

DETROIT LAKES CITY COUNCIL

# REGULAR MEETING AGENDA

TUESDAY, APRIL 14, 2015

The items on my desk as of Wednesday, April 8, 2015 to be presented for discussion and action at the regular meeting of the City Council on Tuesday April 14, 2015, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

**1. Pledge of Allegiance**

2. Approval of the minutes of the Regular City Council Meeting held March 10, 2015 copies of which are enclosed herewith

**3. Consent Agenda**

All items with an asterisk (\*\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

**4. Public Hearings/Comments and Information**

- A. Police Officer Josie Johnson will be sworn in at this time
- B. Volunteer Fire Department member Shanda Smith will be sworn in at this time
- C. Northwest Water Carnival Co-Admirals Alma Alaniz and Nate Woodard would like to appear before the City Council

1. Consideration to the requests of the 80<sup>th</sup> Annual Northwest Water Carnival Event scheduled for July 10-19, 2015. Attached letter outlines the various dance permits, parade permits, street closings, use of public facilities, allowing leashed dogs on the Beach for a Dog Dock Jumping Event and other necessary considerations that are being requested (Letter enclosed)

**5. Community Development Committee (\*Imholte, Aune, Sukke, Zeman/ Meets on (April 9, 2015 at 4:30 PM )**

- A. Consideration to the first reading of an Ordinance amending Section 20 of the Zoning ordinance Rezoning an area from “R-2” one and two family residence district to “R-LB” residential lake front business district at 1329 through 1355 Lake Avenue (Ordinance enclosed)

- B. Consideration to a resolution in the matter of adopting findings of fact and reasons for approval of Conditional Use Permit to allow a planned unit development to convert a resort and adjacent commercial and residential property to a resort development with 9 condominiums, a 69 unit hotel and a 4000 square foot restaurant at 90 West Lake drive, 1331 Washington Avenue and 1329 through 1355 Lake Avenue (Resolution enclosed)
  - C. Consideration to a resolution in the matter of approving the preliminary plat M & M Estates (Resolution enclosed)
  - D. Consideration to a resolution regarding the City of Detroit Lakes finding a parcel to be occupied by a structurally substandard building (Resolution enclosed)
  - E. \*\*31 Applications for building permits have been received in the estimated construction value of \$ 1,015,846.00 for March 2015 (Report enclosed)
  - F. \*\*March nuisances report (Enclosed)
- 6. Public Works Committee** (\*Zeman, Imholte, Schurman, Waller/Meets on April 13, 2015 at 3:00 P.M.)
- A. Consideration to accepting quotes for the 2015 bituminous repair, sidewalk construction/repair and mowing weed lots (Memo enclosed)
  - B. Consideration to approval of the plans to construct a fence at the American Legion Campground
  - C. Consideration to the request submitted by the Lakes Area Farmers Market to use Peoples Park for the 2015 Season starting May 16-October, 2015 every Tuesday and Saturday from 10 A.M.-2 P.M. (Request enclosed)
  - D. Due to the scheduled construction on Washington Avenue the DLCCC is requesting a change in location for the 2015 Street Faire at the Lakes on May 30, 2015 (Event application enclosed)
  - E. Consideration to the request submitted by Bill Schalow with soleMOTION Race Management LLC to conduct the Illuminight 5K marathon on June 20, 2015. (Event application enclosed)
  - F. Authorization for the WiseGuyz car club to hold Sunday cruise nights on May 3, June 7, July 5, August 2, September 6 and October 4, 2015, from 6:00 p.m. to 8:00 p.m. in the parking lot in front of O'Reilly's Auto Parts. (Event application enclosed)

- G. Authorization for Scheels All Sports to conduct the 5th Annual Scheels Paddle Demo Day on June 20, 2015, from 11:00 A.M.-3:00 P.M. on Detroit Lake in front of the American Legion (Event application enclosed)
  - H. Consideration to the request submitted by KKWE 89.9FM Nijii Radio for the 3<sup>rd</sup> Annual Baapinakamigad: Nijii Radio's Gala Celebration of Minnesota Music and Arts Festival on May 9 & 10, 2015. They have rented the Pavilion and request to use a portion of the City Park and Beach for various activities as listed in their letter (Letter enclosed)
  - I. Consideration to the request submitted by Alissa Selck to hold a Finally Free 5K marathon for the Lakes Crisis Center on September 18-19, 2015 at the City Park, Park Lake Blvd. and North Shore Drive. (Event application enclosed)
  - J. Consideration to the request submitted by Arianne Haffey to hold her wedding ceremony at the City Beach across from the American Legion on August 15, 2015 (Event application enclosed)
  - K. Consideration to the request from the Youth Hockey Association to construct an addition to the Arenas (Letter enclosed)
  - L. \*\*Consideration to the request submitted by Christopher Hass, who has rented the Pavilion to hold his wedding ceremony on the City Beach in front of the Pavilion on May 30, 2015 (Request enclosed)
  - M. \*\*Consideration to the request submitted by MeLissa Kossick and Luke Anderson, who has rented the Pavilion to hold their wedding ceremony on the City Beach in front of the Pavilion on June 20, 2015 (Request enclosed)
  - N. \*\*Consideration to the approval of the following dock licenses:
    - Brian and Sandy Korbelt: Private Dock and Boat Lift at 714 West Lake Drive
    - Helen Trisko: Semi-Commercial Dock at 612 West Lake Drive
  - O. \*\*Project Status Report from City Engineer (Enclosed)
  - P. \*\*Animal Control Report ( Enclosed)
- 7. Finance Committee** (\*Marks Erickson, Aune, Sukke, Wenner/Meets on (Tuesday, April 14, 2015 at 3:30 P.M.)
- A. Consideration to approving the 2015 Detroit Mountain Summer Rates (Enclosed)
  - B. Consideration to authorizing acceptance of the 2015, 2016, 2017 Labor Agreement between the Minnesota Teamsters Public and Law Enforcement Employees Union Local NO. 320 and the City of Detroit Lakes

- C. Consideration to authorizing acceptance of the 2015, 2016, 2017 Memorandum of Agreement of Working Rules and Regulations between the American Federation of State, County, and Municipal Employees, AFL-CIO Local Union #568 and the City of Detroit Lakes
  - D. Consideration to the request for donation submitted by the DLHS Post Prom ( 2014 donations: \$150 from Liquor Fund and \$150 from the PU Fund) (Request enclosed)
  - E. Consideration to a request for donation in the amount of \$10,000 submitted by the Detroit Lakes Regional Chamber of Commerce in relation to the Downtown Redevelopment Project (Request enclosed)
  - F. \*\*Approval of the Grant Agreement for Airport Improvement Excluding Land Acquisition (approved by the Airport Commission funding is in the budget) (Enclosed)
  - G. \*\*Acceptance of the Trial Balance (Enclosed)
  - H. \*\*Approval of payment of claims
- 8. Public Safety Committee** (\*Waller, Schiller, Wenner, Zeman (Meets on April 13, 2015 at 4:30 P.M.)
- A. Assistant City Attorney Karen Skoyles will present information regarding the Becker County DWI Court
  - B. Consideration to a resolution authorizing a speed study for Long Lake Drive (Will be handed out at the meeting)
  - C. \*\*Consideration to the appointment of Shanda Smith to full membership in the Detroit Lakes Volunteer Fire Department effective April 2, 2015. Shanda has completed her one year probationary membership
  - D. \*\* Approval of a permit to TNT Fireworks allowing them to sell fireworks in the Kmart store
  - E. \*\*Approval of a permit to TNT Fireworks allowing them to sell fireworks in the Walmart store
  - F. \*\*Acceptance of the Police Department Report (Enclosed)
  - G. \*\*Acceptance of the Fire Chief's Report (Enclosed)
  - H. \*\*Acceptance of parking violations report showing that parking violations amounted to \$110.00 for March, 2015

- I. \*\*The City has received \$11,229.87 that was collected by Becker County Court Administrator for February, 2015

**9. Liquor/Gambling Control Committee** (\*Wenner, Marks Erickson, Schiller, Schurman/ Meets on April 14, 2015 at 4:30 P.M.)

- A. \*\*Approval of the gambling application submitted by the Detroit Lakes Strikers to conduct a raffle, paddle wheels and tip boards at the Speak Easy Restaurant, 1100 North Shore Drive on September 19, 2015
- B. \*\*Approval of the gambling application submitted by Holy Rosary Church and School to conduct a raffle at the Detroit Mountain 29409 170<sup>th</sup> Street on April 17, 2015
- C. \*\*Approval of the gambling application submitted by the Lakes Area Womens Chapter 210 Ducks Unlimited to conduct a raffle at the Holiday Inn, 1155 Hwy 10 E on April 18, 2015
- D. \*\*Approval to the issuance of a consume permit for Lucas Hoekstra for a wedding reception at the Detroit Lakes Pavilion on Saturday, September 12, 2015
- E. \*\*Approval to the issuance of a consume permit to Melissa Kossick and Luke Anderson for their wedding reception held at the Detroit Lakes Pavilion on Saturday, June 20, 2015
- F. \*\*Liquor Store Manager's Report (Enclosed)

**10. Public Utilities Commission** (\*Buboltz, Imholte, Nansen, Sinclair, Tucker/Meets on (Tuesday, April 14, 2015 at 7:30 A.M)

- A. Consideration to the request to purchase a double cab work truck- chassis only, budgeted item (Bid tabulation enclosed)
- B. Approval of the RFQ for the Waste Water Treatment Facility Design and Construction Management Service (RFQ & fee worksheet attached)
- C. Recommendation to hire a Geographic Information System (GIS) Services Firm (Recommendations will be handed out at the meeting)

**11. City Administration Items**

- A. \*\*Approval of the following Licenses for one year:

**12. Mayor's Agenda Items**

- A. Consideration to designating April 15, 2015 as Grand Army of the Republic Park Rededication Day (Celebration will be held at G.A.R Park at 1:00 P.M.) (Resolution enclosed)

- B. Consideration to designating the week of April 19-25 as Girl Scout Volunteer Appreciation Week 2015 (Proclamation enclosed)
- C. Consideration to designating April 28, 2015 as Arbor Day (Arbor Day Celebration Event is scheduled as part of the Lakes Country Water Festival, being held at the Sports Arena on April 28 at 2:00 P.M.) (Proclamation enclosed)
- D. Consideration to appointing Dave Langworthy to the Tourism Board, Dave had served out the term of Jeff Jaspersen that expired on 3/31/2015 ( Langworthy is a Chamber Rep)
- E. The term of Scott Mehlhoff on the Tourism Board expired on 3/31/2015, Mehlhoff has served 3 3year terms and is not able to be re-appointed (Mehlhoff is a Lodging Rep)

### **13. Items Not on the Agenda**

- A. City Administrator
- B. Citizens
- C. Council Members

### **14. Information and Announcements**

- A. 8<sup>th</sup> Annual Detroit Lakes Parkfest 2015 Event is on Thursday May 15 starting at 4:00 PM-7:00 PM
- B. The Board of Appel and Equalization for Detroit Lakes will meet on Thursday, April 30, 2015 at the second floor meeting room at the Becker County Court House. The meeting starting at 9:30 AM (Detroit Lakes Finance Committee and Ron Zeman to meet at 9:00 AM)
- C. Diggin Downtown DL Ground Breaking Ceremony will be on Monday, April 13 at 9:00 AM meet in front of LaBarista
- D. Sherry Blaine's "Retirement Open House" will be on Friday May 1 in the Council Chambers from 1:00 P.M.-3:00 P.M. Sherry is retiring on April 30 after 24 plus years with the Public Utility Department

Sincerely,

/s/ **ROBERT LOUISEAU**  
Robert Louiseau  
City Administrator

RL/gaf  
Enclosures

