items on my desk as of Wednesday, August 5, 2015, to be presented for discussion and action at the regular meeting of the City Council on Tuesday August 11, 2015, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

1. Pledge of Allegiance

2. Approval of the minutes of the Regular City Council Meeting held July 14, 2015 and Special City Council Meeting on July 30, 2015, copies of which are enclosed herewith

3. Consent Agenda

All items with an asterisk (**) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

4. Public Hearings/Comments and Information

- A. Administer Oath of Office to Matthew T. Boeke to fill the WARD III vacancy
- B. Tom Mortenson would like to appear before the Council to give an update on the GAR Park re-dedication
- C. Erick Nelson, Chairman Muscatell Ojibwe Forests Rally, would like to appear before the Council to give an update and answer any questions about the Rally that will take place on August 29, 2015
- D. 80th Northwest Water Carnival Co-Admiral Nate Woodard with the Jaycees would like to appear before the Council
- D.1.Elizabeth Wefel-Coalition of Greater Minnesota Cities (CGMC) would like to appear before the Council to give a 2015 Legislative Update (Presentation will be handout at meeting)
- E. Public Hearing to receive public comments on approving the annexation and zoning to “R-3” Multi-Family a 4.64 acre tract of land at Highland Drive and Lemmon Road (Robert & Joyce Spilman)
- 1) Consideration to the first reading of Ordinance 392 annexing a 4.64 acre tract of land in Section 36, Township 139, Range 41 West and the zoning of the same as “R-3” Multi-Family Residential District (Ordinance enclosed)

5. Community Development Committee (*Imholte, Wenner, Sukke, Zeman/ Meets on August 6, 2015, at 4:30 PM)

- A. Consideration to amending the Sanford Health Parking Variance granted on April 13, 2010, to allow the additional 22 parking spaces to be provided by November 1, 2017 at 1219 Washington Avenue (Resolution enclosed)
- B. Consideration to the approval of the preliminary and final plat of Schurman Corner at 601 Willow Street West (Resolution enclosed)
- C. Consideration to the approval of the final plat of Lake Forest Sixth Addition (Marty Solmon) (Resolution enclosed)
- D. Consideration to the approval of the final plat of T.W.E. Properties at Village Lane and Long Lake Road (Murray Trieglaff) (Resolution enclosed)
- E. Consideration to a Variance to allow a 10 foot front yard setback and a 37.5 foot setback from the Ordinary High Water Mark for construction of a garage and a 39 foot 9 inch setback from the Ordinary High Water mark to allow construction of a 10 x 50 foot main story deck and a 10 x 16 foot second story deck at 1153 West Lake Drive (Jim Lund) (Resolution enclosed)
- F. Consideration to a resolution annexing an area designated for orderly annexation (Long Lake Area IV Detroit Township) (Resolution enclosed)
- G. Consideration to the second reading and adoption of Ordinance 391 amending Section 4 of Ordinance No. 500.51 rezoning Lake Forest 6th Addition from "R-A" Residential Agriculture to "R-2" One and Two Family Residential District (Ordinance enclosed)
- H. Consideration to the City accepting ownership of parcel 49-2471-360, Outlot A in Pleasant Acres Two (Report and map enclosed)
- I. **41 Applications for building permits have been received in the estimated construction value of \$4,168,941.00 for July, 2015 (Report enclosed)
- J. **July nuisances report (Enclosed)

6. Public Works Committee (*Zeman, Imholte, Schurman, Waller/Meets on August 10, 2015, at 3:00 P.M.)

- A. Discussions with the Becker County Highway Committee on the reconstruction of West Lake Drive (Legion Road to CSAH 6) and other transportation improvements

- B. Consideration to a resolution accepting a bid for the Tower Road, Peter Street and Dan Street Improvements Projects (Bids to be opened on 8/11/15) (Resolution will be handed out at the meeting)
 - C. Discussion on the parking lot across from the DLCCC
 - D. Consideration to the purchase of a vactor jet truck, budgeted item (Bid tab enclosed)
 - E. Project Status Report from City Engineer (Enclosed)
 - F. **Consideration to the close Peoples Street and Phinney Avenue to hold the 3rd annual Zorbaz Beer Run on Saturday, September 5, 2015 3:00 P.M. to 5:00 P.M. (Event application enclosed)
 - G. **Consideration to the request from Darvin Jahnke to hold “Sleds in the Park Event” at the City Park on September 26, 2015 (Event application enclosed)
 - H. **Consideration to amending the Jaycees Rib Fest Event location on August 29, 2015 from the City Park to the parking lot of Lakeside Tavern/Tavern Brewery, 200 West Lake Drive, and Lakeside Tavern/Tavern Brewery to provide the alcohol instead of the Jaycees
 - I. **Consideration to the request from Katy Ness/Erik Ness to fence off an area on the North side of the Pavilion for her wedding reception on Saturday September 5, 2015 from 8:00 A.M. to 12:00 A.M. (they have rented the Pavilion) (Event application enclosed)
 - J. ** Consideration to the issuance of a transient merchant’s license’s for Michael Dorst, Dent Bangers, to open a paintless dent repair business at 601 US Highway 10 East, from August 12 to October 31, 2015, opening from 7:00 a.m. to 7:00 p.m., 7 days a week, pursuant to their applications, surety bond and fees
 - K. **Animal Control Report (Enclosed)
- 7. Finance Committee** (*Marks Erickson, Zeman, Sukke, Wenner/Meets on Tuesday, August 11, 2015, at 3:30 P.M.)
- A. **Authorization for Finance Officer Pamela Slifka to attend the Minnesota Government Finance Officers Association 2015 Annual Conference on September 23-25, 2015, in Alexandria, MN
 - B. **Acceptance of the Trial Balance (Enclosed)
 - C. **Approval of payment of claims
- 8. Public Safety Committee** (*Waller, Schiller, Wenner, Zeman/Meets on August 10, 2015, at 4:30 P.M.)

- A. **Approval to the issuance of a permit allowing the Lions Club to conduct the Harvest Moon Dance on October 10, 2015, at the Pavilion, permit having been recommended for approval by Police Chief Eggebraaten
- B. **Approval to the issuance of a permit allowing the Detroit Lakes Fire Department to conduct a dance August 21, 2015, at the Pavilion in conjunction with a fund raising event; also to include a fenced in area on the north side of the Pavilion, such permit having been recommended for approval by Police Chief Eggebraaten and Public Works Director Brad Green.
- C. **Acceptance of the Police Department Report (Enclosed)
- D. **Acceptance of parking violations report showing that parking violations amounted to \$460.00 for July, 2015
- E. **The City has received \$6,150.00 that was collected by Becker County Court Administrator for June, 2015

9. Liquor/Gambling Control Committee (*Wenner, Marks Erickson, Schiller, Schurman/ Meets on August 11, 2015, at 4:30 P.M.)

- A. **Approval to the issuance of a special on-sale intoxicating liquor license for Bleachers Bar & Grill, 25807 County Highway 22 to sell and serve on-sale intoxicating liquor at the Detroit Lakes Pavilion for the Becker County Museum Event on September 10, 2015, pursuant to their application and fee
- B. **Approval to the issuance of a special on-sale intoxicating liquor license for Brew Ales and Eats to sell and serve on-sale intoxicating liquor at the Kent Freeman Arena for the Lakes Crisis & Resource Center Charity Auction event on August 13, 2015, pursuant to their application and fee
- C. **Approval to the issuance of a special on-sale intoxicating liquor license for Bleachers Bar & Grill, 25807 County Highway 22 to sell and serve on-sale intoxicating liquor at the DLCCC for the Gravelle/Anderson Wedding Reception on October 10, 2015, pursuant to their application and fee
- D. **Approval to the issuance of a special on-sale intoxicating liquor license for Bleachers Bar & Grill, 25807 County Highway 22 to sell and serve on-sale intoxicating liquor at the DLCCC for the McLeod/Beichling Wedding Reception on September 19, 2015, pursuant to their application and fee
- E. **Approval to a gambling application submitted by Holy Rosary Church for conducting a Raffle at 1043 Lake Avenue, on August 16, 2015

- F. **Approval to a gambling application submitted by Holy Rosary Church for conducting a Raffle at 1043 Lake Avenue on August 23, 2015
- G. **Approval to a gambling application submitted by Lakes Area Imagination Library for conducting a Raffle at Detroit Rock City, 15857 US Highway 59 South, on August 17, 2015
- H. **Approval to a gambling application submitted by Lakes Area Imagination Library for conducting a Raffle at Shorewood Pub, 1743 Long Bridge Road, on October 9, 2015
- I. ** Approval to a gambling application submitted by Rotary Club Detroit Lakes Breakfast for conducting a Raffle at 1155 Highway 10 East (Holiday Inn) on February 6, 2016
- J. ** Approval to a gambling application submitted by Ducks Unlimited for conducting a raffle at the Detroit Lakes Pavilion at 1361 Washington Avenue on September 17, 2015
- K. ** Approval to a gambling application submitted by United Lakes and Trail Riders Association (ULTRA) for conducting a raffle at the Shorewood Pub at 1743 Long Bridge Road on February 21, 2016
- L. ** Approval to a gambling application submitted by Essentia Health St. Mary's for conducting a raffle at the Fireside at 1462 East Shore Drive on September 25, 2015
- M. **Liquor Store Manager's Report (Enclosed)

10. Public Utilities Commission (*Buboltz, Imholte, Nansen, Sinclair, Tucker/Meets on Tuesday, August 11, 2015, at 7:30 A.M)

- A. Consideration to the request to authorize entering into an Engineering Services Agreement with Short Elliot Hendrickson (SEH) for design, bid and construction management services for the Waste Water Treatment Plant Upgrades. (Enclosed)
- B. For Council's information: The City has received a letter of appreciation from the City of Staples for our assistance by sending Mike Frentress and Jayson Ritari to help during the aftermath of the July 12th storm that damaged their city. (Letter enclosed)

11. City Administration Items

- A. Council will go into a closed meeting to discuss the Mediated Settlement Agreement involving the City and property owners Gregory and Janet Holmes
- B. Consideration to the Approval of the Mediated Settlement Agreement (Gregory and Janet Holmes)
- C. **Approval of the following Licenses for one year:

Tobacco Licenses:

Wal-Mart #2957, 1583 Highway 10 West

Grand Central Inc., dba Central Market, 310 Frazee St. E.

12. Mayor's Agenda Items

- A. The term of Mark Hagen on the Development Authority will expire on August 5, 2015. Mark has served three, three-year consecutive terms and is not able to be reappointed
- B. The term of David Karsnia on the Police Civil Service Commission will expire on September 30, 2015. David has served two three-year terms and is eligible to be reappointed
- C. The term of Dr. Thomas Haggart on the Housing and Redevelopment Authority Board will expire on October 5, 2015. Thomas has served six, five-year consecutive terms
- D. **Special City Council Meeting** will be on August 25, 2015, at 5:00 P.M. in the Council Chambers – Tax Increment Financing Hearing

13. Items Not on the Agenda

- A. City Administrator
- B. Citizens
- C. Council Members

14. Information and Announcements

- A. Representative Paul Marquart has been selected as a League of Minnesota Cities Legislator of Distinction for 2015. (Memo and letter enclosed)
- B. Senator Kent Eken has been selected as a League of Minnesota Cities Legislator of Distinction for 2015. (Memo and letter enclosed)
- C. The 2016 Budget Committee Meetings are scheduled for August 12, 17, 18, 25, 27 and September 1 (if required) at 7:00 A.M. in the Conference Room at 1025 Roosevelt Avenue (Budget Committee is the Finance Committee, meeting will last approximately 1.5 hours)

Sincerely,

/s/ **ROBERT LOUISEAU**
Robert Louiseau
City Administrator

RL/gaf
Enclosures