

DETROIT LAKES CITY COUNCIL

# REGULAR MEETING AGENDA

TUESDAY, MARCH 10, 2015

The items on my desk as of Wednesday, March 4, 2015 to be presented for discussion and action at the regular meeting of the City Council on Tuesday March 10, 2015, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

**1. Pledge of Allegiance**

2. Approval of the minutes of the Regular City Council Meeting held February 10, 2015 and the Special City Council Meeting held on February 19, 2015 copies of which are enclosed herewith

**3. Consent Agenda**

All items with an asterisk (\*\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

**4. Public Hearings/Comments and Information**

- A. Tom Mortenson would like to appear before the City Council to present a proclamation for the GAR for the Mayor to sign and give the City a check for the project

**5. Community Development Committee** (\*Imholte, Aune, Sukke, Zeman/ Meets on (March 5, 2015 at 4:30 PM )

- A. Consideration to a resolution of support for a grant application for a Local Trails Connection Grant (Enclosed)
- B. \*\*14 Applications for building permits have been received in the estimated construction value of \$ 1,019,726.00 February 2015 (Report enclosed)
- C. \*\*December nuisances report (Enclosed)

**6. Public Works Committee** (\*Zeman, Imholte, Schurman, Waller/Meets on March 9, 2015 at 3:00 P.M.)

- A. Consideration to the request submitted by Barry Schoder to conduct a Bible Reading Marathon at the City Park on June-27-July 3, 2015 ( Application Enclosed)

- B. Consideration to the request from Go Far Events to conduct the 20<sup>th</sup> Annual Dick Beardsley Run and close various streets Saturday, September 12, 2015 in downtown Detroit Lakes, the City Park and the Pavilion. Mark with Go Far Events will be at the Public Works Committee Meeting to discuss the event (Event application enclosed)
  - C. Consideration to the request submitted by Anytime Fitness to conduct free Saturday Boot Camp Classes in the City Park/Beach, May 2-30, 2015 (Event application enclosed)
  - D. Consideration to the request submitted by the Detroit Lakes Regional Chamber of Commerce to conduct the Annual Cruise DL Night, on the second Wednesday of each month May-September, 2015 (Letter and Event application enclosed)
  - E. Consideration to the request submitted by Eric Nelson to conduct the Muscatell Ojibwe Forest Rally on August 29, 2015. (Safety Plan Included) (Event application enclosed)
  - F. Consideration to authorizing the issuance of dock license for 2015 for:
    - Bonnie Helm, for a private dock at 716 West Lake Drive
    - Boats, Inc. Dba J&K Marine for a commercial dock at 121 West Lake Drive
  - G. Consideration to the approval of the Agreement for the Provision of Summer Recreational Programs between the City of Detroit Lakes and Detroit Lakes Community and Cultural center (Agreement enclosed)
  - H. A Memo from the City Administrator to Council members regarding a drainage at 510 South Shore Drive (Memo and Sketch enclosed)
  - I. Consideration to the request submitted by Tim Hoverson to hold a wedding ceremony at the City beach (by the Armory at 1220 Rossman Avenue) on June 6, 2015
  - J. \*\*Consideration to the request of Mahube to conduct the “Week of the Young Child” celebration parade on Thursday, May 14, 2015
  - K. \*\*Project Status Report from City Engineer (Enclosed)
  - L. \*\*Animal Control Report ( Enclosed)
- 7. Finance Committee** (\*Marks Erickson, Aune, Sukke, Wenner/Meets on (Tuesday, March 10, 2015 at 3:30 P.M.)
- A. Approval of the 2015-2016 DMRA fee schedule (Rate schedule and Memo from DMRA General Manager enclosed)

- B. Consideration to the approval of a parameters resolution regarding the sale of series 2015A new bonds for construction projects including Highway 10 W, Washington Avenue, Peter Street and Dan Street (Will be handed out at the meeting)
  - C. Consideration to the approval of a parameters resolution regarding the refunding of series 2005A bonds with series 2015C bonds (Will be handed out at the meeting)
  - D. Consideration to the approval of a parameters resolution regarding the refunding of series 2006A bonds with series 2015B bonds (Will be handed out at the meeting))
  - E. \*\*Acceptance of the Trial Balance (Enclosed)
  - F. \*\*Approval of payment of claims
- 8. Public Safety Committee** (\*Waller, Schiller, Wenner, Zeman (Meets on March 9, 2015 at 4:30 P.M.)
- A. \*\*Approval to 2015 fireworks permit allowing B. J. Alan Company to sell fireworks at Menards, 1456 Menard Drive
  - B. \*\*Acceptance of the Police Department Report (Enclosed)
  - C. \*\*Acceptance of the Fire Chief's Report (Enclosed)
  - D. \*\* Approval to the issuance of a two-day transient merchant's license for James Neigel allowing the sale of guns and general merchandise at the National Guard Armory on April 25 & 26, 2015, pursuant to their application and fee.
  - E. \*\*Acceptance of parking violations report showing that parking violations amounted to \$270.00 for February, 2015
  - F. \*\*The City has received \$5,778.09 that was collected by Becker County Court Administrator for January, 2015
- 9. Liquor/Gambling Control Committee** (\*Wenner, Marks Erickson, Schiller, Schurman/ Meets on March 10, 2015 at 4:30 P.M.)
- A. \*\*Approval to the issuance of a special on-sale intoxicating liquor license for Holiday Inn on the Lake to sell and serve intoxicating liquor at the Pavilion on July 25, 2015, for the Trushcheff /Otteson wedding, pursuant to their application and fee.
  - B. \*\* Approval to the request submitted by Turn in Poachers –Otter Tail Chapter, to have a pull-tabs gambling activity on March 21, 2015 at the Armory, 1220 Rossman Avenue.
  - C. \*\* Approval to the request submitted by Detroit Lakes Jaycees to conduct a raffle at the DLCCC on March 20, 2015.

- D. \*\* Approval to the request submitted by Detroit Lakes Fire Department to conduct a raffle at the Armory on March 21, 2015
- E. \*\*Approval to the request submitted by Sandbar for a Special On-Sale Intoxicating Liquor License for an event held at the Armory on March 21, 2015
- F. \*\*Consideration to the request for a Temporary On-Sale Liquor License submitted by the Detroit Lakes Jaycees for an event held at the DLCCC, 826 Summit Avenue on March 20, 2015
- G. \*\* Approval to the request submitted by Ultra Lakers & Trail Riders Association to conduct a raffle on March 28, 2015 at the Holiday Inn on the Lake, 1155 US Hwy 10
- H. \*\* Approval to the request submitted by Detroit Lakes Area College Foundation to conduct a raffle on March 25, 2015 at MState, 900 Hwy 34 East
- I. \*\* Approve the issuance of a License to Consume made by Veronica Martinez for a wedding reception held at the Pavilion on September 6, 2015
- J. \*\*Approval to the issuance of a temporary on-sale intoxicating liquor license for the Eagles Club to sell and serve on-sale intoxicating liquor outside of their Club May 29-30, 2015, in conjunction with the Street Faire
- K. \*\*Liquor Store Manager's Report (Enclosed)

**10. Public Utilities Commission** (\*Buboltz, Imholte, Nansen, Sinclair, Tucker/Meets on (Tuesday, March 3, 2015 at 7:30 A.M) **(PLEASE NOTE DATE CHANGE)**)

- A. \*\*Mitch Wimmer has completed 9 years of service on the Detroit Lakes Public Utilities Commission (Thank you letter enclosed)

**11. City Administration Items**

- G. \*\*Approval of the following Licenses for one year:

**Tobacco Licenses:**  
North Shore Travel Plaza, LLC

**12. Mayor's Agenda Items**

**13. Items Not on the Agenda**

- A. City Administrator
- B. Citizens
- C. Council Members

**14. Information and Announcements**

- A. The Detroit Lakes Regional Chamber of Commerce will be hosting the second quarterly Joint Governance Meeting (City/County/School) scheduled for April 7, 2015 at MState at 7:00 A.M.
- B. The Board of Appeal and Equalization for Detroit Lakes is scheduled to meet on Thursday, April 30, 2015 at the second floor meeting room at the Becker County Court House. The meeting is scheduled to begin at 9:30 AM, but a request has been received from the City Assessor that the Detroit Lakes Finance Committee meet at **9:00 AM** to attend an informational meeting.
- C. Tim Hoverson will be attending the Public Works Committee Meeting to discuss his request to hold his wedding ceremony at the City beach on June 6, 2015.

Sincerely,

/s/ **ROBERT LOUISEAU**

Robert Louiseau  
City Administrator

RL/gaf  
Enclosures