

Detroit Lakes, Minnesota

June 16, 2015

The Special Meeting of the City Council was called to order in the Council Chambers of the City of Detroit Lakes Administration Building, June 16, 2015 at 5:00 P.M., all members of the City Council having been notified of the meeting and the business to be transacted.

Present: Mayor Matt Brenk; City Administrator Robert Louiseau; City Clerk Glori French; City Attorney Charlie Ramstad and Intern Dylan Ramstad Skoyles

Aldermen: Imholte, Marks Erickson, Schiller, Schurman, Sukke, Wenner and Zeman

Absent: Waller

Mayor Brenk opened the meeting noting that the Special Council Meeting discussion would be limited only to the agenda items.

Mayor Brenk announced all resumes received by the deadline for the vacancy in Ward II had been emailed to all City Council Members. Brenk noted the City Council will need to determine the next action in filling the vacancy in Ward II.

Alderman Zeman commented back in 2009 when the Council had to fill a vacancy the Council interviewed all candidates. The top five candidates from the first interview then had a second interview. The top candidate then was appointed to the position and sworn in at the next Council Meeting.

Alderman Marks Erickson suggested giving all the candidates the first interview questions, then have the Council rank the answers and interview the top candidates.

Alderman Imholte and Alderman Wenner like the option of ranking the candidates based on the resumes and appointing a candidate, without going through the interview process.

After further discussion, a motion was made by Alderman Imholte, to narrow the number of candidates to interview to three candidates. The motion was seconded by Alderman Wenner and carried, yays: Imholte, Wenner, Sukke, Brenk; nays: Zeman, Schiller, Marks Erickson and Schurman abstained.

City Administrator Bob Louiseau gave each Alderman a paper ballot to write down their top three candidates. Alderman Schurman abstained from voting. City Clerk Glori French tallied the ballots. Mayor Brenk announced the results of the ballots. David E. Brainard, TJ Buboltz and Jay Schurman will be interviewed at a Special City Council Meeting.

A motion was made by Alderman Wenner, seconded by Alderman Schiller, and carried without a dissenting vote (Schurman abstained) to use all the interview questions that

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where handed out to the Council Members, with all three candidates getting copies of the questions prior to the Special City Council Meeting at which they will be interviewed.

Mayor Brenk, City Council and City staffed thanked the other three candidates (Allan Brevik; James Hannon and Rick Johnson) for taking the time to apply and showing an interest in the City of Detroit Lakes.

There being no further business to conduct, by general consent, the Mayor adjourned the meeting 5:45 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Glori French".

Glori French
City Clerk