

DETROIT LAKES CITY COUNCIL

REGULAR MEETING AGENDA

TUESDAY, JANUARY 13, 2015

The items on my desk as of Thursday, January 8, 2015 to be presented for discussion and action at the regular meeting of the City Council on Tuesday January 13, 2015, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

1. Pledge of Allegiance

2. Approval of the minutes of the Regular City Council Meeting held on November 12, 2014 and December 9, 2014 City Council Meeting copies of which are enclosed herewith

3. Consent Agenda

All items with an asterisk (**) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda

4. Public Hearings/Comments and Information

5. Community Development Committee (*Imholte, Aune, Sukke, Zeman/ Meets (01/08/2015 at 4:00 PM)

- A. Consideration to the second reading and adoption of an ordinance amending Section 24 of the Zoning Ordinance relative to the definitions, limitations and duration of static display duration for electronic changeable copy or graphic display signs (Ordinance enclosed)
- B. Consideration to the second reading and adoption of an ordinance to rezone 551 11th Ave SE from "R-2" one and two family residence district, to "B-2" general business district to allow construction of a year-round child care center (Laker Prep School-Marry Rotter) (Ordinance enclosed)
- C. **Acceptance of the Community Development Directors Annual Reports (Reports Enclosed)
- D. **12 Applications for building permits have been received in the estimated construction value of \$201,011.00 for the month of December, 2014 (Report enclosed)
- E. **Acceptance of the 2014 Ten Year Annual Building Report (Report enclosed)
- F. **November nuisances report (Report enclosed)

6. **Public Works Committee** (*Zeman, Imholte, Schurman, Waller/Meets on 01/12/2015 at 3:00 P.M.)
 - A. Consideration to a resolution setting a hearing date for the reconstruction improvements of Peter Street and Fortune Avenue (Resolution enclosed)
 - B. Consideration to the approval of the application submitted by the DLCCC to conduct the Tough Laker event on Sunday, June 28, 2015 at 7:00 A.M. at the City Park/Beach (Event Application enclosed)
 - C. Consideration to the request made by Kyle Braaten to have more than two animals permit at 1313 Lake Avenue (No complaints, requests three dogs)
 - D. **Project Status Report from City Engineer (Enclosed)
 - E. **Animal Control Report (Enclosed)
 - F. **2014 Annual Animal Control Report (will be handed out at the meeting)
 - G. **2014 Annual Public Works Director Report (Enclosed)
7. **Finance Committee** (*Marks Erickson, Aune, Sukke, Wenner/Meets on (Tuesday, 01/13/2015 at 3:30 P.M.)
 - A. Consideration to authorizing the purchase of a Document Imaging System for all Departments of the City, budgeted item (Memo enclosed)
 - B. Consideration to accepting a quote for an insurance agent for the purpose of the City's participation in the League of Minnesota Cities Insurance Trust for a three year period 2015-2017 (Quote tab enclosed)
 - C. ** Authorization for up to two City Attorneys to attend the Annual Minnesota City Attorneys Educational Conference February 6-7, 2015, in Bloomington, MN (Request enclosed)
 - D. **Acceptance of the Trial Balance (Enclosed)
 - E. **Approval of payment of claims
8. **Public Safety Committee** (*Waller, Schiller, Wenner, Zeman (Meets on 01/12/2015 at 4:30 P.M.)
 - A. Consideration to approving the permit application for "Fireworks Display" on February 14, 2015 during the Polar Fest Event (Display on Little Detroit)
 - B. ** Acceptance of the 2014 Police Department Annual Report (will be handed out at the meeting)
 - C. ** Consideration to approving the slate of officers for the Detroit Lakes Volunteer Fire Department for 2015 (Enclosed)

- D. **Acceptance of the Police Department Report (will be handed out at the meeting)
- E. **Acceptance of the Fire Chief's Report (Enclosed)
- F. **Acceptance of parking violations report showing that parking violations amounted to \$50 for December 2014
- G. **The City has received \$4,389.74 that was collected by Becker County Court Administrator for November, 2014

9. Liquor/Gambling Control Committee (*Wenner, Marks Erickson, Schiller, Schurman/ Meets on 1/13/2015 at 4:30 P.M.)

- A. Consideration to the second reading and adoption of an ordinance amending Chapter 702 Liquor and Wine Licensing, sections 702.02, Subdivision 1, adding three new licenses (On Sale Brewer Taproom License), (On Sale Brew Pub Malt Liquor License) and (Off Sale Brewer Malt Liquor License) and amending section 702.04, Subdivision 1, with the addition of three new license fees (On Sale Brewer Taproom Fee), (On Sale Brew Pub Malt Liquor Fee) and (Off Sale Brewer Malt Liquor Fee (Ordinance enclosed)
- B. Consideration to a donation from the liquor fund of \$300.00 submitted by the Boys and Girls Club to cover the Pavilion Rental fee for the 19th Annual Polar Plunge (Request enclosed)
- C. Consideration to the request from the Polar Fest Committee for a cash donation to the "Frozen Fireworks Display" to be held on February 14, 2015 (previous years donations from the liquor fund were 2013-\$300; 2014 \$400) (Request enclosed)
- D. **Consideration to the approval of the gambling application submitted by the Detroit Lakes Youth Wrestling Organization to conduct a raffle at the Holiday Inn, 1155 Hwy 10 East on April 25, 2015
- E. ** Consideration to the approval of the gambling application submitted by the Boys & Girls Club of Detroit Lakes to conduct a raffle at the Detroit Lakes Pavilion on February 14, 2015
- F. ** Approve the issuance of a License to Consume made by Christopher Hass for a wedding reception held at the Pavilion and the City Beach on May 30, 2015
- G. **Liquor Store Manager's Report (Enclosed)

10. Public Utilities Commission (*Buboltz, Imholte, Nansen, Sinclair, Wimmer/Meets on (Tuesday, January 13, 2015 at 7:30 A.M).

- A. Acceptance of the 2014 Public Utilities Annual Report (Enclosed)

11. City Administration Items

B. ****Approval of the following Licenses for one year:**

Plumbing Licenses:

Air Mechanical
Bjerde Plumbing
Campbell Plumbing, Inc.
E & H Enterprises, Dba Ellingson Plumbing
Esser Plumbing & Heating, Inc.
Glenz Plumbing, Inc.
Grant's Mechanical
Green's Plumbing & Heating, Inc.
Hank's Heating
Hanson's Plumbing Heating & Air-Conditioning
Home heating, Plumbing & Air-Conditioning
Johnson's Plumbing, LLC
Kahle Plumbing & Heating, Inc.
Laney's Mechanical, Inc.
Manning Mechanical, Inc.
Prime Plumbing & Heating, LLC
Peterson Mechanical, LLC
Randy Januszewski Plumbing, LLC
Precision Plumbing
Ripplinger Plumbing, Inc.
Sonnenberg Plumbing & Heating
T & T Plumbing & Heating, Inc.
Country Side Plumbing & Heating
PFAFF Plumbing

Pawn Broker Licenses:

E.Z. Pawn (Lakes Sport Shop)

Taxi Licenses:

Becker County Transit
Beach Rides, LLC
DL Transportation

Solid Waste Licenses:

DL Disposal
Jon & Sons Disposal Services
MinnKota Recycling Center
Metro Disposal
Waste Management

Fertilizer Licenses:

Midwest Green, Dba Pro-Lawn
Richter Services, Dba Barefoot Lawns

Peplawn

12. Mayor's Agenda Items

- A. The Mayor will present the "State of the City" Address
- B. Consideration to appointing Kim Betcher to the Detroit Lakes Park Board Committee. Betcher was serving out Viva Kludt's term from 02/11/2014- 12/31/2014
- C. The term of Cyndi Anderson on the Detroit Lakes Planning Commission expired on 12/31/2014. Cyndi has served 3 3-year terms and is not able to be reappointed
- D. The term of Mitch Wimmer on the Detroit Lakes Public Utilities Commission will expire on 2/28/2015. Wimmer has served 3 3-year terms and is not able to be reappointed
- E. The term of Roger Josephson on the Detroit Lakes Planning Commission expired on 12/31/2014. Roger has served three three-year terms and is not able to be reappointed
- F. The term of Lee Kessler on the Detroit Lakes Planning Commission expired on 12/31/2014. Kessler has served 2 3-year terms and can be reappointed
- G. The term of Patrick Sauer on the Detroit Lakes Planning Commission expired on 12/31/2014. Sauer has served 1 3-year term and can be reappointed
- H. The term of Dan Josephson on the Detroit Lakes Park Board Commission will expire on 2/28/2015. Josephson has served 2 3-year terms and can be reappointed
- I. The term of Marcus Lacher on the Detroit Lakes Park Board Commission will expire on 2/28/2015. Lacher has served 1 3-year term and can be reappointed
- J. The term of Larry Buboltz on the Detroit Lakes Public Utilities Commission will expire on 2/28/2015. Buboltz has served 2 3-year terms and can be reappointed

13. Items Not on the Agenda

- A. City Administrator
- B. Citizens
- C. Council Members

14. Information and Announcements

- A. The City will be hosting the City/County/School and Chamber Quarterly Meeting on Tuesday January 13, 2015 at 7:00 A.M. in the Council Chambers at 1025 Roosevelt Avenue

- B. DNR Park & Trails Division will be meeting on January 15, 2015 at 5:00 P.M. in the Council Chambers to discuss the expansion of the Detroit Lakes South Public Access

Sincerely,

/s/ **ROBERT LOUISEAU**
Robert Louiseau
City Administrator

RL/gaf
Enclosures